

**Minutes of the meeting of the COMMUNITIES COMMITTEE held remotely due to the  
Covid-19 pandemic, on Tuesday 8 September 2020 at 7.30pm**

**PRESENT:** Cllrs B Ezra (Chairman), R Butler, J Hunt, C Thorn, and P Wood.  
 Clerk: Mr Tony Skeggs Residents: None  
 Assistant: Mrs Ann-Marie Davies

|               |   |               |
|---------------|---|---------------|
| <b>C20/54</b> | <b>APOLOGIES</b><br>Apologies were received from Cllr J Magill<br><br>The Chairman opened the meeting by expressing her sadness on behalf of all Councillors, at the untimely passing of our Councillor Stephen Pluckwell. In tribute to Steve, a minute's silence was observed.  |               |
|               | <b>OPEN FORUM FOR PARISHIONERS</b><br>No residents had joined the meeting.  |               |
| <b>C20/55</b> | <b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b><br>Cllr Ezra declared an interest in the items relating to the community centre as her husband was the Chairman of the Community Association. Cllr Hunt declared an interest in the items relating to the community centre as her husband was a trustee. Cllr Hunt had also previously sent in a request for dispensation to take part in agenda item C20/57. Her husband was an allotment holder and potentially directly affected by the proposal to plant a Community Orchard.                                     |               |
| <b>C20/59</b> | <b>QUEEN ELIZABETH II PLAYING FIELD</b><br>a) Footpath around the Playing Field – It was <b>NOTED</b> that the Assistant Clerk had sought and received three quotes for a new footpath around the Playing Field. It was <b>NOTED</b> that the quotes did not include 'passing points' for wheelchairs. The Assistant Clerk would seek to address this addition to the quote once a final decision had been made at Full Council. In the interim, the meeting <b>NOTED</b> the quotes and recommended to Full Council that their preferred contractor would be the lowest submitted. | Asst<br>Clerk |
| <b>C20/64</b> | <b>DATE OF NEXT MEETING</b><br>The next meeting will be on 10 November 2020 at 7.30pm.  |               |

The meeting closed at 8.19pm.

Signed \_\_\_\_\_

Dated: September 2020



# Stoke Mandeville Parish Council

Minutes of the Council Meeting held on Tuesday 15<sup>th</sup>

September 2020. Due to the Covid-19 pandemic the meeting was held remotely via a video link.



Present: Cllrs G Stewart (Chair), R Butler, A Clark, B Ezra, J Hunt, S Kirve, J Magill, L Prestage and C Thorn.

Public Attendance: Seven members of the public plus Buckinghamshire Council Cllr R Newcombe.

Clerk: A Skeggs

Assistant Clerk: A-M Davies

Absent: None

| No.   | Description  | Action |
|-------|--|--------|
| 20/83 | <p><b>APOLOGIES</b><br/>Apologies were received and accepted from Cllrs J Robinson and P Wood.</p>   |        |
|       | <p><b>OPEN FORUM FOR PARISHIONERS</b></p> <ol style="list-style-type: none"> <li>1. A resident asked about the cost of the proposed footpath around the playing field. Were the public aware of the project, should not there be a consultation with the residents and what will be the implications of the work on the green space? He also spoke about the lack of toilet facilities at the playing field citing an incident the previous weekend. Both items were on the agenda for consideration.</li> <li>2. Cllr Magill asked if the decision had been made on the footpath. Were there other potential projects of more benefit to the community that could be considered?</li> </ol>   |        |
| 20/84 | <p><b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b></p> <ol style="list-style-type: none"> <li>a) Cllrs Ezra and Hunt declared an interest in items relating to the community centre and allotments.</li> <li>b) There were no new requests for dispensation.</li> </ol>  |        |
| 20/88 | <p><b>COMMUNITIES COMMITTEE</b></p> <ol style="list-style-type: none"> <li>a) Playing Field Footpath - Cllr Clark queried why this item was being discussed as the decision had already made and the Council's standing orders stated that a decision could not be reversed within six months. The clerk replied that whilst the decision had been made, that due to the sums involved it needed to be discussed by Full Council as the Communities committee did not have the authority to commit the parish council to that level of expenditure. Cllr Clark gave some background information on why a footpath had been considered, one of which was to make the playing field more accessible to all residents, it was intended to be funded from s.106 funds. A suggestion was made to ask Abbey Homes to part fund the footpath as their development will link to the playing field. It was proposed by Cllr Clark, seconded by Cllr Butler to agree with the recommendation from the Communities committee to construct a footpath around the playing field. This was <b>AGREED</b> by six votes to three.</li> </ol> |        |
|       | <p><b>CONFIDENTIAL ITEM</b><br/>In accordance with the "The Openness of Local Government Bodies Regulations 2014" and The Local Authorities (Executive Arrangements)</p>   |        |

|       |   |  |
|-------|---|--|
|       | (Meetings and Access to Information) (England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.   |  |
| 20/97 | <p><b>FOOTPATH AROUND ESKDALE ROAD PLAYING FIELD CONTRACT</b></p> <p>The three quotes that had been received were considered by the committee. The details were:</p> <ul style="list-style-type: none"> <li>a) Contractor A - £82,461 (ex-vat).</li> <li>b) Contractor B - £90,916 (ex-vat).</li> <li>c) Contractor C - £84,955 (ex-vat)</li> </ul> <p>Cllr Hunt was against the tarmac specification and wanted something like the existing pathway down to the skate park. Cllr Clark outlined three options in relation to accessibility.</p> <p>It was proposed by Cllr Clark, seconded by Cllr Ezra that the specification as quoted be accepted. This was <b>AGREED</b> by five votes to two with one abstention.</p> <p>It was proposed by Cllr Clark, seconded by Cllr Ezra that the quote from contractor C be accepted due to their previous track record. This was <b>AGREED</b> by seven votes to nil with one abstention.</p> <p>The successful contractor to be asked to add one passing bay to the footpath and would they be prepared to match the price of contractor A.</p> |  |

The chairman thanked everyone for their contributions during the evening.

The meeting finished at 10.25 pm.

Signed..... Chair

Date: 20<sup>th</sup> October 2020

These notes are a result of an informal conversation and are not a result of a formal inspection of the footpath.

### **Analysis of Cracking on Tarmac Path at Eskdale Road Playing Field**

I talked with one of my neighbours, Brian McGinnity, who is a civil engineer and is familiar with the path around the park as he pushes his grandchildren around there in a buggy. He gave me the following analysis.

#### Likely Cause of the Cracking

- Basically, a tarmac path is not best suited for laying on a large expanse of open grass because the grass will expand and contract and the larger the grass area the more movement. Oxfordshire clay which we have around here is particularly susceptible to expansion and contraction.
- The path has likely been laid with the standard recommended foundations but those are for a path in a garden or pavement where there is a much smaller area of grass next to it and hence much less movement through expansion and contraction.
- He believes the path was laid in the winter while the best time would have been summer when it was dry, and the ground was in its contracted state.
- Tarmac is not very flexible and is prone to cracking.
- For tarmac to bind properly when it is laid it really needs to be laid at 150°C. When it has to be moved from where it is being heated to where it is being laid it is cooling all the time. Given the layout of our site, most of the path will have been laid with the tarmac at sub optimum temperature.

#### Solutions

1. Dig out the whole path and replace the foundations with something deeper. However, he said you might have to go down around a metre to try and prevent cracking and even that cannot be guaranteed. It would also be hugely expensive.
2. Keep repairing the path each year as we did last year.
3. Repair with a bitumen pour into the cracks.
4. Remove the tarmac layer and replace with hogging similar to the paths on the Bedgrove and Weston Turville parks. This will still crack dry weather but tends to form multiple smaller cracks that get filled with gravel, so it is "self-healing". He did acknowledge that when he pushes the buggy along the paths at those parks it is not as easy because the surface is not so smooth.

Peter Rayner 12-Jul-23

### Quotes to Construct a New Footpath at Eskdale Road Playing Field

Three contractors, all approved by TFB, were approached and asked to quote for works as stated:-

1. Preliminaries to include safety
2. Excavate to 250mm below finish level for new footpath construction and dispose of arisings. 233m<sup>3</sup> (cubic metre)
3. Lay PCC edgings 1240m(metres)
4. Lay 175mm of type 1163m<sup>3</sup>(cubic metre)
5. Lay 80mm of 20mm base course 930m<sup>2</sup> (square metre)
6. Lay 25mm of 6mm surface course 930m<sup>2</sup> (square metre)
7. Re-instate soil and seed item
8. Leave site clean and tidy

| <b>Contractor</b> | <b>Price excluding VAT</b> | <b>Additional information</b>                                       |
|-------------------|----------------------------|---|
| [REDACTED]        | £82,461.00                 | Anticipated duration 20 days  |
| [REDACTED]        | £90,916.38                 | Quote valid until 17 September 2020                                 |
| [REDACTED]        | £84,955.00                 | Carried out the works to the hardstanding at the allotments in 2019 |

**Stoke Mandeville Parish Council**  
**Council Detail Report 30/06/2023**

|                              | Annual Budget  | Forecast       | Budget To Date | Actual Year to Date | Variance To Date | Monthly Budget | Monthly Actual | Monthly Variance | Comments                     |
|------------------------------|----------------|----------------|----------------|---------------------|------------------|----------------|----------------|------------------|------------------------------|
| <b>RECEIPTS</b>              |                |                |                |                     |                  |                |                |                  |                              |
| Miscellaneous                | -              | -              | -              | -                   | -                | -              | -              | -                |                              |
| Grants                       | 6,000          | 6,000          | 3,000          | 5,000               | 2,000            | -              | 5,000          | - 5,000          | SM&OPC Grant                 |
| Community Board Grants       | 5,800          | 5,800          | -              | -                   | -                | -              | -              | -                |                              |
| Allotment Rents              | 1,400          | 1,400          | -              | 30                  | 30               | -              | 30             | - 30             |                              |
| Burial Ground Fees           | 500            | 500            | 500            | 550                 | 50               | -              | 550            | - 550            |                              |
| Precept                      | 208,140        | 208,140        | 104,070        | 104,070             | -                | -              | 104,070        | - 104,070        |                              |
| BC (AVDC) NHB Grant          | 85,000         | 85,000         | 10,000         | 9,796               | - 204            | 9,400          | 9,796          | - 396            | For Marsh Lane Burial Ground |
| S.106                        | -              | 167,250        | -              | 167,247             | 167,247          | -              | 167,247        | - 167,247        | Playarea                     |
| Playing Field Rental Fees    | -              | -              | -              | 260                 | 260              | -              | 260            | - 260            |                              |
| Donations                    | -              | 1,940          | -              | 1,938               | 1,938            | -              | 1,938          | - 1,938          | Kings Coronation Stalls      |
| Bank Interest                | 100            | 1,000          | 100            | 652                 | 552              | -              | 652            | - 652            |                              |
|                              | 306,940        | 477,030        | 117,670        | 289,543             | 171,873          | 9,400          | 289,543        | - 280,143        |                              |
| VAT Refund                   | 21,300         | 21,300         | 21,300         | 26,337              | 5,037            | -              | 26,337         | - 26,337         |                              |
|                              | 21,300         | 21,300         | 21,300         | 26,337              | 5,037            | -              | 26,337         | - 26,337         |                              |
| <b>TOTAL RECEIPTS</b>        | <b>328,240</b> | <b>498,330</b> | <b>138,970</b> | <b>315,880</b>      | <b>176,910</b>   | <b>9,400</b>   | <b>315,880</b> | <b>- 306,480</b> |                              |
| <b>PAYMENTS</b>              |                |                |                |                     |                  |                |                |                  |                              |
| <b>Core Costs</b>            |                |                |                |                     |                  |                |                |                  |                              |
| Employee Salary and on-costs | 42,000         | 42,000         | 10,500         | 9,998               | 502              | 10,500         | 9,998          | 502              |                              |
| Employee Mileage             | 150            | 150            | 50             | -                   | 50               | -              | -              | -                |                              |
| Employee Pension Costs       | 3,000          | 3,000          | 750            | 740                 | 10               | 250            | 740            | - 490            |                              |
| Employee Payroll Costs       | 500            | 500            | 125            | 114                 | 11               | 125            | 114            | 11               |                              |
| Training - Staff             | 1,000          | 1,000          | 250            | 55                  | 195              | -              | 55             | - 55             |                              |
| Cllrs Expenses               | 200            | 200            | 200            | -                   | 200              | -              | -              | -                |                              |
| Training - Councillors       | 1,000          | 1,000          | 250            | -                   | 250              | -              | -              | -                |                              |
| Councillor Allowances        | 1,600          | 1,600          | 1,600          | -                   | 1,600            | -              | -              | -                |                              |
| Chairmans Allowance          | 200            | 200            | 200            | -                   | 200              | -              | -              | -                |                              |
| Administration Costs         | 1,000          | 1,000          | 250            | 228                 | 22               | 250            | 228            | 22               |                              |
| Advertising                  | 500            | 500            | -              | -                   | -                | -              | -              | -                |                              |
| IT Related and Website       | 6,000          | 6,000          | -              | -                   | -                | -              | -              | -                |                              |
| Licenses and Subscriptions   | 1,100          | 1,100          | 1,100          | 1,148               | - 48             | 1,100          | 1,148          | - 48             | BALC                         |
| Phone & Broadband            | 800            | 800            | 200            | 115                 | 85               | 150            | 115            | 35               |                              |
| Photocopies                  | 1,400          | 1,400          | 500            | 647                 | - 147            | 500            | 647            | - 147            |                              |

|                                | Annual Budget | Forecast | Budget To Date | Actual Year to Date | Variance To Date | Monthly Budget | Monthly Actual | Monthly Variance | Comments                     |
|--------------------------------|---------------|----------|----------------|---------------------|------------------|----------------|----------------|------------------|------------------------------|
| Insurance                      | 4,280         | 4,280    | -              | -                   | -                | -              | -              | -                |                              |
| Audit Fees                     | 1,150         | 1,150    | 400            | 395                 | 5                | 400            | 395            | 5                |                              |
| Legal Costs                    | 3,000         | 3,000    | -              | -                   | -                | -              | -              | -                |                              |
| Public Consultation            | 1,760         | 1,760    | -              | -                   | -                | -              | -              | -                |                              |
| Kings Coronation Event         | 1,500         | 3,000    | 1,500          | 2,984               | - 1,484          | 1,500          | 2,984          | - 1,484          | Kings Coronation             |
|                                | 72,140        | 73,640   | 17,875         | 16,424              | 1,451            | 14,775         | 16,424         | - 1,649          |                              |
| <b>Community Centre</b>        |               |          |                |                     |                  |                |                |                  |                              |
| Com Centre Hawkslade           | 4,000         | 4,000    | -              | -                   | -                | -              | -              | -                |                              |
| Com Centre Stoke Mandeville    | 10,000        | 10,000   | 2,500          | -                   | 2,500            | 833            | -              | 833              |                              |
|                                | 14,000        | 14,000   | 2,500          | -                   | 2,500            | 833            | -              | 833              |                              |
| <b>Open Spaces</b>             |               |          |                |                     |                  |                |                |                  |                              |
| Contract Ground Maintenance    | 10,000        | 10,000   | 2,500          | 2,000               | 500              | 2,000          | 2,000          | -                |                              |
| Grass Cutting Playing Field    | 5,500         | 5,500    | -              | -                   | -                | -              | -              | -                |                              |
| Devolved Services Costs        | 5,000         | 5,000    | 1,250          | 410                 | 840              | -              | 410            | - 410            |                              |
| Raised Flower Bed              | 1,200         | 1,200    | 400            | -                   | 400              | -              | -              | -                |                              |
| Christmas Lights & Trees       | 5,000         | 5,000    | -              | -                   | -                | -              | -              | -                |                              |
| Dog Bins                       | 3,300         | 3,300    | -              | 278                 | - 278            | -              | 278            | - 278            | Replacement in Playing Field |
| MVAS                           | 260           | 260      | -              | -                   | -                | -              | -              | -                |                              |
| Playing Field Maintenance      | 2,500         | 2,500    | 625            | 362                 | 263              | 350            | 362            | - 12             |                              |
| Playing Field Footpath         | 10,000        | 10,000   | -              | -                   | -                | -              | -              | -                |                              |
| Outdoor Gym                    | 1,000         | 1,000    | -              | -                   | -                | -              | -              | -                |                              |
|                                | 43,760        | 43,760   | 4,775          | 3,050               | 1,725            | 2,350          | 3,050          | - 700            |                              |
| <b>Allotments</b>              |               |          |                |                     |                  |                |                |                  |                              |
| Allotments expenses            | 2,000         | 2,000    | -              | -                   | -                | -              | -              | -                |                              |
|                                | 2,000         | 2,000    | -              | -                   | -                | -              | -              | -                |                              |
| <b>Burial Grounds</b>          |               |          |                |                     |                  |                |                |                  |                              |
| Swallow Lane Burial Ground     | 510           | 700      | 510            | 699                 | - 189            | 510            | 699            | - 189            | Annual Rates Bill            |
| Marsh Lane Land                | 24,000        | 24,000   | 6,000          | 4,315               | 1,685            | 6,000          | 4,315          | 1,685            |                              |
| Marsh Lane Burial Ground Works | 81,000        | 81,000   | -              | -                   | -                | -              | -              | -                |                              |
|                                | 105,510       | 105,700  | 6,510          | 5,014               | 1,496            | 6,510          | 5,014          | 1,496            |                              |
| <b>Street Lighting</b>         |               |          |                |                     |                  |                |                |                  |                              |
| Street Lights - Electricity    | 7,000         | 7,000    | 1,750          | 106                 | 1,644            | 100            | 106            | - 6              |                              |
| Street Lights - Maintenance    | 3,000         | 3,000    | 1,500          | 1,528               | - 28             | 1,500          | 1,528          | - 28             |                              |
| Street Lights - Testing        | 5,000         | 5,000    | -              | -                   | -                | -              | -              | -                |                              |
| Street Lighting - Replacements | 1,000         | 1,000    | -              | -                   | -                | -              | -              | -                |                              |

|                                  | Annual Budget  | Forecast       | Budget To Date | Actual Year to Date | Variance To Date | Monthly Budget | Monthly Actual | Monthly Variance | Comments                      |
|----------------------------------|----------------|----------------|----------------|---------------------|------------------|----------------|----------------|------------------|-------------------------------|
|                                  | 16,000         | 16,000         | 3,250          | 1,634               | 1,616            | 1,600          | 1,634          | - 34             |                               |
| <b>Street Furniture</b>          |                |                |                |                     |                  |                |                |                  |                               |
| Defibrillators - new / maintain  | 5,000          | 5,000          | 5,000          | 4,985               | 15               |                | 4,985          | - 4,985          |                               |
| Street furniture- new / maintain | 15,000         | 15,000         | 4,000          | -                   | 4,000            | -              | -              | -                |                               |
|                                  | 20,000         | 20,000         | 9,000          | 4,985               | 4,015            | -              | 4,985          | - 4,985          |                               |
| <b>Parish Improvement Plan</b>   |                |                |                |                     |                  |                |                |                  |                               |
| Parish Improvement Plan          | 10,000         | 10,000         | -              | -                   | -                | -              | -              | -                |                               |
| Neighbourhood Plan (Other)       | 40,000         | 40,000         | 10,000         | 2,481               | 7,519            | 3,333          | 2,481          | 852              | Bell Cornwell / Administrator |
|                                  | 50,000         | 50,000         | 10,000         | 2,481               | 7,519            | 3,333          | 2,481          | 852              |                               |
| <b>Section 137</b>               |                |                |                |                     |                  |                |                |                  |                               |
| Grants / Donations               | 3,000          | 3,000          | 1,000          | 1,060               | - 60             | 1,000          | 1,060          | - 60             |                               |
|                                  | 3,000          | 3,000          | 1,000          | 1,060               | - 60             | 1,000          | 1,060          | - 60             |                               |
| <b>Play Related</b>              |                |                |                |                     |                  |                |                |                  |                               |
| Play Around the Parishes         | 1,000          | 1,300          | 1,000          | 1,300               | - 300            | 1,000          | 1,300          | - 300            | Play Ranger Days New Scheme   |
| Playground Maintenance           | 2,000          | 2,000          | -              | -                   | -                | -              | -              | -                |                               |
| Playground Refurbishment         | -              | 167,250        | -              | 167,247             | - 167,247        | -              | 167,247        | - 167,247        |                               |
|                                  | 3,000          | 170,550        | 1,000          | 168,547             | - 167,547        | 1,000          | 168,547        | - 167,547        |                               |
| VAT on Payments                  | 19,070         | 19,070         | 4,768          | 36,610              | - 31,843         | 1,589          | 36,610         | - 35,021         |                               |
|                                  | 19,070         | 19,070         | 4,768          | 36,610              | - 31,843         | 1,589          | 36,610         | - 35,021         |                               |
|                                  |                |                |                |                     |                  |                |                |                  |                               |
| <b>TOTAL PAYMENTS</b>            | <b>348,480</b> | <b>517,720</b> | <b>60,678</b>  | <b>239,805</b>      | <b>- 179,128</b> | <b>32,991</b>  | <b>239,805</b> | <b>- 206,814</b> |                               |

|                |         |         |         |         |           |        |         |           |
|----------------|---------|---------|---------|---------|-----------|--------|---------|-----------|
| Total Receipts | 328,240 | 498,330 | 138,970 | 315,880 | 176,910   | 9,400  | 315,880 | - 306,480 |
| Total Payments | 348,480 | 517,720 | 60,678  | 239,805 | - 179,128 | 32,991 | 239,805 | - 206,814 |

**Increase in / (Decrease in)**

|                        |                 |                 |               |               |                |                 |               |                 |
|------------------------|-----------------|-----------------|---------------|---------------|----------------|-----------------|---------------|-----------------|
| <b>General Reserve</b> | <b>- 20,240</b> | <b>- 19,390</b> | <b>78,293</b> | <b>76,075</b> | <b>- 2,218</b> | <b>- 23,591</b> | <b>76,075</b> | <b>- 99,666</b> |
|------------------------|-----------------|-----------------|---------------|---------------|----------------|-----------------|---------------|-----------------|

|                        | <u>Budgetted</u> | <u>Forecast</u> | <u>Current</u> |
|------------------------|------------------|-----------------|----------------|
| Current Account        | 5,714            |                 |                |
| Deposit Account        | 316,948          |                 |                |
| Debit Card Account     | 300              |                 |                |
| Balance 1st April 2023 | 322,962          | 322,962         | 322,962        |
| Budgeted Movement      | - 20,240         |                 |                |
| Forecast Movement      |                  | - 19,390        | 76,075         |



|                       | Annual Budget | Forecast | Budget To Date | Actual Year to Date | Variance To Date | Monthly Budget | Monthly Actual | Monthly Variance | Comments |
|-----------------------|---------------|----------|----------------|---------------------|------------------|----------------|----------------|------------------|----------|
| Balance 31 March 2024 | 302,722       | 303,572  | 399,037        |                     |                  |                |                |                  |          |

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 18th JULY 2023

RECEIPTS

| Date Received         | Received from       | Reference | Amount Received |          | Net             | Details                                |
|-----------------------|---------------------|-----------|-----------------|----------|-----------------|--|
|                       |                     |           | Gross           | VAT      |                 |  |
| 27/06/2023            | Pollyanna Preschool | hire      | 40.00           | -        | 40.00           | Summer Fayre 9th July on Playing Field |
| 26/06/2023            | C Peters            | allotment | 20.00           | -        | 20.00           | Overdue Allotment Rental Plot 6b       |
| 04/07/2023            | Hiscox              | claim     | 3,115.98        | -        | 3,115.98        | Insurance payment for streetlight      |
| <b>Total Receipts</b> |                     |           | <b>3,175.98</b> | <b>-</b> | <b>3,175.98</b> |  |

PAYMENTS - From Current Account

| Direct Debits |                 |              | Gross         | VAT          | Net           | Transaction Detail                         |
|---------------|-----------------|--------------|---------------|--------------|---------------|--|
| 30/06/2023    | Onecom          | 797442       | 68.89         | 11.48        | 57.41         | Office Phone to 31st May 2023              |
| 04/07/2023    | Land Registry   |              | 12.00         | -            | 12.00         | Land Search                                |
| 14/07/2023    | BAS Associates  | 120972       | 136.80        | 22.80        | 114.00        | Payroll Costs for Quarter Ending Sept 2023 |
| 16/07/2023    | Drax            |              | 42.77         | 7.13         | 35.64         | Street Lighting for June 2023              |
| 16/07/2023    | Drax            | credit notes | -1,844.41     | -307.39      | -1,537.02     | Street Lighting April 2022 to January 2023 |
| 16/07/2023    | Drax            | 1107110882   | 437.57        | 72.93        | 364.64        | Street Lighting for February 2023          |
| 16/07/2023    | Drax            | 1107110883   | 484.46        | 80.74        | 403.72        | Street Lighting for March 2023             |
| 16/07/2023    | Drax            | 1107110884   | 468.82        | 78.13        | 390.69        | Street Lighting for April 2023             |
| 16/07/2023    | Drax            | 1107110885   | 484.46        | 80.74        | 403.72        | Street Lighting for May 2023               |
| 20/07/2023    | Peoples Pension | june         | 232.79        | -            | 232.79        | Pension Costs June 2022                    |
|               |                 |              | <b>524.15</b> | <b>46.56</b> | <b>477.59</b> |  |

Online Bank Transfer - Paid 28th June

|            |                           |            |                 |               |                 |                                      |
|------------|---------------------------|------------|-----------------|---------------|-----------------|--------------------------------------|
| 28/06/2023 | A.Bamford                 | NPSG-254   | 200.00          | -             | 200.00          | NPSG Administration - to 23 June     |
| 28/06/2023 | Direct365                 | 1000220849 | 1,134.00        | 189.00        | 945.00          | One defibrillator - Stoke Grange     |
| 28/06/2023 | Emmett's Genies           | donation   | 470.00          | -             | 470.00          | Donation from Kings Coronation Event |
| 28/06/2023 | Aylesbury Sea Scout Group | donation   | 470.00          | -             | 470.00          | Donation from Kings Coronation Event |
| 28/06/2023 | HMRC                      | june       | 814.13          | -             | 814.13          | PAYE & NIC for month 3 (5 July 2023) |
|            |                           |            | <b>3,088.13</b> | <b>189.00</b> | <b>2,899.13</b> |                                      |

Faster Payments - Paid 13th July

|            |                  |          |                 |               |                 |  |
|------------|------------------|----------|-----------------|---------------|-----------------|--|
| 13/07/2023 | Tulu Toilet Hire | 36384    | 128.57          | 21.43         | 107.14          | Portable Toilet for Playing Field - June |
| 13/07/2023 | ENC Ltd          | 740      | 3,160.80        | 526.80        | 2,634.00        | Install new street light - Eskdale Road  |
| 13/07/2023 | The Cloudy Group | 4956     | 32.40           | 5.40          | 27.00           | NPSG Email addresses                     |
| 13/07/2023 | A.Bamford        | NPSG-255 | 150.00          | -             | 150.00          | NPSG Administration - to 30 June         |
| 13/07/2023 | A.Bamford        | NPSG-256 | 150.00          | -             | 150.00          | NPSG Administration - to 7 July          |
|            |                  |          | <b>3,621.77</b> | <b>553.63</b> | <b>3,068.14</b> |  |

Standing Orders

|            |                 |       |                 |          |                 |                                   |
|------------|-----------------|-------|-----------------|----------|-----------------|-----------------------------------|
| 28/07/2023 | R Haines        | jujly | 666.67          | -        | 666.67          | Grounds Maintenance for July 2023 |
| 28/07/2023 | Clerk           | july  | 1,779.81        | -        | 1,779.81        | Salary for July 2023              |
| 28/07/2023 | Assistant Clerk | july  | 738.85          | -        | 738.85          | Salary for July 2023              |
|            |                 |       | <b>3,185.33</b> | <b>-</b> | <b>3,185.33</b> |                                   |

From Clerks Debit Card Account

|            |             |       |               |              |               |                                    |
|------------|-------------|-------|---------------|--------------|---------------|------------------------------------|
| 07/07/2023 | Freethought | 52176 | 120.00        | 20.00        | 100.00        | Website Domain Renewal - Two Years |
|            |             |       | <b>120.00</b> | <b>20.00</b> | <b>100.00</b> |                                    |

|                       |                  |               |                 |
|-----------------------|------------------|---------------|-----------------|
| <b>Total Payments</b> | <b>10,539.38</b> | <b>809.19</b> | <b>9,730.19</b> |
|-----------------------|------------------|---------------|-----------------|

This list of payments has been checked by the clerk and verified for payment.

Signed A. Skeggs (Clerk)

Date 13 July 2023

RECONCILED BANK BALANCES AS AT 30 JUNE 2023

|                     |                    |
|---------------------|--------------------|
| £ 17,519.76         | Treasurers Account |
| £ 382,864.14        | Deposit Account    |
| £ 300.00            | Debit Card Account |
| <b>£ 400,683.90</b> |                    |

The above list of payments was approved by the Parish Council at its meeting on 18th July 2023.

Signed \_\_\_\_\_ (Chair)

*This is an electronic signature - a hard copy with a wet signature is available.*

Date 18 July 2023

**Parish Council Meeting – 18<sup>th</sup> July 2023**

**Clerks Report (For Information Only)**

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

**Streetlights / Lighting –**

- Eskdale Road – A new streetlight has been installed opposite no.8 Eskdale Road.

**Community Centre / Playing Field –**

- Footpath – New cracking has been reported. An appropriate solution is being sort.
- Play Area – A new picnic tabletop has replaced the chipped one.
- Play Tower – Reports of children climbing to the top of the play tower. Working with Proludic to see what measures can be taken to discourage this.

**Environmental Issues – Calls from Residents**

- Footpath No.3 to The Hawthorns estate – Footpath very overgrown. Buckinghamshire Council contacted but unable to attend until late summer. Clerk has cleared the worst of the foliage, still some to do.
- Carters Ride – Overgrown foliage at entrance to field footpath. Cleared by Assistant Clerk.
- Broken Windscreen from Grass Cutters – Resident from Fuggle Drive, which isn't within the Parish, comes under Aylesbury Town Council.
- Station Road – Overgrown hedge at the junction with Wendover Road.
- Lower Road – Overgrown foliage / stinging nettles. Cleared by a kind-hearted resident.
- Chess Close – Overgrown foliage next to / from substation. Reported on fixmystreet. Cllr Wood has contacted UKPN.

**Environmental Issues -**

- Swallow Lane Burial Ground – Compost heap being cleared.

**Allotments –**

- Plot 3 has been split into two as it was too large for the tenant. The new half has been let.

**Burials -**

- No burials planned.

**Other -**

- Play Ranger Days – Friday 28<sup>th</sup> July 10am at Eskdale Road and 2pm at Sheridan Close, Hawkslade then again on Friday 18<sup>th</sup> August same places and times.
- Ward Councillor Allocation – The number of ward councillors for Stoke Grange and Stoke Leys has change. Stoke Grange less one, Stoke Leys plus one. The Clerk has contacted the Boundary Commission for an explanation.