

**Stoke Mandeville Parish Council**  
**Council Detail Report 31/03/2026**

	Annual Budget	Forecast	Budget To Date	Actual Year to Date	Variance To Date	Comments
<b>RECEIPTS</b>						
Miscellaneous	-	-	-	961	961	Unidentified Income
Donations	-	1,905	-	1,966	1,966	Party in the Park
HS2 Contribution Marsh Lane	20,000	-	20,000	-	- 20,000	
Grants	5,000	-	5,000	-	- 5,000	Grant application refused
Compensation	-	35,000	-	35,000	35,000	From Buckinghamshire Council
Allotment Rents	1,500	1,390	1,500	1,410	- 90	
Burial Ground Fees	-	1,250	-	1,400	1,400	
Precept	210,150	210,150	210,150	210,152	2	
BC (AVDC) NHB Grant	12,000	54,750	12,000	43,646	31,646	
Playing Field Rental Fees	500	1,600	500	1,208	708	
S106 Funding	-	64,430	-	64,425	64,425	For the solar panels
Bank Interest	6,000	6,000	6,000	6,476	476	
	255,150	376,475	255,150	366,644	111,494	
Field Hire Deposits	-	-	-	-	-	
<b>TOTAL RECEIPTS</b>	<b>255,150</b>	<b>376,475</b>	<b>255,150</b>	<b>366,644</b>	<b>111,494</b>	
<b>PAYMENTS</b>						
<b>Core Costs</b>						
Employee Salary and on-costs	48,150	52,000	48,150	60,222	- 12,072	Parish Warden post
Employee Mileage	150	150	150	247	- 97	
Employee Pension Costs	3,500	3,500	3,500	3,936	- 436	
Employee Payroll Costs	500	750	500	627	- 127	
Training - Staff	1,000	500	1,000	135	865	
Training - Councillors	1,500	250	1,500	175	1,325	
Councillor Allowances	2,700	-	2,700	-	2,700	
Chairmans Allowance	200	-	200	-	200	
Administration Costs	800	800	800	640	160	
Tools and Equipment	-	1,000	-	652	- 652	For Parish Warden
Election Costs	2,100	2,100	2,100	2,169	- 69	
IT Related and Website	6,000	6,000	6,000	3,053	2,947	
Licenses and Subscriptions	1,800	1,800	1,800	2,071	- 271	
Phone & Broadband	700	700	700	771	- 71	
Photocopies	1,300	1,300	1,300	1,353	- 53	

	Annual Budget	Forecast	Budget To Date	Actual Year to Date	Variance To Date	Comments
Rent of Rooms	1,250	250	1,250	647	603	
Insurance	6,000	6,000	6,000	6,129	- 129	
Bank Maintenance Fees	-	500	-	221	- 221	
Audit Fees	1,500	1,050	1,500	1,025	475	
Legal Costs	10,000	30,000	10,000	26,839	- 16,839	
	89,150	108,650	89,150	110,912	- 21,762	
<b>Community Centre</b>						
Com Centre Hawkslade	4,000	4,000	4,000	4,000	-	
Com Centre Stoke Mandeville	5,000	5,000	5,000	5,285	- 285	Wifi, surveys & loft access.
SMVCA Grant	5,000	5,000	5,000	-	5,000	
CCTV	1,000	1,000	1,000	480	520	
Solar Panels	-	60,260	-	60,258	- 60,258	Solar panels
	15,000	75,260	15,000	70,023	- 55,023	
<b>Open Spaces</b>						
Contract Ground Maintenance	10,000	10,000	10,000	6,498	3,502	
Grass Cutting Playing Field	5,500	5,500	5,500	-	5,500	
Devolved Services Costs	10,000	10,000	10,000	3,329	6,671	
Raised Flower Bed	1,200	1,200	1,200	1,011	189	
Dog Bins	3,500	3,500	3,500	2,500	1,000	
MVAS	1,000	1,000	1,000	-	1,000	
Playing Field Maintenance	2,500	2,500	2,500	4,159	- 1,659	
Playing Field Footpath	5,000	5,000	5,000	12,109	- 7,109	
Outdoor Gym	1,000	1,000	1,000	59	941	
	39,700	39,700	39,700	29,665	10,035	
<b>Allotments</b>						
Allotments expenses	1,500	2,000	1,500	1,909	- 409	Skip hire.
	1,500	2,000	1,500	1,909	- 409	
<b>Burial Grounds</b>						
Swallow Lane Burial Ground	1,000	1,000	1,000	1,711	- 711	Burial plot plaques.
Marsh Lane Land	26,000	26,000	26,000	46,423	- 20,423	
Marsh Lane Burial Ground Works	81,000	81,000	81,000	-	81,000	
	108,000	108,000	108,000	48,134	59,866	
<b>Street Lighting</b>						
Street Lights - Electricity	7,000	7,000	7,000	5,400	1,600	
Street Lights - Maintenance	3,000	3,000	3,000	3,663	- 663	

	Annual Budget	Forecast	Budget To Date	Actual Year to Date	Variance To Date	Comments
Street Lights - Testing	5,000	5,000	5,000	-	5,000	
Street Lighting - Replacements	5,000	5,000	5,000	2,734	2,266	
	20,000	20,000	20,000	11,797	8,203	
<b>Street Furniture</b>						
Defibrillators - new / maintain	500	500	500	465	35	
Street furniture- new / maintain	6,500	6,500	6,500	3,241	3,259	
	7,000	7,000	7,000	3,706	3,294	
<b>Parish Improvement Plan</b>						
Parish Improvement Plan	7,500	7,500	7,500	495	7,005	
Parking Review Project	-	350	-	333	- 333	Additional pole required.
Neighbourhood Plan (Other)	-	1,000	-	4,015	- 4,015	Legal advice
	7,500	8,850	7,500	4,843	2,657	
<b>Section 137</b>						
Grants / Donations	7,500	7,500	7,500	1,861	5,639	Pollyanna & the Church
	7,500	7,500	7,500	1,861	5,639	
<b>Play Related</b>						
Play Around the Parishes	5,000	2,750	5,000	2,738	2,262	
Playground Maintenance	2,000	2,000	2,000	322	1,678	
	7,000	4,750	7,000	3,060	3,940	
<b>Community Events</b>						
Community Event	7,000	8,800	7,000	8,791	- 1,791	Party in the Park
VE-Day 80th Anniversary	3,500	4,300	3,500	4,331	- 831	VE-Day Anniversary
Christmas Related	500	500	500	7,970	- 7,470	Switch On, Lunch & Kiddies Party
Social Engagement	10,000	10,000	10,000	6,393	3,607	Community Engagement
	21,000	23,600	21,000	27,485	- 10,092	
Field Hire Deposit Refunds						
<b>TOTAL PAYMENTS</b>	<b>323,350</b>	<b>405,310</b>	<b>323,350</b>	<b>313,395</b>	<b>6,348</b>	

Total Receipts	255,150	376,475	255,150	366,644	111,494
Total Payments	323,350	405,310	323,350	313,395	6,348
<b>Increase in / (Decrease in)</b>					
<b>General Reserve</b>	<b>- 68,200</b>	<b>- 28,835</b>	<b>- 68,200</b>	<b>53,249</b>	<b>117,842</b>
	<u>Budgetted</u>	<u>Forecast</u>	<u>Current</u>		
Current Account	36,809				

	Annual Budget	Forecast	Budget To Date	Actual Year to Date	Variance To Date	Comments
Deposit Account	302,471					
NatWest Account	88,406					
Debit Card Account	500					
Balance 1st April 2025	428,186	428,186	428,186			
Budgeted Movement	- 68,200					
Forecast Movement		- 28,835				
Actual Movement				53,249		
2024/25 Vat Refunded				30,503		
<b>Balance 31 March 2026</b>	<b>359,986</b>	<b>399,351</b>	<b>511,938</b>			

## Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

## Section 2 – Accounting Statements 2025/26 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures <b>must</b> agree to underlying financial records.</i>
<b>1.</b> Balances brought forward			<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value <b>must</b> agree to Box 7 of previous year.</i>
<b>2.</b> (+) Precept or Rates and Levies			<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
<b>3.</b> (+) Total other receipts			<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
<b>4.</b> (-) Staff costs			<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
<b>5.</b> (-) Loan interest/capital repayments			<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
<b>6.</b> (-) All other payments			<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
<b>7.</b> (=) Balances carried forward			<i>Total balances and reserves at the end of the year. <b>must</b> equal (1+2+3) - (4+5+6).</i>
<b>8.</b> Total value of cash and short term investments			<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b></i>
<b>9.</b> Total fixed assets plus long term investments and assets			<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
<b>10.</b> Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
<b>11</b> Do the figures in the accounting statements above exclude any trust transactions?			<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval.**

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

**LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st APRIL 2026**

**RECEIPTS**

<u>Date Received</u>	<u>Received from</u>	<u>Reference</u>	<u>Amount Received</u>		<u>Details</u>
			<u>Gross</u>	<u>VAT</u>	<u>Net</u>
03/02/2026	CCLA	interest	224.85	-	224.85
05/03/2026	Emerick, Lewicki & Stangu	PitP	75.00	-	75.00
25/03/2026	Savage	PitP	25.00	-	25.00
25/03/2026	A Dubey	allotment	20.00	-	20.00
01/04/2026	C Sasso	Donation	45.00	-	45.00
02/04/2026	CCLA	interest	247.58	-	247.58
07/04/2026	Reggier, Surana, Hills	PitP	75.00	-	75.00
09/04/2026	Lloyds Bank	march	127.25	-	127.25
13/04/2026	Cheesman, S&L, Inglot	PitP	200.00	-	200.00
11/04/2026	Buckinghamshire Council	precept	107,175.00	-	107,175.00
<b>Total Receipts</b>			<b>108,214.68</b>	<b>-</b>	<b>108,214.68</b>

**PAYMENTS - From Current Account**

			<u>Gross</u>	<u>VAT</u>	<u>Net</u>	<u>Transaction Detail</u>
<b>Direct Debits</b>						
28/03/2026	Onecom Ltd	7785542	83.48	13.91	69.57	Office Phone - 28 February 2026
07/04/2026	Lloyds Bank	480699298	8.50	-	8.50	Bank Charges to 9th March Current A/c
15/04/2026	Lloyds Bank	481698839	8.50	-	8.50	Bank Charges to 9th March Debit Card A/c
19/04/2026	Peoples Pension	March	438.61	-	438.61	Pension Costs March 2025
14/04/2026	BAS Associates	128162	205.20	34.20	171.00	Payroll Costs for Quarter Ending June 2025
			<b>744.29</b>	<b>48.11</b>	<b>696.18</b>	
<b>Online Bank Transfer - Paid 30 March</b>						
27/03/2026	Amelia Marquees	04/2026	412.50	-	412.50	Hire of Marquees for Party in the Park
			<b>412.50</b>	<b>-</b>	<b>412.50</b>	
<b>Online Bank Transfer - Paid 31 March</b>						
27/03/2026	St Mary The Virgin	Ark2026/17	50.00	-	50.00	Hire of Ark for AITC Five Sessions in March
27/03/2026	BALC	6764	50.00	-	50.00	Planning Framework - Cllr Theobald
27/03/2026	ENC	919	547.20	91.20	456.00	Light Repairs - Bradenham Walk/Risboro Rd
30/03/2026	HMRC	Tax & NI	5,011.49	-	5,011.49	PAYE & NIC for January, February & March
30/03/2026	Clerk	March	2,310.35	-	2,310.35	Salary for March 2026
30/03/2026	Assistant Clerk	March	965.63	-	965.63	Salary for March 2026
30/03/2026	Parish Warden	March	580.00	-	580.00	Salary for March 2026
			<b>9,514.67</b>	<b>91.20</b>	<b>9,423.47</b>	
<b>Online Bank Transfer - Paid 9 April</b>						
09/04/2026	Buckinghamshire Council	5001018266	618.80	-	618.80	Rates for Swallow Lane Burial Ground
09/04/2026	Aylesbury Town Council	112688	2,610.00	435.00	2,175.00	Devolved Services 2026/27
09/04/2026	Best Kept Village Competition	fee	25.00	-	25.00	2025 Competition entry fee
09/04/2026	Drax	1109316707	617.83	102.97	514.86	Street Lighting for March 2026
09/04/2026	CDS	76306	3,000.00	500.00	2,500.00	Post Submission Management
09/04/2026	Tulu Toilet Hire	50584	132.85	22.14	110.71	Portable Toilet for Playing Field - March
09/04/2026	Rialtas Business Systems	33748	252.00	42.00	210.00	2026/27 Software Support and Maintenance
09/04/2026	Parc Ponies Ltd	deposit	120.00	20.00	100.00	Two Donkeys / Petting Farm for PitP
09/04/2026	Cllr Shrivastava	Mini Eggs	72.50	-	72.50	Mini Eggs for Easter Egg Hunt
09/04/2026	Assistant Clerk	expenses	63.60	-	63.60	Supplies for Easter Egg Hunt
09/04/2026	Bates Wells	2268999	865.80	144.30	721.50	Adverse Possession Advice
09/04/2026	AC Waste Clearance Ltd	2454	288.00	48.00	240.00	6 Yard Skip for Allotments
			<b>8,666.38</b>	<b>1,314.41</b>	<b>7,351.97</b>	
<b>Online Bank Transfer - Paid 15th April</b>						
15/04/2026	Enterprise Skip Hire	325410	414.00	69.00	345.00	10 Yard Skip for Allotments
15/04/2026	R Haines	march	315.00	-	315.00	Playing Field Bin Emptying / Litter Picking
15/04/2026	Parish Warden	expenses	6.75	-	6.75	Postcrete for bollard outside The Bull
15/04/2026	KND Surveys Ltd	C212026	1,470.00	245.00	1,225.00	Additional Survey Work of Playing Field
			<b>2,205.75</b>	<b>314.00</b>	<b>1,891.75</b>	
<b>From Clerks Debit Card Account</b>						
09/03/2026	Sandhu Newsagents	supplies	2.68	-	2.68	Milk for Meetings
10/03/2026	Amazon	supplies	88.68	14.78	73.90	Supplies for Easter Egg Hunt
18/03/2026	JRB Enterprises Ltd	14964	36.48	6.08	30.40	Dog Waste Dispensing Bags
18/03/2026	Signs Prints Design Shop	21408	9.40	-	9.40	Signs for Toilet Doors
20/03/2026	Sandhu Newsagents	supplies	0.99	-	0.99	Milk for Meetings
26/03/2026	Sign Maker & UK Memorials	20375	91.30	15.22	76.08	"Reserved" Slate Tablet for Burial Ground
30/03/2026	B&Q	supplies	103.10	17.18	85.92	Paint, Varnish and Brushes.
14/04/2026	Stihl	916798764	50.99	8.50	42.49	Four spools with nylon line
			<b>241.27</b>	<b>38.48</b>	<b>202.79</b>	
<b>Total Payments</b>			<b>21,784.86</b>	<b>1,806.20</b>	<b>19,978.66</b>	

This list of payments has been checked by the clerk and verified for payment.

Signed A. Skeggs (Clerk)  
Date 16th April 2026

The above payments was approved by the Parish Council at its meeting on 21st April 2026.

Signed \_\_\_\_\_ (Chair)  
*This is an electronic signature - a hard copy with a wet signature is available.*  
Date 21st April 2026

**RECONCILED BANK BALANCES AS AT 31 March 2026**

£	5,481.15	Treasurers Account
£	250,201.54	Deposit Account
£	500.00	Debit Card Account
£	91,255.17	NatWest 95 Day Liquidity Account
£	84,500.00	Hinckley & Rugby Building Society
£	80,000.00	CCLA Public Sector Deposit Account
£	<u>511,937.86</u>	

**Parish Council Meeting – 21<sup>st</sup> April 2026**

**Clerks Report (For Information Only)**

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

**Streetlights / Lighting –**

- Risborough Road – The streetlight column at the junction with the Roylands estate needs to be replaced.

**Community Centre / Playing Field –**

- Playing Field – Nothing to report.

**Environmental Issues – From Residents**

- None.

**Environmental Issues –**

- 12 Farrow Close – The resident has partially cut back the overhanging foliage from a hedge.

**Allotments –**

- Skip – Another skip has been provided for the tenants.
- Pathway to the Allotments – A tenant has complained about the condition of the pathway. The Clerk and Assistant have inspected the pathway and are satisfied of its condition. A report will be taken to the next Communities Committee.
- Entrance to Car Park – A tenant has complained about the condition of the pavement at the entrance to the allotment car park. One pothole has been filled but two shallow ones remain and have been reported on fixmystreet.

**Burials -**

- Interments – No interments scheduled.

**Other -**

- Rights of Way – A member of the Ramblers will be walking the Rights of Way around the village during the summer checking for obstructions / missing waypoints etc.

**Parish Warden**

- Various work at the burial ground, allotments and on Station Road.

**SMVCA Related**

- Administrator – The new administrator, Tegen O'Neill, started on Wednesday 25<sup>th</sup> April.