



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 21st March 2023 at the Community Centre, Eskdale Rd.



Present: Cllrs J Magill (Chair), B Ezra, D Field, S Kirve, L Prestage, J Robinson, K Shanahan, G Shrivastava, D Smith, D Willmer, and P Wood.

Buckinghamshire Council Councillors: Cllr Bowles & Strachan.
Clerk: Apologies Assistant Clerk: P Rayner

Public Attendance: Nine
Absent: n/a

No.	Description	Action
23/26	It was announced that Cllr D King had resigned from the Parish Council.	
23/27	APOLOGIES a) There were no apologies. b) It was NOTED that Cllr King has resigned, and Cllr Magill thanked him for the work he did while on the council	
OPEN FORUM FOR PARISHIONERS A resident asked whether there were plans to work with Abbey Homes to provide a footbridge over the stream at the far side of the Eskdale Road playing field. It was thought that maybe the Parish Council were waiting for an approach by Abbey Homes while they in turn were waiting for the Parish Council so nothing was being done. It was AGREED that the Parish Council would follow up.		
REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS Councillor Bowles reported that the council were working on addressing the problem of potholes in the county and reported that Wendover is going to be used for a trail of roadside EV charging points for residents without drives.		
23/28	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations of interest. b) There were no new requests for dispensation.	
23/29	MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on the 21st February 2023 were unanimously AGREED . b) The action plan was reviewed and would be updated accordingly.	
23/30	KINGS CORONATION WEEKEND <ul style="list-style-type: none"> Cllr Field reported that things are changing almost daily and in addition to the items already published he has arranged a fire engine, various craft/trade stalls, a bungee pull, a rodeo ride and is in contact with a Morris dancing group plus some medals to give out. It was requested that if anybody knows of more craft/trade stalls that would like to attend could they please let Cllr Field know. A total spend of up to £2,000 was APPROVED of which £1,100 has been already been committed. No firm arrangements have yet been made for the Monday litter picks around the Parish although we should ensure the playing field is cleaned up. 	Cllrs Field and Smith

23/31	NEIGHBOURHOOD PLAN	<p>a) The draft minutes of the steering group meeting of 7th March were NOTED.</p> <p>b) Cllr Prestage provided an update on the meeting with Juniper Estates and explained that their land is not available for sale to the Parish Council as previously thought, but discussions will be ongoing after the SPD containing policies on the green buffer is released.</p>	Cllr Magill
23/32	FORMER BCC S&S SITE LOWER ROAD	<p>Cllrs Magill, Shanahan and Shrivastava reported on a meeting that had with Jo West from Buckinghamshire Council who replaces David Pearce. She appears willing to consider all proposals and has agreed to look at any business case the Parish Council puts together to see if it is robust enough to put forward to Buckinghamshire Council.</p> <p>It was AGREED to form a working group to develop the business case further. Cllr Kirve said that as part of that we should seek commitment from other sponsoring agencies to provide funding.</p>	Cllr Magill
23/33	SMVCA TRUSTEE TRANSFER	<p>The next step is a special AGM to reappoint the existing trustees to vote on the changes to the constitution before transferring management to the Parish Council. It is hoped to have the AGM in April.</p>	Clerk
23/34	WEBSITE	<p>The new website should be ready to go live in April. It has the same content as the existing website but will be more compatible with mobile and tablet devices. There is chat functionality and it was pointed out that we will need to consider who is going to respond to chats.</p>	Clerk
23/35	COMMUNITIES COMMITTEE	<p>a) There were some contentious decisions made at the communities committee on 14th March 2023, so Cllr Magill asked that those decisions were ratified by the Full Council. The following decisions were AGREED by the meeting:</p> <ul style="list-style-type: none"> • Decision not to provide power to the village green. • Decision to enter the Best Kept Village competition. • Decision to allow the Stoke Mandeville Juniors football club to rent the field. • Decision to not purchase a VAS at the present time. • Decision to defer further work on a war memorial for 5 years. <p>There had also been a decision to remove the fallen soldier from the village green which was made outside of a formal committee meeting. It was AGREED that this would be added to the next communities committee agenda so that a formal decision could be made and recorded.</p> <p>b) Authorisation of payment, by the Chairman, of £120 to the Village Society for the purchase of 2022 Christmas decorations was NOTED.</p>	Asst Clerk
23/36	FINANCE	<p>a) The list of payments made since the last meeting, as circulated, was APPROVED.</p> <p>b) The budget monitoring statement dated 28th February 2023 was considered and NOTED.</p> <p>c) It was NOTED that the following bank transfers had been carried out since the last meeting:</p> <ul style="list-style-type: none"> • 24th February - £10,000 from Deposit Account to Treasurer Account. • 15th March - £20,000 from Deposit Account to Treasurer Account. 	Clerk

23/37 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**.

23/38 POINTS OF INTEREST

- Cllrs Field and Shanahan attended training "responding to Planning Applications".
 - A meeting with UKPN was held regarding the location of their substation. They were not able to give details of size and the location is still not agreed.
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23/39 DATE OF NEXT MEETING

The next meeting date will be Tuesday 18th April 2023. This will follow from the Annual Parish Meeting which will start at 7pm.

The meeting closed at 21:24.

Signed _____ Dated: 18-Apr-2023

Action List

Date	Minute	Description	By Whom	Status
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	In Progress
15/11/22	22/150	Obtain tenders for contamination work.	Clerk	On Hold
17/01/23	23/08	Contact Community Groups - Annual Parish Meeting.	Clerk	Completed
21/02/23	23/18c	Contact landowner and arrange meeting.	Clerk	Completed
21/02/23	23/19	Contact BC Cllr P Strachan re Bucks CC S&S Club.	Cllr Shanahan	Completed
21/02/23	23/19	Contact BC Officer dealing with Bucks CC S&S Club.	Cllr Magill	Completed
21/02/23	23/20b	Contact Village Society about Working Group.	Clerk	Completed
21/02/23	23/21b	Contact Socotec Accepting Quote for Works.	Clerk	Completed
21/03/23	23/32	Form a working group to develop Bucks CC S&S Club business case	Cllr Magill	Completed
21/03/23	23/35	Add fallen soldier to the next Communities agenda	Asst Clerk	Completed

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st MARCH 2023

RECEIPTS						
Date Received	Received from	Reference	Amount Received		Net	Details
			Gross	VAT		
24/02/2023	Buckinghamshire Council	nhb-2023-001	2,657.50	-	2,657.50	Eighth NHB Burial Ground Payment
Total Receipts			2,657.50	-	2,657.50	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
28/02/2023	Onecom	748127	49.74	8.29	41.45	Office Phone to 31st January 2023
15/03/2023	Castle Water	8592992	57.29	-	57.29	Allotment Water - 1 January to 30 June
17/03/2023	PEAC Finance (Current)	24/0001493	390.94	65.16	325.78	Photocopier Rental 17/03/23 to 16/06/2023
19/03/2023	Peoples Partnership	february	246.83	-	246.83	Pension Costs February 2023
			744.80	73.45	671.35	
Online Transfer - Paid 24th February						
24/02/2023	Buckinghamshire Council	2205051887	121.25	20.21	101.04	Emptying of above bins to 31 March 2023
24/02/2023	Buckinghamshire Council	2205051663	3,009.55	501.59	2,507.96	Dog Waste Collection for 2022/23
24/02/2023	SM Village Society	grant	1,040.00	-	1,040.00	Grant (£900)/2021 Xmas Decorations (£140)
24/02/2023	A.Bamford	NPSG-237	200.00	-	200.00	NPSG Administration - 24 February
24/02/2023	A.Bamford	NPSG-238	200.00	-	200.00	NPSG Administration - 3 March
24/02/2023	HMRC	february	814.33	-	814.33	PAYE & NIC for month 11 (6 March 2023)
			5,385.13	521.80	4,863.33	
Online Transfer - Paid 15 March 2023						
15/03/2023	Buckinghamshire Council	2205052187	1,720.80	286.80	1,434.00	Five dog bins - Mandeville Park / Eynesford
15/03/2023	Buckinghamshire Council	2205052105	1,430.36	238.39	1,191.97	Grass Cutting of Playing Field for 2022/23
15/03/2023	BALC	4422	90.00	-	90.00	Planning Application Responses - Shan/Field
15/03/2023	BALC	4344	5.00	-	5.00	Underpayment on invoice 4344
15/03/2023	Tulu Toilet Hire	34359	120.00	20.00	100.00	Portable Toilet for Playing Field - February
15/03/2023	CloudyIT	3819	32.40	5.40	27.00	Email addresses for NPSG members
15/03/2023	Chesham Town Council	1203	132.00	22.00	110.00	Emergency Repair to Roundabout Surface
15/03/2023	Bates Wells	2225436	2,092.40	348.73	1,743.67	Brudenell Drive Search / Legal Fees
15/03/2023	A.Bamford	NPSG-239	200.00	-	200.00	NPSG Administration - 10 March
15/03/2023	A.Bamford	NPSG-240	200.00	-	200.00	NPSG Administration - 17 March
15/03/2023	Socotec	1014747	11,755.20	1,959.20	9,796.00	Marsh Lane - Asbestos Investigation
			17,778.16	2,880.52	14,897.64	
Standing Orders						
28/03/2023	R Haines	march	666.67	-	666.67	Grounds Maintenance for March 2023
28/03/2023	Clerk	march	1,779.81	-	1,779.81	Salary for March 2023
28/03/2023	Assistant Clerk	march	738.85	-	738.85	Salary for March 2023
			3,185.33	-	3,185.33	
From Clerks Debit Card Account						
17/02/2023	Kingfisher Direct	1464638	9.71	1.62	8.09	Compression Value for Water Trough
17/02/2023	Amazon	118890191	8.49	1.42	7.07	100 Window Self Seal Envelopes
24/02/2023	Westfield Fasteners	477115	35.12	5.85	29.27	12 MVAS Plate Screws
08/03/2023	Amazon	92558481	9.98	1.67	8.31	Screwdriver Bits for Above Screws
			63.30	10.56	52.74	
Total Payments			27,156.72	3,486.33	23,670.39	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A. Skeggs</i>		(Clerk)			
Date	16th March 2023					
The above list of payments was approved by the Parish Council at its meeting on 21st March 2023.						
Signed			(Chairman)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	21st March 2023					
RECONCILED BANK BALANCES AS AT 28 FEBRUARY 2023						
	Treasurers Account	£ 75,890.48				
	Deposit Account	£ 306,626.65				
	Debit Card Account	£ 300.00				
			£	382,817.13		

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Playing Field Car Park – The light at the far end of the car park is yet to be repaired.

Community Centre / Playing Field –

- Tennis Courts Fencing – A small section of fencing has been repaired.

Environmental Issues – Calls from Residents

- Alleyway Anns Close – Overhanging tree branches from properties, 13 and 15 Evans Close. Letters sent to both. Both residents have carried out the work.
- Dangerous Tree – A tree on the Risborough Road just before the Goat Centre is overhanging the footpath. The landowner has been written to asking for it to be made safe.

Environmental Issues -

- Parking Reviews – A second consultation showing to options was completed on the 17th March. Results to be fed back to Buckinghamshire Council.

Allotments –

- Leaking Water Tank – One of the water tanks was leaking and that has been repaired by the assistant clerk.
- Manure – Two deliveries have been received and have already disappeared on to the plots.

Other

- Internal Audit – The 22nd March is the date for the on-site internal audit for 2022/23.
- HS2 Publicity Bus – The publicity bus will be visiting the Hawkslade Community Centre car park on 11th May 2023 between 2pm and 6pm.