



**Minutes of the meeting of the Finance and Governance Committee held in the Committee Room
Community Centre, Eskdale Road on Thursday 28th March 2024**

PRESENT: Councillors S Kirve (Chairman), G Shrivastava, D Smith, and P Wood.
Clerk: Tony Skeggs Residents: None.

F24/10	APOLOGIES – There were no apologies.	
F24/11	DECLARATION OF INTEREST – There were no new declarations of interest.	
F24/12	MINUTES OF PREVIOUS MEETING The minutes of the Finance and Governance Committee meeting held on 13 th February 2024 were AGREED as a true and accurate record after the actions list had been reviewed.	
F24/13	REVIEW OF THE RISK REGISTER There was a requirement to review the risk register at least once a year to ensure compliance with regulations. The last time had been December 2022. The following points were considered and AGREED : <ul style="list-style-type: none"> • A risk around information /cyber security was required. Cllr Shrivastava would source an appropriate policy. • Strat 1 – This needed to be updated to reflect the recent workshop and resulting outcomes. • Strat 2 – The due date needed to be updated. • Strat 3 – This needed to be updated to reflect that there was now a Local Plan in place. • Staff 5 – The risk “impact” should be lowered to Medium as the assistant clerk had been in post for two years. • Legal 7 – This needed to be updated to reflect the bid to purchase the Lower Road site. • NPlan 1 – The “impact” and “likelihood” risks should be lowered to Low as the Plan had been submitted and the Parish Council were awaiting the Inspector’s comments. • The clerk was to review the dates shown in the register and update if required. The register was to be updated and presented to the next meeting.	Clerk
F24/14	DATE OF NEXT MEETING The next meeting would be on Thursday 11 th April 2024.	

The meeting closed at 7.40pm.

Signed: _____

Date: 11th April 2024

Action List

Date	Minute	Description	By Whom	Status
13/06/23	23/08b	Circulate asset listing per ward to Councillors	Clerk	In Progress
13/06/23	23/08b	Councillors to verify assets in their Wards	Councillors	Outstanding
13/02/24	24/04	Investigate Change of Internal Auditor.	Clerk	
13/02/24	24/08	Open RBS Liquidity Deposit Account.	Clerk	