



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 18th July 2023 at the Community Centre, Eskdale Road.



Present: Cllrs J Magill (Chair), B Ezra, D Field, S Kirve, L Prestage, J Robinson, D Smith, D Willmer, and P Wood.

Buckinghamshire Council Councillor: Cllrs Bowles, Newcombe, and Strachan.

Public Attendance: One

Clerk: A Skeggs

Assistant Clerk: P Rayner

Absent: n/a

No.	Description	Action
23/83	<p>APOLOGIES</p> <p>Apologies were received and accepted from Cllrs Shanahan, and Shrivastava.</p>	
	<p>OPEN FORUM FOR PARISHIONERS</p> <p>No questions were raised from the floor.</p>	
	<p>REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLOR</p> <p>Cllr Bowles reported on the recent Wendover & Villages Community Board workshop, the first in person meeting since the pandemic, which identified key issues for the Board to focus on in the coming year; a common theme being Public Transport. Cllr Strachan hoped councillors had seen an improvement in the roads and street lighting since April but there were still a large number in the programme to be repaired. Cllr Prestage was asked to contact Cllr Winn regarding the Cambourne Avenue potholes. There had been a huge increase in road closure notices applied for by utility companies, which needed managing to ensure the traffic kept moving. Cllr Willmer asked about the white lines at the Kynaston Avenue junction, which had faded and were now causing accidents. Cllr Strachan was asked about the progress of the SEALR, which seemed to have stopped. The Clerk informed the meeting that he was waiting for a response from Buckinghamshire Council on this.</p>	
23/84	<p>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</p> <p>a) There were no new declarations of interest. b) There were no new requests for dispensation.</p>	
23/85	<p>MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the meeting of the 20th June 2023 were unanimously AGREED. b) The action plan was reviewed.</p>	
23/86	<p>BUCKS COUNTY COUNCIL SPORTS AND SOCIAL GROUND</p> <p>Cllr Field updated the meeting on a recent meeting the Task and Finish group had had with Aston Clinton Parish Council on how they manage their facility 'The Hub' and playing field and, also, what the business model was that they used. Cllr Magill said it was hoped a meeting of the key stakeholders could be arranged in early September to review the business model now that the financial information had been reworked.</p>	Clerk
23/87	<p>NEIGHBOURHOOD PLAN</p> <p>Cllr Prestage gave an update on the progress of the Plan, which was now entering the final straight. The informal group was still meeting each Friday to put the finishing</p>	

touches to the Plan. It was hoped that it would be finalised in the first week of September then circulated to all councillors. It would then be considered at the September Parish Council meeting before being submitted to Buckinghamshire Council under Regulation 16.

23/88 PLAYING FIELD FOOTPATH

The condition of the Eskdale Road playing field footpath was considered now that the previously repaired footpath was cracking again. The Clerk had submitted a paper which gave some information around the decision for a tarmac footpath and the specification used. After discussion Cllr Magill proposed, before any decision on the best solution was taken, the following:

1. SLN should be contacted for their views / action on the footpath.
2. Approach HS2 to see if they would lend us their expertise.
3. Obtain professional advice i.e., surveyor or engineer.

Clerk

This was seconded by Cllr Robinson and unanimously **AGREED**.

23/89 FINANCIAL MONITORING REPORT

Cllr Kirve presented the first quarters monitoring report ending 30th June. He highlighted that income was ahead of expenditure due to the first half of the precept being received. The report showed the spend and grant on the new play area. On expenditure he highlighted that the budget for completion of the Neighbourhood Plan was £40,000, all of which may not be required. As there were no questions raised the meeting **NOTED** the report.

23/90 COMMUNITIES COMMITTEE

Cllr Ezra reported on the recent Communities Committee and highlighted several actions that had been agreed. After consideration the draft minutes were **NOTED**.

23/91 FINANCE

- a) The list of payments made since the last meeting, as circulated, was **APPROVED**.
 - b) It was **NOTED** that there the following bank transfer has been carried out since the last meeting.
 - 28th June - £10,000 from Deposit Account to Treasurer Account.
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23/92 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**, after a discussion on overhanging foliage and whose responsibility it was to clear. It was **AGREED** that a review of the process should be considered at the next Communities Committee.

Assistant
Clerk

23/93 POINTS OF INTEREST

- Parish Liaison Meeting - Cllr Field had attended the recent meeting, with the Clerk, and reported how useful it was. Buckinghamshire Council covered several topics from Highways to Conservation.
 - Wendover & Villages Community Board – Cllr Shanahan and the Clerk had attended the meeting; the outcome of which had been covered by Cllr Bowles in the Buckinghamshire Council report.
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23/94 DATE OF NEXT MEETING

The next meeting will be on Tuesday 19th September.

The meeting closed at 8.50pm

Signed _____

Dated: 19-Sept-2023

Action List

Date	Minute	Description	By Whom	Status
16/05/23	23/63	View conveyance of playing field for access points.	Clerk	Outstanding
20/06/23	23/81	Organise tour of Arla Milk Processing Plant	Cllr Wood	In Progress
18/07/23	23/86	Arrange stake holder meeting in September	Clerk	Outstanding
18/07/23	23/88	Write to SLN over playing field footpath.	Clerk	Outstanding
18/07/23	23/88	Contact HS2 to ask for expertise advice	Clerk	Completed
18/07/23	23/92	Removing foliage process to Communities Comm.	Assistant	Completed

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 18th JULY 2023

RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
27/06/2023	Pollyanna Preschool	hire	40.00	-	40.00	Summer Fayre 9th July on Playing Field
26/06/2023	C Peters	allotment	20.00	-	20.00	Overdue Allotment Rental Plot 6b
04/07/2023	Hiscox	claim	3,115.98	-	3,115.98	Insurance payment for streetlight
		Total Receipts	3,175.98	-	3,175.98	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
30/06/2023	Onecom	797442	68.89	11.48	57.41	Office Phone to 31st May 2023
04/07/2023	Land Registry		12.00	-	12.00	Land Search
14/07/2023	BAS Associates	120972	136.80	22.80	114.00	Payroll Costs for Quarter Ending Sept 2023
16/07/2023	Drax		42.77	7.13	35.64	Street Lighting for June 2023
16/07/2023	Drax	credit notes	-1,844.41	-307.39	-1,537.02	Street Lighting April 2022 to January 2023
16/07/2023	Drax	1107110882	437.57	72.93	364.64	Street Lighting for February 2023
16/07/2023	Drax	1107110883	484.46	80.74	403.72	Street Lighting for March 2023
16/07/2023	Drax	1107110884	468.82	78.13	390.69	Street Lighting for April 2023
16/07/2023	Drax	1107110885	484.46	80.74	403.72	Street Lighting for May 2023
			291.36	46.56	244.80	
Online Bank Transfer - Paid 28th June						
28/06/2023	A.Bamford	NPSG-254	200.00	-	200.00	NPSG Administration - to 23 June
28/06/2023	Direct365	1000220849	1,134.00	189.00	945.00	One defibrillator - Stoke Grange
28/06/2023	Emmett's Genies	donation	470.00	-	470.00	Donation from Kings Coronation Event
28/06/2023	Aylesbury Sea Scout Group	donation	470.00	-	470.00	Donation from Kings Coronation Event
28/06/2023	HMRC	june	814.13	-	814.13	PAYE & NIC for month 3 (5 July 2023)
			3,088.13	189.00	2,899.13	
Faster Payments - Paid 19th July						
19/07/2023	Tulu Toilet Hire	36384	128.57	21.43	107.14	Portable Toilet for Playing Field - June
19/07/2023	ENC Ltd	740	3,160.80	526.80	2,634.00	Install new street light - Eskdale Road
19/07/2023	The Cloudy Group	4956	32.40	5.40	27.00	NPSG Email addresses
19/07/2023	A.Bamford	NPSG-255	200.00	-	200.00	NPSG Administration - to 30 June
19/07/2023	A.Bamford	NPSG-256	200.00	-	200.00	NPSG Administration - to 7 July
19/07/2023	A.Bamford	NPSG-257	200.00	-	200.00	NPSG Administration - to 14 July
19/07/2023	Bianco Developments	swallow	245.00	-	245.00	Remove compost heap from burial ground
19/07/2023	Bianco Developments	dalesford	368.44	-	368.44	Lay concrete base for defibrillator
			4,535.21	553.63	3,981.58	
Standing Orders						
28/07/2023	R Haines	july	666.67	-	666.67	Grounds Maintenance for July 2023
28/07/2023	Clerk	july	1,779.81	-	1,779.81	Salary for July 2023
28/07/2023	Assistant Clerk	july	738.85	-	738.85	Salary for July 2023
			3,185.33	-	3,185.33	
From Clerks Debit Card Account						
07/07/2023	Freethought	52176	120.00	20.00	100.00	Website Domain Renewal - Two Years
			120.00	20.00	100.00	
		Total Payments	11,220.03	809.19	10,410.84	
This list of payments has been checked by the clerk and verified for payment.					RECONCILED BANK BALANCES AS AT 30 JUNE 2023	
					£ 17,519.76	Treasurers Account
					£ 382,864.14	Deposit Account
Signed	<i>A.Skeggs</i>		(Clerk)		£ 300.00	Debit Card Account
					£ 400,683.90	
Date	13 July 2023					
The above list of payments was approved by the Parish Council at its meeting on 18th July 2023.						
Signed	<i>J Magill</i>		(Chair)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	18 July 2023					

APPENDIX 3

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Eskdale Road – A new streetlight has been installed opposite no.8 Eskdale Road.

Community Centre / Playing Field –

- Footpath – New cracking has been reported. An appropriate solution is being sort.
- Play Area – A new picnic tabletop has replaced the chipped one.
- Play Tower – Reports of children climbing to the top of the play tower. Working with Proludic to see what measures can be taken to discourage this.

Environmental Issues – Calls from Residents

- Footpath No.3 to The Hawthorns estate – Footpath very overgrown. Buckinghamshire Council contacted but unable to attend until late summer. Clerk has cleared the worst of the foliage, still some to do.
- Carters Ride – Overgrown foliage at entrance to field footpath. Cleared by Assistant Clerk.
- Broken Windscreen from Grass Cutters – Resident from Fuggle Drive, which isn't within the Parish, comes under Aylesbury Town Council.
- Station Road – Overgrown hedge at the junction with Wendover Road.
- Lower Road – Overgrown foliage / stinging nettles. Cleared by a kind-hearted resident.
- Chess Close – Overgrown foliage next to / from substation. Reported on fixmystreet. Cllr Wood has contacted UKPN.

Environmental Issues -

- Swallow Lane Burial Ground – Compost heap being cleared.

Allotments –

- Plot 3 has been split into two as it was too large for the tenant. The new half has been let.

Burials -

- No burials planned.

Other -

- Play Ranger Days – Friday 28th July 10am at Eskdale Road and 2pm at Sheridan Close, Hawkslade then again on Friday 18th August same places and times.
- Ward Councillor Allocation – The number of ward councillors for Stoke Grange and Stoke Leys has changed. Stoke Grange less one, Stoke Leys plus one. The Boundary Commission has made the change based upon the forecast electorate in 2027. Stoke Grange remains roughly the same (1,030) whereas Stoke Leys is forecast to increase by 50% (936 to 1,477).