



Stoke Mandeville Parish Council

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STOKE MANDEVILLE PARISH COUNCIL MEETING AGENDA

TUESDAY 15th APRIL 2025 AT 7.30pm

COMMITTEE ROOM, COMMUNITY CENTRE, ESKDALE ROAD

To: Cllrs B Ezra, D Field, S Kirve, C Jenkins, L Prestage, K Shanahan, G Shrivastava, D Smith, J Theobald, D Willmer, and P Wood.

You are hereby summoned to attend the above meeting where the following business will be transacted.

Members of the Public / Press are welcome to attend.

A. Skeggs

Clerk of the Council

10th April 2025

AGENDA

1. TO RECEIVE APOLOGIES FOR NON-ATTENDANCE

OPEN FORUM FOR RESIDENTS (to be limited to 15 minutes)

- a) To adjourn the meeting to allow members of the public to raise issues with the Council.
- b) To receive a report from a Buckinghamshire Council councillor.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

To declare any non-registered pecuniary or personal interests relating to the agenda.

3. MINUTES OF PREVIOUS MEETINGS circulated.

- a) To receive and approve the minutes of the Parish Council meeting of the 18th March 2025.
- b) To review the Action Plan.

4. 2024/25 INTERNAL AUDIT REPORT documents circulated.

- a) To receive and approve the Internal Auditor report for 2024/25.
- b) To consider the year end audit observation report.
- c) To receive the draft minutes of the Finance & Governance Committee held on the 11th April 2024, circulated.

5. 2024/25 ANNUAL GOVERNANCE AND ACCOUNTS RETURN (AGAR) Documents circulated.

- a) To agree the completion of Section 1, Annual Governance Statement, of the Annual Return.
- b) To receive and approve Section 2, the Annual Accounts for 2024/25 of the Annual Return.
- c) To authorise the Chairman to sign sections 1 and 2 of the Annual Return.
- d) To note the following dates regarding the Notice of Exercise of Public Rights:
 - Announcement to be made / published on website – Friday 6th June 2025.
 - Period of Inspection Begins – Monday 9th June 2025.
 - Period of Inspection Ends – Friday 18th July 2025.

6. PLANNING COMMITTEE

To receive the draft minutes of the Planning Committee held on the 25th March, circulated.

7. COMMUNITIES COMMITTEE

To receive the draft minutes of the Communities Committee held on the 1st April, circulated.

8. FINANCE

- a) To approve payments for April, circulated.
- b) To note that the following inter-account transfers were performed between 18th March and 10th April 2025:
 - 18 March - £25,000 from deposit account to current account.
 - 26 March - £50,000 from deposit account to current account.

9. CLERKS REPORT

To receive the Clerk's report.

10. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- To note that there will be no Parish Council elections on May 1st.
- To note the new name of the Community Board – East Bucks Community Board.

11. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be on Tuesday 13th May 2025, which will be the first meeting of the new Council.

EXCLUSION OF THE PUBLIC – Confidential Item

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

12. STAFF WORKING GROUP

To receive an update from Cllr Kirve on the recent staff working group.