



Minutes of the Meeting held on Thursday 7 September 2023 at the Community Centre, Eskdale Road, Stoke Mandeville

PRESENT: Cllrs L Prestage, K Shanahan, and D Smith. Non-Councillor A Mahmood.

Minutes: Clerk – A Skeggs Absent: R Butler. Residents: Nil

NP/23/50	Apologies Apologies were received and accepted from Cllr J Magill and non-councillors M Duncan, and J Durden-Moore.
NP/23/51	Declarations Of Interest and Requests for Dispensation a) There were no new declarations of interest. b) There were no requests for dispensation.
NP/23/52	Minutes Of Previous Meeting The minutes of the meeting held on the 6 th June 2023 were AGREED and signed by the Chairman as a correct record. Two action points remained outstanding.
NP/23/53	Neighbourhood Plan a) Cllr Prestage updated the meeting with progress since the last meeting which had mainly been editing of the Plan. Cllr Prestage had been working on the Foreword which was reviewed and AGREED . There were a few areas that still needed to be populated but these would be in place before the draft Plan would be circulated to the Parish Council on the 12 th September. It was proposed by Cllr Prestage, seconded by Cllr Shanahan that the Steering Group submit the Plan, subject to minor updates, for approval by the Parish Council and Buckinghamshire Council. This was unanimously AGREED . b) Regulation 16 Rejection – This item was deferred until such time that it was required. c) Green Spaces Rejection -This item was deferred until such time that it was required.
NP/23/54	Consultant Advice Bell Cornwell had submitted a quote of £2,000 plus expenses to review the draft Plan prior to submission to the Parish Council. It was proposed by Cllr Prestage, seconded by Cllr Smith that the quote be accepted. This was unanimously AGREED .
NP/23/55	Administrator’s Contract The Clerk reported that the contract had ended on the 31 st August, as agreed. As the Plan was reaching its conclusion it was AGREED that the administrator would now be contracted on a zero-hour contract at the same hourly rate.
NP/23/56	Date Of Next Meeting The date of the next meeting would be set when required. It would be dependent on the feedback from Buckinghamshire Council.

The meeting closed at 8.40 pm.

Signed.....Chair Date:

Actions

Date	Minute	Description	By Whom	Status
6-June-23	NP/23/45	Access Broadband objective	R Butler	Outstanding
6-June-23	NP/23/45	Update Plan with consultation response rates	J Durden-Moore	Outstanding