



## Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 16<sup>th</sup>  
December 2025 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), M Broad, B Ezra, D Field, S Kirve, A Lennard, G Shrivastava, J Theobald, and P Wood.

Buckinghamshire Council: Apologies.

Absent: n/a

Clerk: A Skeggs

Assistant Clerks: B Hotya

Public Attendance: One

No.	Description	Action
25/155	<b>APOLOGIES FOR NON-ATTENDANCE</b> Apologies had been received and accepted from Cllrs Field and Prestage.	
	<b>OPEN FORUM FOR RESIDENTS</b> There were no points raised from the floor	
25/156	<b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b> a) There were no new declarations for interest. b) There were no requests for dispensation.	
25/157	<b>MINUTES OF PREVIOUS MEETINGS</b> a) The minutes of the meeting of the 18 <sup>th</sup> November were unanimously <b>AGREED</b> . Cllr Wood raised the continuing issue of abandoned cars on Anton Way. b) The action plan was reviewed.	
25/158	<b>CO-OPTION OF COUNCILLOR</b> The Clerk had received an application to join the Parish Council from resident Karan Middleton. After answering a number of questions that accompanied the application, it was proposed by Cllr Shanahan, seconded by Cllr Theobald, that Karan Middleton be co-opted on to the Parish Council to represent the Stoke Grange ward. This was unanimously <b>AGREED</b> .	
25/159	<b>FINANCE AND GOVERNANCE COMMITTEE</b> a) Cllr Kirve updated the meeting with the latest position of the 2026/27 budget, where he highlighted the increase in legal fees to £40,000. It was noted that the SMVCA grant would be dependent on its financial position. The following amendments were made to the budgets below: <ul style="list-style-type: none"><li>• Solar Panels – Reduced from £5,000 to £1,500.</li><li>• Playing Field Maintenance – Increased from £2,500 to £3,500.</li><li>• Playground Maintenance – Increased from £1,000 to £2,000.</li><li>• The Chair highlighted the need for a budget to cover the Climate Action and Volunteers strategies.</li></ul> The allocation of the reserves was explained. There was a need to scope out the capital projects identified in the Development Plan to reduce the amount held as unallocated reserves. After consideration it was proposed by Cllr Kirve that the Precept for 2026/27 should be £214,350, an increase of 2%. The band D amount would be £72.53. b) The minutes of the meeting of the 2 <sup>nd</sup> December were <b>NOTED</b> . c) It was <b>AGREED</b> to defer the consideration of the Biodiversity Policy and Action Plan until a later meeting.	

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**25/160 COMMUNITIES COMMITTEE**

- a) The minutes of the Communities Committee meeting held on the 9<sup>th</sup> December were **NOTED**. Cllr Shrivastava gave an update on the Older Persons lunch, which would be provided for 53 residents.
- b) Cllr Theobald updated the meeting the Council had had with Stoke Mandeville Football Club, which included the hire fee, planning permission for the container, and toilet facilities. Stoke Mandeville FC had responded to the points raised, suggesting a £7.50 hourly rate and notifying that they would be removing the container. After consideration it was proposed by Cllr Theobald, seconded by Cllr Shrivastava, that the hire fee for the 2025/26 season be set at £1,500, that the Council would look into providing a storage facility once the container had been removed, and that a toilet block would be in place for the 2026/27 season. Thus was unanimously **AGREED**.

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**25/161 WAR MEMORIAL**

- a) Cllr Shanahan updated the meeting with the latest position which was that she had escalated the issue to the Head of Legal at Buckinghamshire Council. The Legal Section were waiting for information from Highways which had been by the end of December.
- b) It was **NOTED** that following a request from the East Bucks Community Board the Village Society would be transferring all funds relating to the War Memorial project to the Parish Council.

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**25/162 FINANCE**

- a) Payments made since the last meeting were **APPROVED**. See appendix 1.
- b) It was **NOTED** that the following inter-account transfers had been performed between 14<sup>th</sup> November and the 11<sup>th</sup> December 2025:
  - 12 November - £80,000 from deposit account to current account.
  - 28 November - £20,000 from deposit account to current account.

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**25/163 CLERKS REPORT**

The Clerks report was **NOTED**. Cllr Wood wished her thanks to be passed on to the Parish Warden for clearing an alley on Hawkslade.

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**25/164 POINTS OF INTEREST**

- It was noted that Station Road would now be closed from 7am on the 10<sup>th</sup> January until 8pm on the 11<sup>th</sup> January for investigation works on the bridge.
- Cllr Theobald reported on the EKFB bi-monthly meeting and highlighted:
  - Works were scheduled on the Paralympic Way in January 2026.
  - There was no indication of when the cones would be removed from the SEALR.
  - The SEALR bridge works were to take place over the Christmas period.
  - There were still HS2 grants available.

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**25/165 DATE OF NEXT MEETING**

The next meeting will be on Tuesday 20<sup>th</sup> January 2026.

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**EXCLUSION OF THE PUBLIC – Confidential Item**

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

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**25/166 EX-BUCKS CC SPORTS AND SOCIAL CLUB**

Cllr Shrivastava gave an update from the recent working group meetings which had resulted in a revised proposal being submitted to Buckinghamshire Council on the 1<sup>st</sup> December. The proposal had included an increased bid, an overage clause, a pre-

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emption clause and an indication of what the building would be used for. The Clerk was to request a meeting with Buckinghamshire Council early in the new year.

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## **25/167 STAFFING**

The Clerk and Assistant Clerk left the meeting for this item.

Cllr Kirve gave an update on the job evaluation request from the Clerk following a response from MKBALC. It was **AGREED** to increase the Clerk's salary from SCP 27 to SCP 34 effective from 1<sup>st</sup> July 2025. This would raise to SCP 35 subject to meeting certain development areas.

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The meeting closed at 9.35 pm.

Signed \_\_\_\_\_ Dated: \_\_\_\_\_ 2026

### **Action List**

<b>Date</b>	<b>Minute</b>	<b>Description</b>	<b>By Whom</b>	<b>Status</b>
17/06/25	Forum	The Hawthorns situation with Abbey / B C.	Clerk	Chasing
17/06/25	25/74	Produce a Volunteer Programme.	Chair	In Progress
16/12/25	25/159a	Notify Buckinghamshire Council of Precept.	Clerk	Completed
16/12/25	25/160b	Notify SMFC of decision.	Clerk	Completed
16/12/25	25/166	Arrange meeting with Buckinghamshire Council.	Clerk	In Progress

## APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 16th DECEMBER 2025						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
09/11/2025	Lloyds Bank	deposit	260.94	-	260.94	Deposit interest in November
09/12/2025	Lloyds Bank	deposit	175.23	-	175.23	Deposit interest in December
19/11/2025	SMVCA	refund	165.26	-	165.26	Reimbursement for Desktop Printer / Toner
24/11/2025	Southern Coop	burial	300.00	-	300.00	Interment of Ashes - Bernard Lee
31/10/2025	NatWest	interest	466.99	-	466.99	Deposit interest in October & November
28/11/2025	Unidentified Income		961.40	-	961.40	Unexpected Receipt Made Into Account
02/12/2025	CCLA	interest	161.44	-	161.44	Deposit interest in November
09/12/2025	Buckinghamshire Council	nhb-2025-002	20,422.25	-	20,422.25	NHB Burial Ground Payment
		<b>Total Receipts</b>	<b>22,913.51</b>	<b>-</b>	<b>22,913.51</b>	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
30/11/2025	Onecom	7714423	73.94	12.32	61.62	Office Phone to 31st October 2025
17/12/2025	PEAC Finance (Current)	26/0090347	450.94	75.16	375.78	Photocopier Rental 17/12/25 to 16/03/2026
05/12/2025	Lloyds Bank	470865340	10.35	-	10.35	Bank Charges to 9th October Current A/c
15/12/2025	Lloyds Bank	471773486	8.50	-	8.50	Bank Charges to 9th Oct Debit Card A/c
19/12/2025	Peoples Partnership	november	278.91	-	278.91	Pension Costs November 2025
Standing Orders						
28/12/2025	Rosalyn Haines	december	666.67	-	666.67	Grounds Maintenance for December 2025
			<b>1,489.31</b>	<b>87.48</b>	<b>1,401.83</b>	
Online Transfer - Paid 12 November						
12/11/2025	CCLA Public Sector	deposit	80,000.00	-	80,000.00	Transfer from Lloyds Bank
			<b>80,000.00</b>	<b>-</b>	<b>80,000.00</b>	
Online Transfer - Paid 20 November						
12/11/2025	Cloudy Group	7643	210.00	35.00	175.00	Supply & fit new battery to Assistant's laptop
09/11/2025	Gardenforces	2025-10-194	654.00	109.00	545.00	Siding off of playing field hedges / tulips
12/11/2025	The Loft Access Company	9865	534.00	89.00	445.00	Loft Access in Park Room - Balance
20/11/2025	Parish Warden	b&q	14.82	-	14.82	Downpipe brackets and No Nails adhesive
			<b>1,412.82</b>	<b>233.00</b>	<b>1,179.82</b>	
Online Transfer - Paid 24 November						
24/11/2025	Wells Smokehouse	19	550.00	-	550.00	Deposit for Older Persons Christmas Lunch
24/11/2025	C Putnams & Son Ltd	32128	9,840.00	1,640.00	8,200.00	Playing Field Footpath Repairs
			<b>10,390.00</b>	<b>1,640.00</b>	<b>8,750.00</b>	
Online Transfer - Paid 28 November						
24/11/2025	Chiltern Hills Brass		300.00	-	300.00	Christmas Lights Switch On Performance
24/11/2025	Gardenforces	2025-11-197	1,275.00	212.50	1,062.50	Deposit for New Village Gate Wendover Rd
25/11/2025	The Bull Public House	363	218.91	27.06	191.85	Mulled Wine, Mince Pies and Cups
25/11/2025	Abi Entertainment	1263	90.00	-	90.00	Entertainer for Childrens Christmas Party
28/11/2025	Clerk	november	1,998.32	-	1,998.32	Salary for November 2025
28/11/2025	Assistant Clerk	november	1,014.32	-	1,014.32	Salary for November 2025
28/11/2025	Parish Warden	november	628.00	-	628.00	Salary for November 2025
			<b>5,524.55</b>	<b>239.56</b>	<b>5,284.99</b>	
Online Transfer - Paid 10 December						
01/12/2025	St Mary The Virgin	Ark2025/48	40.00	-	40.00	Hire of Ark for AITC Four Sessions in Nov
01/12/2025	Katie Mason	252623	800.00	-	800.00	Delivering Eight Dance Classes - Aug to Nov
30/11/2025	AC Waste Clearance	2281	288.00	48.00	240.00	Skip Hire for Allotment Clearance
27/11/2025	Serene Landscapes	bench-3	236.00	-	236.00	Repairs to Playing Field Bench
28/11/2025	CDS	76059	24,506.70	4,084.45	20,422.25	Marsh Lane Burial Ground Fees
01/12/2025	V Valasko	2025012	20.00	-	20.00	Photography Christmas Lights Event
02/12/2025	Drax	1109071239	739.35	123.22	616.13	Street Lighting for November 2025
05/12/2025	Cllr P Wood	expenses	5.00	-	5.00	Refreshments for Fun & Fitness
30/11/2025	Tulu Toilet Hire	49040	128.57	21.43	107.14	Portable Toilet for Playing Field - November
			<b>26,763.62</b>	<b>4,277.10</b>	<b>22,486.52</b>	
From Clerks Debit Card Account						
30/10/2025	Lakeside-Hire	2175000	356.40	59.40	297.00	A Weeks Hire of Heras Fencing to 07/11/25
05/11/2025	Lakeside-Hire	2176491	305.48	50.91	254.57	Final Weeks Hire of Heras Fencing 12/11/25
05/11/2025	Sandhu Newsagents	expenses	5.78	-	5.78	Milk and Biscuits for Fun & Fitness Class
17/11/2025	Amazon	5HWAEUI	151.29	25.22	126.07	HP Desktop Printer for SMVCA
17/11/2025	Amazon	10KAEUI	47.03	7.84	39.19	HP Desktop Toner Cartridge for SMVCA
12/11/2025	Xmas Direct	505286	19.24	3.21	16.03	Christmas Tree Topper
18/11/2025	Mutts Butts	11087479	41.34	6.89	34.45	Dog Waste Dispenser Refill Bags
22/11/2025	Waitrose	n/a	16.68	-	16.68	Office Cleaning Supplies
26/11/2025	Amazon	jkdlil	12.30	2.05	10.25	Box of A4 Laminating Pouches
26/11/2025	Amazon	1979711	12.58	2.10	10.48	Wireless Mouse
26/11/2025	Online Memorials		359.40	-	359.40	** Named Grave Markers
02/12/2025	B&Q	n/a	7.00	-	7.00	Sealant Gun
			<b>943.24</b>	<b>153.47</b>	<b>789.77</b>	
		<b>Total Payments</b>	<b>126,523.54</b>	<b>6,630.61</b>	<b>119,892.93</b>	
This list of payments has been checked by the clerk and verified for payment.					<b>RECONCILED BANK BALANCES AS AT 30 November 2025</b>	
					£ 18,340.78	Treasurers Account
					£ 300,753.15	Deposit Account
					£ 500.00	Debit Card Account
					£ 90,632.00	NatWest 95 Day Liquidity Account
					£ 84,500.00	Hinckley & Rugby Building Society
					£ 80,000.00	CCLA Public Sector Deposit Account
					£ 574,725.93	
The above list of payments was approved by the Parish Council at its meeting on 16th December 2025.						
Signed	<i>A. Skeggs</i>	(Clerk)				
Date	11th December 2025					
Signed	<i>K Shanahan</i>	(Chair)				
<i>This is an electronic signature - a hard copy with a wet signature is available.</i>						
Date	16th December 2025					

## **APPENDIX 2 – Clerks Report**

### **Clerks Report (For Information Only)**

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

#### **Streetlights / Lighting –**

- Wendover Road – Buckinghamshire Council say they need specialist contractors but it no news on whether Buckinghamshire Council have engaged the contractors.

#### **Community Centre / Playing Field –**

- Playing Field – The third bench had now been repaired.

#### **Environmental Issues – From Residents**

- Risborough Road – A resident had reported some fly tipping at the barrier closing the road.
- Risborough Road – A resident has reported that cars are now using the Risborough Road as a car park.
- Wendover Road – A resident had called complaining about the state of the Wendover Road, the streetlights that weren't working and the condition of the grass verge after Openreach had dug it up.

#### **Environmental Issues –**

- Risborough Road – The Parish Warden has started clearing the overgrown hedge on the footpath from the new relief road to the Goat Centre. He will also be clearing the area around the bench at the entrance to the Goat Centre.

#### **Allotments –**

- Rubbish – A second skip has been provided to allow tenants to dispose of their rubbish.

#### **Burials**

- Interments – No interments scheduled.

#### **Other -**

- Goat Centre – The Clerk had met with the owner of the Goat Centre and a business owner to hear their concerns over the lack of lighting and signage at the relief road junction to the Goat Centre and Layby Farm businesses. EKFB has been contacted about it.
- Christmas Tree – A resident from Risborough Road wrote in thanking the Parish Council for the Christmas Tree which they can see from their property.

#### **SMVCA Related**

- Nothing to report.