



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 19th March 2024 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), B Ezra, D Field, C Jenkins, S Kirve, L Prestage, D Smith, J Theobald, D Willmer, and P Wood.

Buckinghamshire Council Cllrs: None.

Absent: n/a

Clerk: A Skeggs

Assistant Clerk: P Rayner

Public Attendance: Six.

No.	Description	Action
24/29	<p>APOLOGIES</p> <p>Apologies were received and accepted from Cllrs Hudson, and Shrivastava. All three Buckinghamshire Council Cllrs gave their apologies.</p> <hr/> <p>OPEN FORUM FOR PARISHIONERS – The following questions were raised.</p> <ul style="list-style-type: none"> • Could the Parish Council confirm receipt of the signatures of those residents who were in favour of a footpath connecting The Hawthorns with the playing field. • Had the Parish Council received a response from Buckinghamshire Council on the management of the grass verges on The Hawthorns. • A resident informed the meeting that he had spoken to Abbey Homes, and they were prepared to investigate the possibility of a footpath. Resident to supply the Parish Council with the contact details. 	
24/30	<p>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</p> <p>a) There were no new declarations of interest. b) There were no new requests for dispensation.</p>	
24/31	<p>MINUTES OF PREVIOUS MEETING</p> <p>a) The minutes of the meeting of the 20th February were unanimously AGREED. b) The action plan was reviewed with a number of completed items being removed.</p>	
24/32	<p>DEVELOPMENT PLAN AWAY DAY</p> <p>Following a successful Away Day on Saturday where the role of the Parish Council was considered. Cllr Shanahan suggested the next course of action would be to write all the comments / suggestions up into a structured plan. The plan could be prioritised at another session. It was suggested that this should take place at 6pm on the 16th April. Cllr Shanahan thanked everyone who attended the Away Day.</p>	
24/33	<p>BUCKS CC SPORTS AND SOCIAL CLUB</p> <p>The proposal to purchase the site had been submitted to Buckinghamshire Council on the 29 February. Aylesbury Town Council were to consider the bid at one of their forthcoming Council meetings. It was proposed by Cllr Field, seconded by Cllr Shanahan, that the Parish Council contact Buckinghamshire Council to ask for a meeting to present the proposal. This was unanimously AGREED.</p>	Clerk
24/34	<p>NEIGHBOURHOOD PLAN</p> <p>Cllr Prestage updated the meeting with the current position. The Plan was currently in the final consultation phase where all comments received by Buckinghamshire Council would be passed to the Inspector. The consultation would end on the 18th April 2024, so everyone was encouraged to support the Plan. There would be a press release in</p>	

the Bucks Herald. A link to the consultation page could be found on the PC website and Facebook page.

24/35 PLANNING

- a) There following planning applications were considered:
- **24/00660/APP – 11 Eskdale Road** – Application for a dropped kerb & crossover. After consideration Councillors voted to **OBJECT** to the application for the following reasons.
 1. The grass verge was private land, owned by Fairhive Housing.
 2. It would lead to a removal of a green space.
 3. It could lead to further applications from fellow residents.
 4. There was no existing drive, as referenced in the application, so a further green space would disappear.
 5. It was likely that some mature trees would need to be felled.
 - **24/00770/APP – 25 Hampden Road** – Single storey front/side extension and removal of garage. Councillors voted to offer **NO OBJECTIONS** to the planning application.
- b) Footpath from The Hawthorns – Abbey Homes had responded that they were not in a position to amend the planning decision to accommodate a footpath. The development was not yet finished and then needed to be signed off by Buckinghamshire Council, so until then the responsibility of the open spaces remained with Abbey Homes. The final layout of the houses was different to the original layout, so Cllr Field volunteered to review the application to see when the change had been agreed.
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24/36 COMMUNITIES COMMITTEE

- a) Cllr Ezra reported on the Communities Committee held on the 12th March. The draft minutes were **NOTED**.
- b) After consideration the decision of the Communities Committee to purchase a 10m wide climbing wall for the Eskdale Road playing field was confirmed. The use of s.106 monies to fund the wall was considered and it was **AGREED** that an application be made to Buckinghamshire Council to use available funds.

Clerk

24/37 FINANCE

- a) The list of payments made, attached as appendix 1 since the last meeting were **APPROVED**.
- b) It was **NOTED** that the following bank transfer had taken place since the last meeting.
- 2 March - £10,000 from Deposit to Treasurers Account.
 - 12 March - £26,000 from Deposit to Treasurers Account.
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24/38 CLERKS REPORT

The clerk's report, attached as appendix 2, was **NOTED**.

24/39 POINTS OF INTEREST

- Wendover & Villages Community Board – The Clerk and Cllr Theobald had attended. The focus of the evening had been on provision of youth activities.
- Arla Visit - Cllr Wood reported on a successful visit to the Arla dairy.
- Lollypop Lady – The lollypop lady was due to retire on the 23rd May after 36 years' service. It was proposed by Cllr Wood that the Parish Council send some flowers. This was **AGREED**. Cllr Willmer to provide the address for the lollypop lady.

Cllr
Willmer

24/40 DATE OF NEXT MEETING

- a) The next meeting will be on Tuesday 16th April 2024. The Chair gave her apologies.
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- b) The format of the Annual Parish meeting, due on the 16th April, was considered. It was **AGREED** that it should be an interactive session, starting at 6.30pm promoting the Parish Council. Local groups would be invited to participate.
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EXCLUSION OF THE PUBLIC – Confidential Item

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

24/41 SOLAR PANELS FOR COMMUNITY CENTRE

Following the waiving of Financial Regulation 11.1.b in order to invite quotes from local suppliers, four quotes had been received for the provision of solar panels at the Eskdale Road community centre. Cllr Shanahan and the Clerk had met with each supplier to talk through the Council's requirements. Cllrs Shanahan and Theobald had reviewed the quotes and determined that the installed cost per kwp was the best indicator.

After consideration, it was proposed by Cllr Shanahan, seconded by Cllr Theobald to accept the quote from Company A, Kimbletech, for £53,912. This was unanimously **AGREED**. The quotes were as follows:

- Company A – £53,912.
- Company B – £55,000.
- Company C – £40,270.
- Company D – £50,085.

Cllr Shanahan thanked Cllr Theobald for all his work on reviewing the quotes.

The meeting closed at 9.35pm

Signed _____

Dated: 16-April-2024

Action List

Date	Minute	Description	By Whom	Status
21/11/23	23/129	Invite TVP PCSOs to Parish Council meetings.	Clerk	In Progress
20/02/24	24/23	Arrange Verification of Fixed Assets.	Clerk	Completed
19/03/24	24/33	Contact BC to arrange meeting on the Bid	Clerk	In Progress
19/03/24	24/36b	Application to use s.106 funds for wall.	Clerk	Completed
19/03/24	24/39	Supply address of lollypop lady	Cllr Willmer	Completed

APPENDIX 1 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 19th MARCH 2024						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
13/02/2024	Castle Water	refund	486.10	-	486.10	Refund of credit on account.
09/03/2024	Lloyds Bank	interest	367.87		367.87	Interest for March
29/02/2024	NatWest	interest	193.45		193.45	Interest for January
15/03/2024	Buckinghamshire Council	NHB-2023-004	4,720.00		4,720.00	Eleventh NHB Burial Ground Payment
Total Receipts			5,767.42	-	5,767.42	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
28/02/2024	Onecom	7012755	68.89	11.48	57.41	Office Phone to 31st January 2024
17/03/2024	PEAC Finance (Current)	25/0002059	390.94	65.16	325.78	Photocopier Rental 17/03/24 to 16/06/2024
19/03/2024	Peoples Partnership	february	260.87	-	260.87	Pension Costs February 2024
19/03/2024	Drax	1107704503	39.98	6.66	33.32	Street Lighting for February 2024
19/03/2024	Drax	1107704504	453.22	75.54	377.68	Street Lighting for February 2024
			1,213.90	158.84	1,055.06	
Standing Orders						
28/02/2024	Rosalyn Haines	march	666.67	-	666.67	Grounds Maintenance for February 2024
28/02/2024	Clerk	march	1,861.97	-	1,861.97	Salary for February 2024
28/03/2024	Rosalyn Haines	march	666.67	-	666.67	Grounds Maintenance for March 2024
28/03/2024	Clerk	march	1,861.97	-	1,861.97	Salary for March 2024
28/03/2024	Assistant Clerk	march	593.45	-	593.45	Salary for March 2024
			5,650.73	-	5,650.73	
Online Transfer - Paid 2nd March						
02/03/2024	Clerk	february	27.35	-	27.35	Reduction in Tax Due
02/03/2024	HMRC	february	1,065.89	-	1,065.89	PAYE & NIC for month 11 (6 March 2024)
02/03/2024	Assistant Clerk	march	593.45	-	593.45	Salary for February 2024
			1,686.69	-	1,686.69	
Online Transfer - Paid 7th March						
07/03/2024	CloudyIT	2896	3,386.88	564.48	2,822.40	2024/25 IT Licenses and Support
07/03/2024	CloudyIT	3059	21.17	3.53	17.64	Email addresses (3) for NPSG members
07/03/2024	Tulu Toilet Hire	39954	124.28	20.71	103.57	Portable Toilet for Playing Field - February
07/03/2024	Future Digital Systems	306858	33.27	5.55	27.72	Photocopying 01/02/24 to 05/03/24
			3,565.60	594.27	2,971.33	
Online Transfer - Paid 13 March 2024						
13/03/2024	Buckinghamshire Council	2205075748	1,144.00	190.67	953.33	Grass Cutting of Playing Field for 2023/24
13/03/2024	Buckinghamshire Council	2205075630	1,664.59	277.43	1,387.16	Dog Waste Collection for 2023/24
13/03/2024	Aylesbury Town Council	112266	2,772.00	462.00	2,310.00	Devolved Services - Previous VAHT areas
13/03/2024	CDS Group	74779	5,664.00	944.00	4,720.00	Landscaping & Project Management
13/03/2024	Bates Wells	2239562	3,720.00	620.00	3,100.00	Advising on BCC S&S Club Bid
13/03/2024	Stimpsons Eves	6071	2,196.00	366.00	1,830.00	Community Centre Valuation
			17,160.59	2,860.10	14,300.49	
Online Transfer - To Be Paid 20 March 2024						
20/03/2024	Cllr L Prestage	donation	10.00	-	10.00	Arla Visit Expenses
20/03/2024	St Mary the Virgin	2024/04	50.00		50.00	Hire of The Ark for Away Day
			60.00	-	60.00	
From Clerks Debit Card Account						
22/02/2024	Safety Signs 4 Less	3988881	84.19	14.03	70.16	Plastic Customised Sign - Community Event
04/03/2024	Wix.com	1103358793	158.40	26.40	132.00	Website Hosting Fee for 2024/25
15/03/2024	Coop	supplies	20.70	-	20.70	Refreshments for Away Day
			263.29	40.43	222.86	
Total Payments			29,600.80	3,653.64	25,947.16	
This list of payments has been checked by the clerk and verified for payment.					RECONCILED BANK BALANCES AS AT 29 FEBRUARY 2024	
					£ 4,403.43	Treasurers Account
					£ 384,423.77	Deposit Account
Signed	<i>A. Skeggs</i>		(Clerk)		£ 500.00	Debit Card Account
Date	14th March 2024				£ 84,793.55	NatWest 95 Day Liquidity Account
					£ 474,120.75	
The above list of payments was approved by the Parish Council at its meeting on 19th March 2024.						
Signed	<i>K Shanahan</i>		(Chairman)			
<i>This is an electronic signature - a hard copy with a wet signature is available.</i>						
Date	19th March 2024					

APPENDIX 2

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting

- Carter Ride – Call from a resident reporting that street light no.4 is not working.

Community Centre / Playing Field – Nothing to report.

Environmental Issues – Calls from Residents

- Swallow Lane Burial Ground – Call from a daughter whose father is buried in the burial ground. The assistant clerk has cut back the conifers to expose the plot. See the Communities meeting on the 12th March for the agreed action.
- Hedges Along Wendover Road up to the Marroway - The landowners have been contacted and asked to cut back the hedge and remove the fallen branches. The work was carried out on the 14th March although the contractors were harassed by a resident who was concerned for the wildlife.

Environmental Issues -

- Village Gates – The village gates installation has been delayed as Buckinghamshire Council are still waiting for the gates to be delivered. A new date has not been set.

Allotments – Nothing to report.

Burials - No burials scheduled.

Other -

- Parish Council e-Newsletter – The next newsletter will be issued at the end of March. There are now currently 125 resident subscribers. Sign up is via the Parish Council website.
- The Ark – The last visit to the Ark coffee morning produced a range of questions from those present.