



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 21st October 2025 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan, B Ezra, D Field (arrived at 7.50pm), S Kirve (left after item 25/131), A Lennard, L Prestage (left after item 25/135), J Theobald and P Wood.

Buckinghamshire Council Cllr: Apologies sent.

Absent: n/a

Clerk: A Skeggs

Assistant Clerks: B Hotya

Public Attendance: Four

No.	Description	Action
25/127	APOLOGIES FOR NON-ATTENDANCE Apologies had been received and accepted from Cllr Shrivastava.	
	OPEN FORUM FOR RESIDENTS <ul style="list-style-type: none">A resident asked about the Marsh Lane and connection to the new relief road, the cycleway from the Station Road around about to Chiltern View. A request for a new bus stop nearer the church was made. The Village Society informed the meeting of the Stoke Brook project where they hoped to protect and enhance the brook as it flowed through the village.	
25/128	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION <ul style="list-style-type: none">a) There were no new declarations for interest.b) There were no requests for dispensation.	
25/129	MINUTES OF PREVIOUS MEETINGS <ul style="list-style-type: none">a) The minutes of the meeting of the 16th September were unanimously AGREED.b) The action plan was reviewed.	
25/130	CO-OPTION OF COUNCILLOR The Council had received an application to join the Parish Council from resident Mark Broad. It was proposed by Cllr Shanahan, seconded by Cllr Wood, that Mark Broad be co-opted to represent the Stoke Leys ward. This was unanimously AGREED .	
25/131	DEVELOPMENT PLAN The Chair presented the Development for consideration. The Plan had been broken down into four workstreams: Capital Projects, Volunteer Engagement, Community Benefit Events and Climate Action Plan. Each stream was then considered. <ul style="list-style-type: none">Capital Projects – Projects should include all wards, co-ordination will require external support, creation of a working group reporting to the Full Council. A report to be prepared for the January 2026 meeting.Volunteer Engagement – Aim to recruit volunteers to help local groups and to help them with recruitment.Community Benefit Events – It was agreed that Benefit Events would stay under the responsibility of the Communities Committee.Climate Action Plan – Need to be clear on deliverables / strategy. Suggested that surgeries around the wards to get views of residents. Creation of a working group with maybe a resident from each ward. The Clerk was to circulate a form to Councillors to indicate which group they would be interested in.	

25/132 BUCKS CC SPORTS AND SOCIAL CLUB WORKING GROUP

Cllr Field reported that the Parish Council had had two positive meetings with Buckinghamshire Council. The Parish Council needed to update its information on the expected community use of the facility whilst Buckinghamshire Council were to provide the timeline for the decision-making process.

25/133 COMMUNITIES COMMITTEE

- a) Cllr Dean reported that £1,486 had been received in donations at the Party in the Park. After consideration it was proposed by Cllr Shanahan, seconded by Cllr Wood, that 50% should go to the Pollyanna Preschool and 50% to St Mary's Church. This was unanimously **AGREED**.
- b) The meeting considered a quote from SparkX of £8,000 for the installation of a tree pit, feeder pillar and trenching to enable the provision of a Christmas tree and lights at the end of Brudenell Drive. After consideration it was **AGREED** that further quotes were required.

Clerk

25/134 EVENTS

- a) The meeting considered the arrangements for the Remembrance Service on the 9th November. Cllr Lennard agreed to speak to the vicar to check on his availability.
- b) The meeting received a report from Cllr Field on the arrangements for the switch on of the Christmas lights on Saturday 29th November. The Chiltern Brass Band would be performing outside the Bull where there would be mulled wine and mince pies. On Thursday 4th December Santa's Sleigh would be touring the village, with the Rotary Club collecting for charity. The Clerk was hoping to publish a route map with timings nearer the time.
- c) Cllr Shanahan gave an update on the arrangements for the "Ageing Well" event on the 28th October. A number of exhibitors had been booked but she was still looking for volunteers for the day. A last push of advertising the event was required.

25/135 NEIGHBOURHOOD PLAN

Cllr Prestage reported that Buckinghamshire Council had finally responded to the amended Plan but there were still the Settlement Boundary and Green Buffer issues to resolve. It was hoped that it would soon be put out to the statutory 6-week consultation.

25/136 PAVEMENTS

Cllr Lennard raised the issue of the condition of the pavement along Risborough Road which was well used. It was **AGREED** to raise this on fixmystreet, and the Clerk would speak to the LAT.

25/137 SCHEDULE OF MEETINGS FOR 2026

The schedule of meetings for 2026, as circulated, was considered and **AGREED**.

25/138 FINANCE

Payments made since the last meeting were **APPROVED**. See appendix 1.

25/139 CLERKS REPORT

The Clerks report was **NOTED**.

25/140 POINTS OF INTEREST

- Cllr Shanahan had attended the Community Climate Action workshop. There were around 70 people in attendance. It was hoped that some joined up working would come from it.
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- Cllr Theobald that attended the EKFB Roadshow. It was hoped that the pedestrian access along Risborough Road would be maintained during the works to the bridge.
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25/141 DATE OF NEXT MEETING

The next meeting will be on Tuesday 18th November 2025.

The meeting closed at 9.25 pm.

Signed _____ Dated: 18 November 2025

Action List

Date	Minute	Description	By Whom	Status
17/06/25	Forum	The Hawthorns situation with Abbey / B C.	Clerk	Chasing
17/06/25	25/74	Produce a Volunteer Programme.	Chair	In Progress
15/07/25	25/90b	Playing field pathway specifications.	Theobald	In Progress
15/07/25	25/90c	Contact SM FC about the storage container.	Clerk	Completed
21/10/25	25/131	Circulate Working Group Email.	Clerk	Completed

APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st OCTOBER 2025

RECEIPTS								
Date Received	Received from	Reference	Amount Received			Details		
			Gross	VAT	Net			
26/08/2025	Abbey Memorials	plot 150a	100.00	-	100.00	Tablet for Peter Bullenthorpe		
31/08/2025	NatWest Bank	august	228.02	-	228.02	Interest on Deposit for August		
23/09/2025	Buckinghamshire Council	precept	105,076.00	-	105,076.00	Second Installment of Precept		
25/09/2025	Southern Coop	burial	150.00	-	150.00	Interment of Ashes - Peter Softley		
09/10/2025	Lloyds Bank	deposit	215.81	-	215.81	Deposit interest for October		
26/08/2025	Allotment Holders	rent	110.00	-	110.00	Annual Rent Payment		
September	Allotment Holders	rent	870.00	-	870.00	Annual Rent Payment		
14/10/2025	Buckinghamshire Council	nhb-2025-01	7,140.00	-	7,140.00	NHB Burial Ground Payment		
		Total Receipts	113,889.83	-	113,889.83			
PAYMENTS - From Current Account								
Direct Debits			Gross	VAT	Net	Transaction Detail		
30/09/2025	Onecom	76873900	73.94	12.32	61.62	Office Phone to 31st August 2025		
	Castle Water	7470266	290.57	-	290.57	Allotments Water 1st to 31st August 2025		
05/10/2025	Lloyds Bank	465942390	11.05	-	11.05	Bank Charges to 9th September Current A/c		
15/10/2025	Lloyds Bank	466826478	8.50	-	8.50	Bank Charges to 9th Sept Debit Card A/c		
14/10/2025	BAS Associates	126832	273.60	45.60	228.00	Payroll Costs for Quarter Ending Dec 2025		
16/10/2025	Castle Water	7763469	277.45	-	277.45	Allotments Water 1st to 30th September 2025		
19/10/2025	Peoples Pension	september	278.91	-	278.91	Pension Costs September 2025		
Standing Orders								
28/10/2025	R Haines	october	666.67	-	666.67	Grounds Maintenance for October 2025		
			1,880.69	57.92	1,822.77			
Online Transfer - Paid 30 September								
30/09/2025	Clir B Ezra	tesco	4.20	-	4.20	Refreshments for Fun & Fitness		
30/09/2025	Bates Wells	2261852	1,920.00	320.00	1,600.00	Overage & Pre-Emption Arrangements Advice		
30/09/2025	R Haines	410925	24.98	-	24.98	Sikkens Light Oak Wood Preserver		
30/09/2025	Serene Landscapes	bench	90.00	-	90.00	Repairs to Playing Field Bench		
30/09/2025	ENC Ltd	879	477.60	79.60	398.00	Repairs to Coombe Close Streetlight		
30/09/2025	CDS	75893	4,968.00	828.00	4,140.00	Marsh Lane Burial Ground Fees		
30/09/2025	Clerk	september	2,049.72	-	2,049.72	Salary for September 2025		
30/09/2025	Assistant Clerk	september	1,014.32	-	1,014.32	Salary for September 2025		
30/09/2025	Parish Warden	september	523.80	-	523.80	Salary for September 2025		
			11,072.62	1,227.60	9,845.02			
Online Transfer - Paid 8 October								
30/09/2025	St Mary The Virgin	Ark2025/37	50.00	-	50.00	Hire of Ark for AITC Five Sessions in Sept		
30/09/2025	The Loft Access Company	9864	534.00	89.00	445.00	Loft Access in Park Room - Deposit		
09/10/2024	Gallagher Insurance (25/138)	22516696	6,091.56	-	6,091.56	Insurance 10/10/2025 to 09/10/2026		
02/10/2025	Serene Landscapes	bench-2	220.00	-	220.00	Repairs to Playing Field Bench		
02/10/2025	Drax	1108944492	564.46	94.07	470.39	Street Lighting for September 2025		
06/10/2025	Chiltern Secure Shredding	72486	14.40	2.40	12.00	Shredding Confidential Waste - One Bag		
01/10/2025	Windowflowers	71958	606.72	101.12	505.60	Winter / Spring Planting 2025/26		
30/09/2025	Tulu Toilet Hire	48174	128.57	21.43	107.14	Portable Toilet for Playing Field - September		
			8,209.71	308.02	7,901.69			
From Clerks Debit Card Account								
10/09/2025	Amazon	BP43V1	4.44	0.74	3.70	Emergency Door Safety Sign		
10/09/2025	Amazon	V5V3VT	12.00	2.00	10.00	Evacuation Notice Stickers		
10/09/2025	Amazon	YN3W31	15.27	2.55	12.72	Keep Clear Fire Exit Signs		
10/09/2025	Amazon	TGAEUI	11.58	1.93	9.65	Emergency Door Hammer for PC Office		
18/09/2025	Lakeside-Hire	2173497	356.40	59.40	297.00	A Weeks Hire of Heras Fencing to 18/09/25		
25/09/2025	Lakeside-Hire	2173780	356.40	59.40	297.00	A Weeks Hire of Heras Fencing to 25/09/25		
30/09/2025	Stihl	915746622	131.00	21.86	109.14	Battery and Charger		
02/10/2025	Lakeside-Hire	2174414	356.40	59.40	297.00	A Weeks Hire of Heras Fencing to 02/10/25		
01/10/2025	Defib Shop	291132	282.00	47.00	235.00	Battery for Hawkslade Defibrillator		
30/09/2025	Ikea	4217912	185.00	30.84	154.16	Office Desk for Parish Warden		
02/10/2025	Brewers	286895	102.37	17.06	85.31	Masonry Paint & Wood Preserver		
08/10/2025	Win Eternal Technology	m64lg21l	59.31	9.90	49.41	Two laptop batteries. Laptops 3 and 7.		
08/10/2025	Amazon	555819674	59.65	9.95	49.70	Whiteboard for Parish Office		
10/10/2025	Post Office Ltd	598866	13.92	-	13.92	Two books of stamps		
10/10/2025	B&Q	130582	30.00	5.00	25.00	One tub of grouting		
10/10/2025	Lakeside-Hire	2174712	356.40	59.40	297.00	A Weeks Hire of Heras Fencing to 09/10/25		
			2,332.14	386.43	1,945.71			
Total Payments			23,495.16	1,979.97	21,515.19			
This list of payments has been checked by the clerk and verified for payment.					Bank Balances as at 16 October 2025			
					£ 14,860.55	Treasurers Account		
					£ 432,316.98	Deposit Account		
Signed	A.Skeggs	(Clerk)			£ 500.00	Debit Card Account		
					£ 89,912.76	NatWest 95 Day Liquidity Account		
Date	16th October 2025				£ 84,500.00	Hinckley & Rugby Building Society		
					£ 622,090.29			
The above list of payments was approved by the Parish Council at its meeting on 21st October 2025.								
Signed	K Shanahan	(Chair)						
This is an electronic signature - a hard copy with a wet signature is available.								
Date	21st October 2025							

APPENDIX 2 – Clerks Report

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- 6 Coombe Close – The streetlight outside no.6 is now working.
- Wootten Path – A streetlight has been hit by a vehicle. Passed to electrical contractor to investigate.
- Old Risborough Road – A streetlight outside Linterns has been reported as not working.

Community Centre / Playing Field –

- Benches – One of the benches in the playing field has been repaired whilst a second will be repaired in the coming weeks.
- Loft Access – Work has been scheduled at the end of October to create loft access to the Park Room.

Environmental Issues – Calls from Residents

- Road Gutters – Residents in Eskdale Road and in Coombe Close have asked whether the road gutters could be cleared on vegetation. Task passed to Parish Warden.
- Carters Ride – A resident had reported overhanging foliage along the pathway to Carters Ride as well as the entrance to the fields. Task passed to Parish Warden.
- Winterton Drive – A resident had called regarding taxi drivers consistently parking on the double yellow lines. Complaint passed to Buckinghamshire Council enforcement.
- Overgrown Hedge – The hedge around the community noticeboard was encroaching onto the pavement. Task passed to Parish Warden.
- Siding Out – The pavement around the Station Road / Risborough Road roundabout required siding out. Task passed to Parish Warden.

Environmental Issues –

- Playing Field – The tree survey has been carried out, just waiting for the report to be sent through.

Allotments –

- Tenants – All but one has paid their rent. Reminders have been sent.
- Footpath – A tenant has complained about the state of the footpath leading to the allotments. Will be considered at the next Communities Committee.

Burials

- Interment of Ashes – 7 November.

Other -

- Past Signed Minutes – The signed minutes from all Parish Council and Committees meetings from 1997 to 2020 have been deposited at the Buckinghamshire Council Archives.
- Arla – Arla will no longer be holding their quarterly liaison meetings with residents and local councillors.