



## Stoke Mandeville Parish Council

email: [clerk@stokemandeville-pc.gov.uk](mailto:clerk@stokemandeville-pc.gov.uk) or telephone 01296 613888

### NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE

To: Cllrs S Kirve, J Hudson, G Shrivastava, D Smith, and P Wood.

You are hereby summoned to attend a meeting of the **FINANCE AND GOVERNANCE COMMITTEE** of **STOKE MANDEVILLE PARISH COUNCIL** to be held in the Committee Room, Eskdale Room on **Tuesday 13<sup>th</sup> February 2024**, commencing at **7.30pm**.

*A. Skeggs*

Clerk and RFO to the Council

8<sup>th</sup> February 2024

**Members of the public and press are free to attend.**

### **AGENDA**

1. **APOLOGIES** – to receive and accept any apologies.
2. **DECLARATIONS OF INTEREST** - To declare any non-registered pecuniary or personal interests regarding the agenda.
3. **MINUTES** - To approve the minutes of the previous meeting held on 10<sup>th</sup> October 2023, circulated.
4. **2022/23 INTERNAL AUDIT OBSERVATIONS**  
To review the 2022/23 internal audit observations prior to the 2023/24 internal audit, circulated.
5. **INTERNAL CONTROL DOCUMENT**  
To review the Internal Control document, circulated.
6. **FIXED ASSETS**  
To consider the fixed asset register, circulated.
7. **FINANCIAL MONITORING**  
To review the current financial position, circulated.
8. **TREASURY DEPOSITS**  
To note that a Liquidity Manager Account with the Nat West Bank has been opened and to consider other options.
9. **DATE OF NEXT MEETING**  
The date of the next meeting will be Tuesday 9<sup>th</sup> April 2024.