



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 20th January 2026 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), M Broad, B Ezra, D Field, S Kirve, A Lennard, K Middleton, L Prestage, J Theobald, and P Wood.

Buckinghamshire Council: P Strachan, T Dixon, and S Bateman.

Absent: n/a

Clerk: A Skeggs

Assistant Clerks: B Hotya

Public Attendance: One

No.	Description	Action
26/01	APOLOGIES FOR NON-ATTENDANCE Apologies had been received and accepted from Cllr G Shrivastava.	
	OPEN FORUM FOR RESIDENTS	
	<ul style="list-style-type: none"> A resident highlighted that the William Harding Trust had grants available to residents but only within certain wards. Cllr Strachan from Buckinghamshire Council updated the problem of parked cars on Hawkslade. Other issues raised were the lack of signage indicating that the Risborough Road was permanently closed, no response from Highways on the war memorial and arrangements for a meeting with Buckinghamshire Council on the Sports and Social Club. It was suggested that the speed limit along the entire length of Lower Road be set at 30mph. 	Clerk
26/02	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations for interest. b) There were no requests for dispensation.	
26/03	MINUTES OF PREVIOUS MEETINGS a) The minutes of the meeting of the 16 th December were unanimously AGREED . b) The action plan was reviewed.	
26/04	NEIGHBOURHOOD PLAN Cllr Prestage gave an update on the current position which was that the second period of public consultation would end on the 22 January, then the Plan would be sent to an independent examiner, David Kaiserman, who has not worked in Buckinghamshire before. Once agreement is reached on the Examiners report, it will go forward to a public referendum, where only a simple majority is needed for it to be approved and become a legal document. Cllr Prestage was thanked for all his work.	
26/05	FINANCE AND GOVERNANCE COMMITTEE a) The Clerk presented information from the Buckinghamshire Building Society on the Business Saver Base Rate Tracker account that was available. After consideration it was proposed by Cllr Kirve, seconded by Cllr Ezra, to open the Tracker account (AER 3.80%). This was unanimously AGREED . b) Cllr Theobald presented a quote from KND Surveys of £3,195 for surveying the playing field to indicate all utilities /drains etc. It also included provision for plans of the Community Centre. After consideration it was proposed by Cllr Theobald, seconded by Cllr Field, to accept the quote. This was unanimously AGREED .	

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- c) The Clerk reported that Aylesbury Town Council had revised the additional cost for providing the Devolved Services facility. The cost for 2026/27 would be £2,175. The increased cost was **NOTED**.
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26/06 RISBOROUGH ROAD CLOSURE

- a) The lack of signage at the Risborough Road junction with Station Road had been considered in the Open Forum but the Parish Council would continue to pursue Buckinghamshire Council to install more permanent signage.
- b) The Clerk reported that he had met with representatives of the Goat Farm and businesses about the lack of lighting and signage from the Paralympic Way to the Goat Centre. The Parish Warden had been working on clearing the foliage and cutting back the hedges at the junction with the Old Risborough Road to improve the visibility. After consideration, it was proposed that the Clerk investigate the options available in the way of lighting and signage.

Clerk

26/07 STOKE MANDEVILLE FOOTBALL CLUB

The Clerk reported that Stoke Mandeville Football Club had responded to the Council's decision, which had been circulated. After consideration it was proposed that the 2025/26 hire fee be based on $\frac{1}{3}$ of the existing rate and $\frac{2}{3}$ of the new rate, which would make the hire fee £1,133. The new agreement to commence from the 1st January. The increased fee would be used to improve the quality of the pitch. This was unanimously **AGREED**.

Clerk

26/08 FINANCE

- a) Payments made since the last meeting were **APPROVED**. See appendix 1.
- b) It was **NOTED** that the following inter-account transfers had been performed between 12th December and the 15th January 2026:
- 8 January - £25,000 from deposit account to current account.

26/09 CLERKS REPORT

The Clerks report was **NOTED**. Cllr Wood asked where the NO2 thanks to be passed on to the Parish Warden for clearing an alley on Hawkslade.

26/10 POINTS OF INTEREST

- Community Board – To note that all the parishes within the East Bucks Community Board are working on a Responsible Dog Owner campaign.
 - Parish Liaison Meeting – The Clerk attended the meeting which had received a presentation from the Fly Tipping section. Questions were also asked on planning, gritting and fallen trees.
 - Cllr Shanahan that as part of the Climate Action strategy that BCE had written to Buckinghamshire Council asking if they would organise a Climate Action Conference.
 - EKFB – Drop in event on Tuesday 24th February from midday until 3pm.
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26/11 DATE OF NEXT MEETING

The next meeting will be on Tuesday 17th February 2026.

EXCLUSION OF THE PUBLIC – Confidential Item

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

26/12 MAJOR PROJECTS WORKING GROUP

Cllr Theobald presented a list of potential capital projects for inclusion in the 2026/27 budget. All the projects had been allocated a budget with the likely funding source of reserves, grant or S106 indicated. After consideration it was **AGREED** that the

provision of a toilet block was the number one priority along with the site survey. It was proposed by Cllr Shanahan, seconded by Cllr Theobald, that all items, excluding the EV Chargers, identified for 2026 be included in the 2026/27 budget. This was unanimously **AGREED**. The Major Projects Working Group to start progressing the toilet block, changing rooms, playing field bridge and light projects.
Cllr Wood raised the point that the majority of the projects were village focussed.

The meeting closed at 9.35 pm.

Signed _____ Dated: _____ 2026

Action List

Date	Minute	Description	By Whom	Status
20/01/26	Forum	Investigate process for 30mph limit.	Clerk	
20/01/26	26/05a	Open Buckinghamshire Building Society Account.	Clerk	In Progress
20/01/26	26/06	Investigate signage / lighting at Goat Centre.	Clerk	
20/01/26	26/07	Notify SMFC of new decision.	Clerk	Completed

APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 20 JANUARY 2026						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
05/01/2026	CCLA	december	258.57	-	258.57	Interest for December
09/01/2026	Lloyds Bank	january	177.85	-	177.85	Interest for January
20/01/2026	Buckinghamshire Council	nhb-2025-003	11,512.00	-	11,512.00	NHB Burial Ground Payment
		Total Receipts	11,948.42	-	11,948.42	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
13/12/2025	Onecom	7732658	83.48	13.91	69.57	Office Phone to 30th November 2025
31/12/2025	BAS Associates	127389	205.20	34.20	171.00	Payroll Costs for Quarter Ending March 2026
06/01/2026	Lloyds Bank	473296211	8.50	-	8.50	Bank Charges to 9th December Current A/c
11/01/2026	Lloyds Bank	474255099	8.50	-	8.50	Bank Charges to 9th Dec Debit Card A/c
19/01/2026	Peoples Partnership	december	278.91	-	278.91	Pension Costs December 2025
			584.59	48.11	536.48	
Online Transfer - Paid 15 December 2025						
15/12/2025	Wells Smokehouse	19	660.00	-	660.00	Balance for Older Persons Christmas Lunch
15/12/2025	Clerk	expenses	6.00	-	6.00	Mince Pies for Fun & Fitness
			666.00	-	666.00	
Online Transfer - Paid 22 December 2025						
22/12/2025	Breakthrough Communications	20211519	594.00	99.00	495.00	Council Communications Toolkit
22/12/2025	Clerk	december	1,998.32	-	1,998.32	Salary for December 2025
22/12/2025	Assistant Clerk	december	1,014.32	-	1,014.32	Salary for December 2025
22/12/2025	Parish Warden	december	580.00	-	580.00	Salary for December 2025
22/12/2025	Clerk	mileage	102.00	-	102.00	Mileage Claim 1 April to 31 December 2025
22/12/2025	Best Cellar t/a The Bull	364	271.94	45.32	226.62	Wine for Older Persons Christmas Lunch
22/12/2025	Cllr P Wood	tesco	17.52	-	17.52	Tea/Coffee - Older Persons Christmas Lunch
			4,578.10	144.32	4,433.78	
Online Transfer - Paid 23 December 2025						
23/12/2025	Cllr Shrivastava	expenses	120.71	-	120.71	Tablecloths, Food and Drink for Lunch
23/12/2025	Abi Entertainment	1288	310.00	-	310.00	Entertainment for Childrens Winter Party
			430.71	-	430.71	
Online Transfer - Paid 8 January 2026						
22/12/2025	CDS	76119	13,815.13	2,302.52	11,512.61	Project Management Burial Ground (Dec)
24/12/2025	Proludic	SIN011970	84.00	14.00	70.00	Spare Part for TicTacToe Equipment
29/12/2025	Katie Mason	252630	200.00	-	200.00	Delivering Two Dance Classes - December
29/12/2025	St Mary The Virgin	Ark2025/54	40.00	-	40.00	Hire of Ark for AITC Four Sessions in Dec
02/01/2026	SLCC	mem256808	379.00	-	379.00	SLCC Membership Fee for 2026
05/12/2025	Buckinghamshire Council	2205099190	4,800.00	800.00	4,000.00	Contribution to Hawkslade CC Running Costs
05/01/2026	Drax	1109139616	810.14	135.02	675.12	Street Lighting for December 2025
07/01/2026	Cllr Shrivastava	supplies	588.75	-	588.75	Food/Drink for Childrens Winter Party
07/01/2026	SMVCA	hall hire	220.00	-	220.00	Hall Hire for Xmas Lunch and Kids Party
07/01/2026	SMVCA	hall hire	132.00	-	132.00	Hire of Park Room for Fun & Fitness
07/01/2026	Cre8 - J Weatherburn	2080	240.00	-	240.00	Face Painting for Childrens Winter Party
			21,309.02	3,251.54	18,057.48	
Online Transfer - Paid 20 January 2026						
11/01/2026	Gardenforces	2025-12-228	36.00	6.00	30.00	Removing Large Branch from Tree
03/12/2025	Sparkx	6690	2,730.00	455.00	2,275.00	Socket, Timer, Lights for Christmas Tree
31/12/2025	Tulu Toilet Hire	49415	132.85	22.14	110.71	Portable Toilet for Playing Field - December
09/01/2026	V Valasko	201601	30.00	-	30.00	Photography for Winter Blast Party
09/01/2026	Assistant Clerk	expenses	11.00	-	11.00	Supplies for Winter Blast Party
10/01/2026	Cllr G Shrivastava	expenses	34.00	-	34.00	Storage Boxes for Events
15/01/2026	A Gurney	expenses	150.00	-	150.00	Disposal of Brudenell Drive Christmas Tree
			3,123.85	483.14	2,456.71	
From Clerks Debit Card Account						
13/12/2025	Debenhams	Various	55.00	-	55.00	Christmas Garland Decorations
15/12/2025	Stihl	916161252	24.99	4.16	20.83	Two Nylon Spools for Strimmer
15/12/2025	Catering24 Ltd	281877	46.13	7.69	38.44	100 Christmas Crackers
18/12/2025	Amazon	Various	123.05	20.51	102.54	Supplies for Childrens Party
30/12/2025	JRB Enterprise Ltd	14834	36.48	6.08	30.40	Dog Waste Bags For Dispenser
08/01/2026	Post Office	831026	1.49	-	1.49	Milk for Fun & Fitness
08/01/2026	UK Sign Shop	1052315	214.78	35.80	178.98	New Exterior SMVCA Sign
			501.92	74.24	427.68	
		Total Payments	31,194.19	4,001.35	27,008.84	

APPENDIX 2 – Clerks Report

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Old Risborough Road – The four streetlights in the vicinity of the Goat Centre are due to be upgraded to LEDs as part of the programme.

Community Centre / Playing Field –

- Playing Field – Four large CO2 gas cannisters have been found in the car park.

Environmental Issues – From Residents

- Risborough Road – A large branch had not been cut back to the trunk and was now dangerous as it was at head height. It has now been cut back.
- Yew Tree Close – A resident has reported that the pathways are covered in moss and are slippery when frozen. The task to clear the moss has been past to the Parish Warden.

Environmental Issues –

- Wendover Road Village Gate – A new gate has been installed. The sign will go up once the fixings are received.

Allotments –

- Wood Chips – An allotment holder arranged for a delivery of wood chips for the allotment holders, some of which has been used either side of the connecting bridge in the playing field.

Burials

- Interments – No interments scheduled.

Other -

- Goat Centre – The Clerk had met with the owner of the Goat Centre and a business owner to hear their concerns over the lack of lighting and signage at the relief road junction to the Goat Centre and Layby Farm businesses. EKFB has been contacted about it.
- Brudenell Drive Christmas Tree – Another resident from Risborough Road thanking the Parish Council for the Christmas Tree which they can see from their property.

SMVCA Related

- Furniture – The Council has taken delivery of 28 café style chairs, 7 café style tables, 2 parasols, 1 bench and 2 snowy artificial Christmas trees. All were surplus to requirements and donated by Costa Coffee.