



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 19th August 2025 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan, B Ezra, D Field, S Kirve, G Shrivastava, and J Theobald.

Buckinghamshire Council Cllr: Cllr P Strachan.

Absent: n/a

Clerk: A Skeggs

Assistant Clerks: P Rayner / B Hotya

Public Attendance: Three

The Chair welcomed Brigitta Hotya to the Parish Council, who would be taking over from Peter Rayner.

No.	Description	Action
25/96	APOLOGIES FOR NON-ATTENDANCE Apologies had been received and accepted from Cllrs Prestage and Wood.	
	OPEN FORUM FOR RESIDENTS	
	- A resident asked for an update on the bridge across to The Hawthorns, the plans for the Memorial and the footpath between the Hawthorns and the Church. The Clerk and Cllr Field responded. It was suggested that a Google poll / door knocking exercise be undertaken to get residents views. - Cllr Strachan from Buckinghamshire Council asked for the Parish Council to send him an update of current issues. The Clerk raised the issue of the excessive number of lorries going through the village servicing the three developments.	Cllr Field
25/97	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION	
	a) Cllr Shanahan declared an interest in item 25/105b as she is a member of Bucks Community Energy. b) There were no requests for dispensation.	
25/98	MINUTES OF PREVIOUS MEETINGS	
	a) The minutes of the meeting of the 15 th July were unanimously AGREED . b) The action plan was reviewed. Cllr Theobald updated the meeting with the plans to repair the footpath, which was currently enclosed by Heras fencing. A verbal quote of £25 per metre for 150 meters had been given. Cllr Theobald was talking to a consultant engineer for a better specification for a new path. Also, he was trying to arrange a meeting with EKFB for them to inspect the path.	
25/99	COUNCILLOR RECRUITMENT	
	Following the resignation of Cllr Jenkins there were now four vacancies for the Council. It was reported that there were three potential residents who were interested in joining the Council. The Clerk reported that as we were past the 35 days following the election where you could co-opt, a formal notice of the vacancies would have to be displayed. Cllr Shanahan would provide an advert to go alongside the notice.	
25/100	BUCKS CC SPORTS AND SOCIAL CLUB WORKING GROUP	
	a) Cllr Shrivastava gave an update on the valuation update, which was still awaited. The actual site had been inspected to view the electrics and plumbing. The cost to get the place operational was still within the original estimate but there may be a need for an asbestos survey. The Clerk was asked to contact Buckinghamshire Council to arrange a follow up meeting in September.	Clerk

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- b) Buckinghamshire Council had decided not to re-list the Lower Road site as an Asset of Community Value. After consideration it was **AGREED** that an appeal be made to Buckinghamshire Council.
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25/101 MARSH LANE BURIAL GROUND

- a) The Clerk gave an update on progress to date. At the last meeting a draft Heads of Terms agreement had been reviewed. The Clerk had received the redacted minutes showing what HS2 had agreed, however the financial amount had been redacted.
- b) The meeting then considered a quote from CDS for a £4,140 for a TS Ground Water Risk Assessment. This was unanimously **AGREED**.
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25/102 2024/25 EXTERNAL AUDIT REPORT

- a) The external audit report for 2024/25 was considered and it was **NOTED** that no issues had been brought the Council's attention. The Clerk was thanked for his work.
- b) It was **NOTED** that the "Conclusion of Audit" notice and been issued and was available on the website.
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25/103 SMVCA

Cllr Shrivastava reported that he had applied for a "GoCardless" account for SMVCA but as part of the application all Councillors had to be named on the application as the Parish Council was the sole trustee. After consideration there was no objection to this request.

Shrivastava

25/104 NAMING OF THE SEALR AND RELIEF ROAD

Buckinghamshire Council Street Naming team had contacted the Parish Council asking for suggestions to name the SEALR and Village Relief Road. The Clerk had circulated suggestions that he had received previously. The name of Evered was put forward for the SEALR as they were past tenants of the land that the SEALR is going through. Another name put forward was Jean Stone MBE, a board member of Wheelpower. After consideration it was **AGREED** that the name of "Evered" be put forward for the SEALR and that "Paralympic Way" be put forward for the Village Relief Road.

Clerk

25/105 COMMUNITIES COMMITTEE

- a) The minutes of the meeting held on the 5th August were **NOTED**.
- b) Following the Parish Council in July the Clerk had prepared a budget showing the cost breakdown for each community project. The budget of £10,000 could be met from reduced spend of existing budgets. After discussion, it was **AGREED** to allocate a £10,000 budget as detailed.
- c) The Clerk asked the meeting to consider allocating a budget of £1,000 to cover PPE, a mobile phone and equipment for the new Parish Warden. The Clerk reported that some of the costs would be shared with Weston Turville PC as they also employ the same Parish Warden. After consideration this was **AGREED**.
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25/106 PLANNING COMMITTEE

The minutes of the Planning Committee meeting held on the 22nd July were **NOTED**.

25/107 FINANCE

- a) Payments made since the last meeting were **APPROVED**. See appendix 1. Cllr Shrivastava raised the high level of balances and that the development plan needed to take this into account.
- b) It was **NOTED** that the following inter-account transfer had been performed between 10th July and the 14th August 2025:
- 15 July - £90,000 from treasurer account to deposit account.
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- c) It was **NOTED** that NALC had agreed a pay award for 2025/26 of 60p per hour, effective from the 1st April 2025. It was **AGREED** that this would be applied to the staff salaries.
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25/108 CLERKS REPORT

The Clerks report was **NOTED**. Cllr Theobald reported that the slump on the Community Centre roof existed before the solar panels were installed. It was **AGREED** that an inspection hatch should be installed to inspect the roof and to identify the reason for the slump.

25/109 POINTS OF INTEREST

- Cllr Theobald updated the meeting on the EKFB meeting and that the HS2 Chairman had visited the area.
 - Cllr Shrivastava reported that the new directional road sign on the Lower Road appeared very large and was very close to the edge of the road.
 - Cllr Shanahan raised the Community Climate workshop on the 11th October.
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25/110 DATE OF NEXT MEETING

The next meeting will be on Tuesday 16th September 2025.

The meeting closed at 9.20 pm.

Signed _____ Dated: 16 September 2025

Action List

Date	Minute	Description	By Whom	Status
13/05/25	25/65	Prepare rental agreement for Pollyanna.	Clerk	Completed
17/06/25	Forum	The Hawthorns situation with Abbey / B C.	Clerk	Chasing
17/06/25	25/74	Produce a Volunteer Programme.	Chair	In Progress
15/07/25	25/89a	Finalise Development Plan.	Chair	In Progress
15/07/25	25/90b	Playing field pathway specifications.	Theobald	In Progress
15/07/25	25/90c	Contact SM FC about the storage container.	Clerk	In Progress
19/08/25	Forum	Gather opinion from residents of a bridge.	Field	In Progress
19/08/25	25/100a	Contact Bucks Council to arrange Sept. meeting.	Clerk	Completed
19/08/25	25/100b	Appeal decision of Bucks Council on Comm. Asset.	Clerk	Outstanding
19/08/25	25/103	Complete GoCardless account application.	Shrivastava	Completed
19/08/25	25/104	Send Street naming suggestions to Bucks Council.	Clerk	Completed

APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 19th AUGUST 2025						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
07/07/2025	Subramanian	PitP	25.00	-	25.00	Fee for Craft Stall
09/07/2025	Lloyds Bank	deposit	285.81	-	285.81	Deposit interest for July
14/07/2025	Tania Barrera	PitP	25.00	-	25.00	Fee for Craft Stall
15/07/2025	Chiltern Railways	donation	300.00	-	300.00	Donation Friends of Chiltern Station
17/07/2025	Subramanian	PitP	25.00	-	25.00	Fee for Craft Stall
21/07/2025	Lorenzos Pizzeria	PitP	60.00	-	60.00	Donation from Food Van
21/07/2025	Best Cellar Ltd (The Bull)	PitP	594.00	-	594.00	Donation from Beer Tent
22/07/2025	S & L	PitP	142.20	-	142.20	Donation from Burgers and Donuts
25/07/2025	Fair Rides	PitP	250.00	-	250.00	Donation from Childrens Rides
23/07/2025	B Collins	field hire	325.00	-	325.00	Hire £75 and Deposit £250
04/08/2025	Dignity Funerals Ltd	plot 150a	100.00	-	100.00	Interment of P Bullenthorpe
09/08/2025	Lloyds Bank	deposit	256.96	-	256.96	Deposit interest for August
		Total Receipts	2,388.97	-	2,388.97	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
31/07/2025	Onecom	7596755	73.94	12.32	61.62	Office Phone to 30th June 2025
05/08/2025	Lloyds Bank	461103330	8.50	-	8.50	Bank Charges to 9th July Current A/c
15/08/2025	Lloyds Bank	461965154	8.50	-	8.50	Bank Charges to 9th July Debit Card A/c
04/08/2025	Castle Water	10007189904	560.23	-	560.23	Allotments Water 1 July to 31 July 2025
19/08/2025	Peoples Pension	july	270.27	-	270.27	Pension Costs July 2025
			921.44	12.32	909.12	
Standing Orders						
28/08/2025	R Haines	august	666.67	-	666.67	Grounds Maintenance for August 2025
			666.67	-	666.67	
Online Bank Transfer - Paid 22nd July						
22/07/2024	SMVCA	06-2025	765.00	-	765.00	Hire of the Centre for Party in the Park
22/07/2024	Mollie Laine	mh2	212.50	-	212.50	Party in the Park Artist
22/07/2024	Laura Williams	lw872	400.00	-	400.00	Party in the Park Artist
22/07/2024	Mark Scobey	pitp	400.00	-	400.00	Party in the Park Artist
22/07/2024	H Rowsell (Skasouls UK)	pitp	1,200.00	-	1,200.00	Party in the Park Band
			2,977.50	-	2,977.50	
Online Bank Transfer - Paid 28th July						
28/07/2025	Clerk	july	1,996.09	-	1,996.09	Salary for July 2025
28/07/2025	Assistant Clerk	july	619.60	-	619.60	Salary for July 2025
28/07/2025	Ruth Munday	refund	25.00	-	25.00	Refund of Party in the Park Fee
28/07/2025	Cllr Dean Field	expenses	107.33	-	107.33	Attending the Judicial Hearing in April
28/07/2025	Cllr Dean Field	expenses	106.00	-	106.00	Party in the Park
28/07/2025	PKF Littlejohn	SB20250015	756.00	126.00	630.00	Audit Fee for 2024/25 AGAR
28/07/2025	Mind of the Student	135	658.00	-	658.00	Mental Health Workshop for Teenagers
28/07/2025	Night Watch Security Ltd	1424	222.48	37.08	185.40	Party in the Park Traffic Marshalls
28/07/2025	Night Watch Security Ltd	1425	355.32	59.22	296.10	Party in the Park Overnight Security
28/07/2025	St John Ambulance	sp25004626	308.88	51.48	257.40	Party in the Park First Aid Provision
28/07/2025	Cllr Pat Wood	plants	39.00	-	39.00	Plants for Hawkslade Planters
			5,193.70	273.78	4,919.92	
Online Bank Transfer - Paid 7th August						
06/08/2025	Friends of SM Station	grant	300.00	-	300.00	Transfer grant to organisation
30/07/2025	St Mary The Virgin	Ark2025/25	50.00	-	50.00	Hire of Ark for AITC Five Sessions in July
30/07/2025	St Mary The Virgin	Ark2025/26	35.00	-	35.00	Hire of Ark for Interviews
31/07/2025	Direct365	273258	275.81	45.97	229.84	Four sets of Electrode Pads
01/08/2025	Katie Mason	252614	400.00	-	400.00	Delivering Four Dance Classes - June/July
01/08/2025	Tulu Toilet Hire	47280	192.85	32.14	160.71	Portable Toilet for Playing Field - July
05/08/2025	Assistant Clerk	2171456	1,533.60	255.60	1,278.00	Four Weeks Hire of Heras Fencing
05/08/2025	Drax	1108805107	415.59	69.26	346.33	Street Lighting for July 2025
			3,202.85	402.97	2,799.88	
From Clerks Debit Card Account						
14/07/2025	Screwfix	22338438542	155.97	26.00	129.97	Blue Twisted Rope on Spool & Spikes
18/07/2025	Amazon	GB501F8082	8.48	1.41	7.07	Pack of A4 Photocopier Paper
18/07/2025	Amazon	GB5023Z51	21.77	3.63	18.14	Pack of A3 Photocopier Paper
18/07/2025	Travis Perkins	07a70580	11.30	1.88	9.42	Sand for Playing Field footpath.
30/07/2025	Amazon	GB501XC	26.63	4.44	22.19	Box of A4 Photocopier Paper
30/07/2025	Amazon	GB50795	12.01	2.00	10.01	Sellotape Pack of Eight
07/08/2025	Blue Diamond	1615267	140.93	23.49	117.44	Equipment for Parish Warden
			377.09	62.85	314.24	
		Total Payments	13,339.25	751.92	12,587.33	
This list of payments has been checked by the Clerk and verified for payment.						Reconciled Bank Balances as at 31 July 2025
						£ 35,070.00 Treasurers Account
						£ 341,884.80 Deposit Account
Signed	<i>A.Skeggs</i>	(Clerk)				£ 500.00 Debit Card Account
						£ 89,167.07 NatWest 95 Day Liquidity Account
Date	14 August 2025					£ 84,500.00 Hinckley & Rugby Building Society
						£ 551,121.87
The above list of payments was approved by the Parish Council at its meeting on 19th August 2025.						
Signed	<i>K Shanahan</i>	(Chair)				
	This is an electronic signature - a hard copy with a wet signature is available.					
Date	19 August 2025					

APPENDIX 2 – Clerks Report

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Nothing to report.

Community Centre / Playing Field –

- Portable Toilet – A new portable toilet has been delivered to replace the old one.

Environmental Issues – Calls from Residents

- Brudenell Drive – The white lines at the junction of Brudenell Drive and the road that runs alongside the Bull have been repainted by Buckinghamshire Council.
- Dislodged Manhole Cover – A large manhole cover had been dislodged on the open space on Dalesford Road. Clerk reported it on fixmystreet.
- Lorries – Concerned about the number of lorries and their speed along Lower Road and Station Road.
- Station Road Bridge – The bridge is causing more vibration and noise caused by the excessive number of lorries.
- Lambourne Avenue – Number 19 has received two letters as their hedge was blocking the pavement. This has now been cleared.

Environmental Issues –

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Allotments –

- Tenants – The 2025/26 rental demands have just been issued.

Burials

- Nothing to report.

Other -

- UKPN – The fuses in the Centre have been upgraded following the installation of the solar panels.
- BT Openreach – Have repaired the cabling on the exterior of the building.

SMVCA Related -

- Fire Assessment Report – A fire assessment has been carried out on the Community Centre. Still waiting the final report but items highlighted were – fire doors need replacing, position of waste bin, and more signage.

Electrical Inspection and PA Testing – Some minor issues were identified – missing light cover, pvc conduits cables not protected, metal box not earthed and broken socket in PC office.