



Stoke Mandeville Parish Council

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NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE

To: Cllrs S Kirve (Chair), B Ezra, G Shrivastava, and P Wood.

You are hereby summoned to attend a meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Eskdale Room on **Tuesday 1st September 2026**, commencing at **7.30pm**.

A. Skeggs

Clerk and RFO to the Council
19th August 2026

Members of the public and press are free to attend.

AGENDA

- 1. Apologies** – to receive and accept any apologies.
- 2. Declarations Of Interest** - To declare any non-registered pecuniary or personal interests regarding the agenda.
- 3. Minutes** - To approve the minutes of the previous meeting held on 9th June, circulated.
- 4. Policies**
To review the following policies, circulated.
 - a) Scheme of Delegation.
 - b) Investment.
 - c) Health & Safety.
 - d) Grant Awarding.
- 5. Financial Monitoring**
To review the financial position at the 31st July 2026, circulated.
- 6. Date Of Next Meeting**
The date of the next meeting will be Tuesday 13th October 2026.

EXCLUSION OF THE PUBLIC – Confidential Item

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

- 7. Staffing - Assistant Clerk** – report circulated.
 - a) To consider awarding a discretionary payment to the Assistant Clerk for her work in contributing to the success of the 2026 Party in the Park.
 - b) To note that the Assistant Clerk had her annual performance review on the 28th July.
 - c) To consider a request from the Assistant Clerk to increase her hours to twenty hours per week, an increase of five.
- 8. Staffing – Parish Warden**
To note that the Parish Warden had his annual performance review on the 30th July, summary circulated.