

**Minutes of the meeting of the Finance and Governance Committee held in the Committee Room
Community Centre, Eskdale Road on Tuesday 9th June 2026**

PRESENT: Councillors S Kirve (Chair), G Shrivastava, and P Wood.
Clerk: Tony Skeggs Assistant Clerk: Absent

F26/10	ELECTION OF CHAIR - Following a proposal from Cllr Shrivastava, seconded by Cllr Wood, Cllr Kirve was elected Chair for the forthcoming year.	
F26/11	APOLOGIES – Apologies were received and accepted from Cllrs Ezra and Middleton.	
F26/12	DECLARATION OF INTEREST – There were no new declarations of interest.	
F26/13	MINUTES OF PREVIOUS MEETING a) The minutes of the Finance and Governance Committee meeting held on 10 th February 2026 were AGREED as a true and accurate record. b) The Action List was reviewed and updated.	
F26/14	FINANCIAL POSITION The Clerk presented the financial position at the 31 st May 2026, which showed a surplus of £72,541 due to the first half of the precept being received. The majority of the expenditure had been on the Party in the Park event. Cllr Kirve suggested looking at a new finance package, Quikbooks or Xero to replace Rialtas. This would need to be customised for the Parish Council.	
F26/15	WEBSITE ACCESSIBILITY The Clerk informed the meeting that as part of the Annual Governance audit parish councils now had to undertake a website accessibility test. Stoke Mandeville Parish Council's website had failed the test with a large number of errors. After consideration it was felt that a new website may be needed. Cllr Shrivastava volunteered to look at what was required. This was AGREED .	
F26/16	PUBLICATION SCHEME The Clerk presented the latest version of the Publication Scheme and informed the meeting that there were no changes proposed to the Scheme. After consideration it was AGREED to approve the Publication Scheme as circulated.	
F26/17	STANDING ORDERS The Clerk presented the latest version of the Standing Orders and informed the meeting that there were no changes proposed. After consideration it was AGREED to approve the Standing Orders as circulated.	
F26/18	FINANCIAL REGULATIONS The Clerk presented the latest version of the Financial Regulations and informed the meeting that there were no changes proposed. After consideration it was AGREED to approve the Financial Regulations as circulated, subject to the inclusion of the following in section 6.18. <i>"The maximum single transaction limit of expenditure on the card will be £500, but in exceptional circumstances for payments between £500 and £1,500 a single Councillor can authorise the transaction and for expenditure over £1,500 two Councillors can approve the transaction".</i>	
F26/19	DATE OF NEXT MEETING The next meeting would be on Tuesday 1 st September 2026.	

The meeting closed at 8.23pm.



Signed: _____

Date: _____ 2026

Action List

Date	Minute	Description	By Whom	Status
13/02/24	24/04	Investigate Change of Internal Auditor. Contact neighbouring Councils.	Clerk	On Hold
11/04/24	24/18	Online Information Security Training Courses.	G Shrivastava	Outstanding
09/06/26	26/14	Investigate Quikbooks / Xero finance packages.	S Kirve	
09/06/26	26/15	Investigate new website.	G Shrivastava	
09/06/26	26/18	Update section 6.18 of financial regulations.	Clerk	Completed