



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 18th
April 2023 at the Community Centre, Eskdale Rd.



Present: Cllrs K Shanahan (Chair), D Field, S Kirve, L Prestage, G Shrivastava, D Smith, D Willmer, and P Wood.

Buckinghamshire Council Councillor: Cllr Newcombe.
Clerk: A Skeggs Assistant Clerk: P Rayner

Public Attendance: Seven
Absent: n/a

No.	Description	Action
23/40	APOLOGIES Apologies were received and accepted from Cllrs Ezra, Magill, and Robinson. Buckinghamshire Council councillors Bowles and Strachan gave their apologies.	
	OPEN FORUM FOR PARISHIONERS A resident, Jenny Hunt, spoke about resident John Reid, who had been a parish councillor for more than 20 years. He had contributed a great deal to the village, sign writing being a speciality. He also helped develop the village footpath map, which he would walk regularly and report any problems. She asked if the parish council would consider a bench in his name and that of Margaret Spenser another villager. Another resident raised the condition of the roads around drains and that they were dangerous for cyclists. This would be referred to the LAT to investigate.	
	REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLOR Councillor Newcombe reported that the council were working on addressing the problem of potholes in the county. An extra £5m had been made available and a new contractor was now responsible for the repairs. The second stage of the SEALR had received planning permission and the HS2 link road would be dual carriageway. Pinewood Studios had received planning permission to expand, which would create new jobs. There was a project to record significant buildings for a Heritage Listing. Twenty additional enforcement officers had been recruited and 117 enforcement notices had been issued in 2022/23.	
23/41	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations of interest. b) There were no new requests for dispensation.	
23/42	MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on the 21st March 2023 were unanimously AGREED . b) The action plan was reviewed and would be updated accordingly.	
23/43	KINGS CORONATION WEEKEND <ul style="list-style-type: none">Cllr Field started by thanking fellow councillors, the village society and Jenny Hunt for delivering the leaflets. He was no longer taking on any further craft stalls as the hall was full. Still no fire engine. The timetable of events had been finalised starting at 12 o'clock and running through until 6 o'clock. Stone and Weston Turville parish councils were displaying posters for the event. He was looking for suggestions of which charities should be supported. Thanks were expressed to The Bull public house for all the work they had done.	

- A summary of the spend to date and potential future spend of £2,351 was **NOTED**.
- At the previous council meeting the original budget had been increased from £1,500 to £2,000. After the expenditure statement was reviewed, it was proposed by Cllr Shrivastava, seconded by Cllr Wood, and unanimously **AGREED** that the budget be increased to £3,000.

23/44 WEBSITE

The new website was now live with a new address www.stokemandeville-pc.gov.uk It will be updated once training has occurred for the clerk and assistant clerk.

23/45 PLAY AREA REFURBISHMENT

All the equipment had been installed with the various types of flooring were now being laid. A provisional opening date was around the 28/29th of April.

23/46 PLANNING COMMITTEE

The minutes of the meeting held on the 28th March were **NOTED**.

23/47 FINANCE

- The list of payments made since the last meeting, as circulated, was **APPROVED**.
- The budget monitoring statement dated 29th March 2023 was considered and **NOTED** after a question was raised on the Community Centre budget, why was the budget not spent. The clerk replied that it was a contingency due to the age of the building and this year there had been no maintenance issues. Although, dated 29th March there would be no further expenditure in March.
- It was **NOTED** that there no bank transfers had been carried out since the last meeting.

23/48 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**.

23/49 POINTS OF INTEREST

- Cllr Wood asked about the meeting with the Chiltern Society at the station. They had suggested a few planting options which included a new hedge, fruit trees, bird boxes and raised bed maintenance. Just need to establish if there was a budget available from Chiltern Railways.

23/50 DATE OF NEXT MEETING

The next meeting date will be Tuesday 16th May 2023.

The meeting closed at 20:50.

Signed _____

Dated: 16-May-2023

Action List

Date	Minute	Description	By Whom	Status
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	Completed
15/11/22	22/150	Obtain tenders for contamination work.	Clerk	On Hold

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 18th APRIL 2023

RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
04/04/2023	Buckinghamshire Council	nhb-2023-002	9,796.00	-	9,796.00	Eighth NHB Burial Ground Payment
12/04/2023	Buckinghamshire Council	precept	104,070.00	-	104,070.00	First Installment of Precept
Total Receipts			113,866.00	-	113,866.00	
PAYMENTS - From Current Account						
Direct Debits						
			Gross	VAT	Net	Transaction Detail
31/03/2023	Onecom Ltd	761953	49.74	8.29	41.45	Office Phone - 28 February 2023
20/03/2023	Drax	1106817051	38.63	6.44	32.19	Street Lighting for February 2022
15/04/2023	Drax	1106910981	42.77	7.13	35.64	Street Lighting for March 2022
19/04/2023	Peoples Pension	march	276.63	-	276.63	Pension Costs March 2023
14/04/2023	BAS Associates	120240	136.80	22.80	114.00	Payroll Costs for Quarter Ending June 2023
01/05/2023	PEAC Finance (Old Agreement)	24-0011072	385.12	64.19	320.93	Photocopier Rental 01/05/23 to 31/07/2023
			929.69	108.85	820.84	
Online Bank Transfer - Paid 29th March						
29/03/2023	E Sharp Electrical	1288	358.38	59.73	298.65	Community Centre Car Park
29/03/2023	Smoking Rocket	65005	180.00	-	180.00	Website Hosting and Domain Name
29/03/2023	Marley Design	128032023	447.50	-	447.50	Basic Website Package - 50% Balance
29/03/2023	A.Bamford	NPSG-241	200.00	-	200.00	NPSG Administration - 24 March
29/03/2023	A.Bamford	NPSG-242	200.00	-	200.00	NPSG Administration - 31 March
29/03/2023	HMRC	march	814.13	-	814.13	PAYE & NIC for month 12 (6 April 2023)
			2,200.01	59.73	2,140.28	
Online Bank Transfer - Paid 14th April						
13/04/2023	A.Bamford	NPSG-243	200.00	-	200.00	NPSG Administration - to 7 April
13/04/2023	A.Bamford	NPSG-244	200.00	-	200.00	NPSG Administration - to 14 April
13/04/2023	The Cloudy Group	4090	32.40	5.40	27.00	NPSG Email addresses
13/04/2023	Tulu Toilet Hire	34819	132.85	22.14	110.71	Portable Toilet for Playing Field - March
13/04/2023	Direct365	1000214907	1,794.44	299.07	1,495.37	One defibrillator & cabinet - Belmore Centre
13/04/2023	Best Kept Village Competition	fee	25.00	-	25.00	2023 Competition entry fee
			2,384.69	326.61	2,058.08	
Standing Orders						
28/04/2023	R Haines	april	666.67	-	666.67	Grounds Maintenance for April 2023
28/04/2023	Clerk	april	1,779.81	-	1,779.81	Salary for April 2023
28/04/2023	Assistant Clerk	april	738.85	-	738.85	Salary for April 2023
			3,185.33	-	3,185.33	
From Clerks Debit Card Account						
28/03/2023	Solopress	3351653	79.19	-	79.19	5,000 Kings Coronation Flyers
			79.19	-	79.19	
Total Payments			8,778.91	495.19	8,283.72	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			
Date	13th April 2023					
The above list of payments was approved by the Parish Council at its meeting on 18th April 2023.						
Signed	<i>K.Shanahan</i>		(Chair)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	18th April 2023					
RECONCILED BANK BALANCES AS AT 31 MARCH 2023						
	Treasurers Account	£ 75,890.48				
	Deposit Account	£ 306,626.65				
	Debit Card Account	£ 300.00				
		£ 382,817.13				

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Playing Field Car Park – The light has now been repaired.

Community Centre / Playing Field –

- Skatepark – More graffiti has appeared, which will be removed if possible or painted over.

Environmental Issues – Calls from Residents

- Dangerous Tree – A tree on the Risborough Road just before the Goat Centre is overhanging the footpath. HS2 has been out and made the tree safe. Further work to fully remove the tree is planned.
- Parking on Verge Outside the Bull – Cars have started parking on the grass verge outside the Bull.
- Rye Close and Lott Close – Overgrown hedging problems. Being investigated. Work on Rye Close is imminent.
- Dangerous Tree – A tree on the entrance to Dorchester Close has been reported. The PC is trying to establish ownership of the tree.

Environmental Issues -

- Parking Reviews – Carters Ride / Dorchester Close. Second consultation finished, results to be fed back to Buckinghamshire Council.
- Parking Review - Hampden Road. Buckinghamshire Council has been contacted for an update of when the proposal will be considered.

Allotments –

- Request for Plot – Enquiry from a mental health charity for a plot. Referred them to the School, who have a plot, to see if the school could work with them.

Other

- HS2 Publicity Bus – The publicity bus will be visiting the Hawkslade Community Centre car park on 11th May 2023 between 2pm and 6pm.
- Open Space at Railway Station – The Chiltern Society has been and looked at the areas of open space and are due to send through a proposal. They have lots of volunteers available to do any work.