



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 16th
June 2026 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), M Broad, B Ezra, D Field, J Gates, S Kirve, A Lennard, K Middleton, L Prestage, G Shrivastava, J Theobald, and P Wood.

Buckinghamshire Council: Apologies.

Absent: n/a

Clerk: A Skeggs

Assistant Clerk: B Hotya

Public Attendance: One

No.	Description	Action
26/70	APOLOGIES FOR NON-ATTENDANCE There were no apologies as everyone was present.	
	OPEN FORUM FOR RESIDENTS - A resident asked for an update on the connecting bridge and noted that the clearing of the footpath to the Hawthorns had been started. - There was no update from a Buckinghamshire Council councillor.	
26/71	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations for interest. b) There were no requests for dispensation.	
26/72	MINUTES OF PREVIOUS MEETINGS a) The minutes of the meeting of the 19th May were unanimously AGREED. b) The action plan was reviewed with a number of actions completed. The action on signage and lighting at the Goat Centre junction was removed.	
26/73	NEIGHBOURHOOD PLAN a) Cllr Prestage reported that the referendum would be held on Thursday 9th July and that there were three polling stations and everyone should encourage residents to vote. The count would take place immediately after the close of poll. Cllrs Prestage and Theobald, along with the Clerk, would attend the count. b) Cllr Prestage gave an update on the planning appeal on the SM South site. He had prepared a paper for submission to the local MP, Greg Smith, which the meeting AGREED could be submitted. The Chair asked that a meeting with Buckinghamshire Council be arranged prior to the appeal date.	
26/74	CAPITAL PROJECTS WORKING GROUP Cllr Kirve gave an update on the working group: - War Memorial – The work was due to start on the 3rd August. The wording on the memorial needed to be agreed. - Toilet Block – This was being considered with other projects. In the short term it was proposed to have two accessible toilets with more regular cleaning or a semi-permanent eco toilets. - Community Centre – A replacement heating system for the Centre had now been added to the project list.	
26/75	PARTY IN THE PARK a) Cllr Field reported that this year's event had been the best to date. The introduction of the "chill out" marquee and the £1 tokens had proved a great success. He would give a fully report once the working group had met. He then	

	suggested a number of charities that should receive a donation from the income generated.	
	b) Cllr Kirve commented that as the event was getting bigger, the Parish Council couldn't continue to rely on volunteers and that professional help should be considered. This would also help in determining liability if problems arose. The income and expenditure statement to date was NOTED .	
26/76	MARSH LANE BURIAL GROUND a) Cllr Wood gave an update of the recent meeting with CDS now that planning permission had been received. There were a couple of pre-commencement conditions that had to be met before work could start on site. The fees associated with this work would be £4,200. b) Cllr Wood explained that CDS had put together two work programmes. One was riskier than the other. The "proceed at risk" programme meant work would start on the tender process before Buckinghamshire Council had signed off the pre-commencement conditions rather than waiting for Buckinghamshire Council. It was proposed by Cllr Shanahan, seconded by Cllr Middleton, to follow the riskier programme. This was unanimously AGREED .	Clerk
26/77	FINANCE AND GOVERNANCE COMMITTEE The minutes of the meeting held on the 9 th June were considered and NOTED . Cllr Kirve highlighted a number of actions from the meeting: 1. He would be looking a possible replacement for the financial system. 2. Cllr Shrivastava was looking at a new website following the existing website failing a website accessibility test. 3. New councillor laptops were required as Windows 10 was no longer supported and they could not be upgraded to Windows 11.	
26/78	FINANCIAL SUPPORT FOR SCHOOL TRANSPORT The Clerk had circulated a request for financial support towards school transport costs. After consideration it was AGREED to refer the resident to the Stoke Mandeville and Other Parishes charity. Also, to contact Aston Clinton about the school bus that operates from the village.	Clerk
26/79	FINANCE a) Payments made since the last meeting were APPROVED . See appendix 1. b) The Chair and Vice-Chair reviewed and signed the bank statements up to 19 May 2026 for the current and deposit accounts. c) It was NOTED that the following inter-account transfers had been performed since the last meeting in March: • 27 May – £25,000 from deposit account to current account.	
26/80	CLERKS REPORT The Clerks report was NOTED .	
26/81	POINTS OF INTEREST • Brews Company – the Clerk and Cllr Lennard had attended the second pop-up café to listen to talks on a resident's travels and how best to use AI. There was then a chance to socialise. The next pop-up café would be on the 26 th June.	
26/82	DATE OF NEXT MEETING The next meeting will be on Tuesday 21 st July 2026. The Chair gave her apologies.	

The meeting closed at 8.45 pm.

Signed _____ Dated: _____ 2026

Action List

Date	Minute	Description	By Whom	Status
20/01/26	26/05a	Open Buckinghamshire Building Society Account.	Clerk	In Progress
17/03/26	26/38	Order convex traffic mirror for Swallow Lane.	Clerk	Completed
21/04/26	26/46b	Book training course for Parish Warden.	Clerk	On hold
19/05/26	26/60	Investigate cost of cricket nets in playing field.	Shrivastava	Outstanding
19/05/26	26/68	Prepare allotment plan for Communities.	Clerk	Completed
16/06/26	26/76	Inform CDS of preferred work programme.	Clerk	Completed
16/06/26	26/77	Contact CloudyIT regarding new laptops.	Clerk	Completed
16/06/26	26/78	Refer resident to SM&OPC / Contact Aston Clinton.	Clerk	Completed
16/06/26	26/78	Add school transport to Communities agenda.	Assistant	Completed

APPENDIX 1 – Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 16 JUNE 2026

RECEIPTS						
<u>Date Received</u>	<u>Received from</u>	<u>Reference</u>	<u>Amount Received</u>			<u>Details</u>
			<u>Gross</u>	<u>VAT</u>	<u>Net</u>	
02/06/2026	CCLA	may	251.09	-	251.09	Interest for May
02/06/2026	J Farrell / Eloah Gifts	PitP	50.00	-	50.00	Fees for Craft Stalls * 2
30/04/2026	NatWest Bank	april	199.49	-	199.49	Interest for April
08/06/2026	Best Celler	TheBull	714.58	-	714.58	Donation from Party in the Park
08/06/2026	Fun Fair Rides	tokens	980.00	-	980.00	Card Sales of Tokens
09/06/2026	Lloyds Bank	may	165.62	-	165.62	Interest for May
10/06/2026	Fun Fair Rides	500158	1,046.50	-	1,046.50	Cash Sales of Tokens
Total Receipts			3,407.28	-	3,407.28	
PAYMENTS - From Current Account						
						Transaction Detail
Direct Debits						
30/05/2026	Onecom Ltd	7821655	89.59	14.93	74.66	Office Phone - 30 April 2026
30/05/2026	Castle Water	10009789279	382.68	-	382.68	Allotments Water 1 March to 31 March 2026
31/05/2026	Castle Water	10010128541	65.86	-	65.86	Allotments Water 1 April to 30 April 2026
07/06/2025	Lloyds Bank	485776196	9.35	-	9.35	Bank Charges to 9th May Current A/c
15/06/2025	Lloyds Bank	486826524	8.50	-	8.50	Bank Charges to 9th May Debit Card A/c
17/06/2026	PEAC Finance (Current)	006/27/0025111	390.94	65.16	325.78	Photocopier Rental 17/06/26 to 16/09/2026
19/06/2025	Peoples Pension	may	438.61	-	438.61	Pension Costs May 2026
			1,385.53	80.09	1,305.44	
Online Bank Transfer - Paid 28th May						
27/05/2026	P Rayner	grant	300.00	-	300.00	Grant from Chiltern Railways for Volunteers
27/05/2026	Pollyanna Pre-school	grant	756.00	-	756.00	Grant towards Educational Mobile Farm
27/05/2026	Clerk	may	2,340.95	-	2,340.95	Salary for May 2026
27/05/2026	Assistant Clerk	may	965.63	-	965.63	Salary for May 2026
27/05/2026	Parish Warden	may	621.40	-	621.40	Salary for May 2026
27/05/2026	HMRC	Tax & NI	1,112.38	-	1,112.38	PAYE & NIC for May
27/05/2026	Frosts Portable Railway	8	112.50	-	112.50	Portable Railway for Party in the Park 25%
27/05/2026	Phasels Wood Activity Centre	12623	562.50	93.75	468.75	Gryoscope / Connect 4 for Party in the Park
27/05/2026	Parc Ponies Ltd	balance	690.00	115.00	575.00	Two Donkeys / Petting Farm for PitP Balance
27/05/2026	S&L Amusements Fun Fairs	1492	5,000.00	-	5,000.00	Fun Fair Attractions for Party in the Park
27/05/2026	All That Glitters	Cotton	210.00	-	210.00	Face Painting for Party in the Park
27/05/2026	IPS	68470	99.48	16.58	82.90	Extra Staging for Party in the Park
			12,770.84	225.33	12,545.51	
Online Bank Transfer - Paid 3rd June						
03/06/2026	J Sasso	expenses	50.00	-	50.00	Refreshments for Allotments Get Together
03/06/2026	St Mary The Virgin	Ark2026/34	30.00	-	30.00	Hire of Ark for AITC Three Sessions in May
03/06/2026	SMVCA	May-26	22.00	-	22.00	Hire of Park Room for Fun & Fitness
03/06/2026	Drax	1109439625	601.60	100.26	501.34	Street Lighting for May 2026
03/06/2026	Tulu Toilet Hire	51473	132.85	22.14	110.71	Portable Toilet for Playing Field - May
03/06/2026	All That Glitters	Cotton	70.00	-	70.00	Face Painting for Party in the Park
03/06/2026	Amelia Marquees	11/2026	1,237.50	-	1,237.50	Hire of Marquees for Party in the Park
03/06/2026	Entreprise Skiphire	T20224	462.00	77.00	385.00	Hire of Portable Toilets for Party in the Park
03/06/2026	Pacer Leisure Vehicles Int. Ltd	balance	531.00	88.50	442.50	Karting for Party in the Park
03/06/2026	Abi Entertainment	1484	455.00	-	455.00	Children's Entertainer for Party in the Park
			3,591.95	287.90	3,304.05	
Online Bank Transfer - Paid 11th June						
11/06/2026	Chiltern Secure Shredding	74208	28.80	4.80	24.00	Two bags of confidential shredding SMOPC
11/06/2026	Katie Mason	262703	300.00	-	300.00	Delivering Three Dance Classes - Apr / May
11/06/2026	Sally Renshaw-Hubbard	348	385.00	-	385.00	Have a Go Circus Workshop
11/06/2026	Olga Robertson	202603	50.00	-	50.00	Photographer at Easter Egg Hunt
11/06/2026	CDS	76399	300.00	50.00	250.00	Project Management Burial Ground (April)
11/06/2026	Andy Collins	2351	960.00	160.00	800.00	Presenter for Party in the Park
11/06/2026	Fusion Extreme Ltd	519	1,488.00	248.00	1,240.00	BMX Stunt Show for Party in the Park
11/06/2026	SMVCA	hire	765.00	-	765.00	Hire of Centre for Party in the Park
11/06/2026	Night Watch Security	1464	355.32	59.22	296.10	Party in the Park Overnight Security
11/06/2026	Mollie Hunt	60626	775.00	-	775.00	Party in the Park Artists
			5,407.12	522.02	4,885.10	
From Clerks Debit Card Account						
15/05/2026	Blue Diamond	expenses	31.98	5.33	26.65	Compost and a bag of top Soil
19/05/2026	Amazon	658vn6g	107.02	17.84	89.18	Portable Wheelchair Ramp
26/05/2026	Amazon	gb605	25.98	4.33	21.65	Box of A4 Paper
27/05/2026	Blue Diamond	expenses	15.00	2.50	12.50	Three bags of top soil
			179.98	30.00	149.98	
Total Payments			23,335.42	1,145.34	22,190.08	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A. Skeggs</i>		(Clerk)			
Date	11th June 2026					
The above list of payments was approved by the Parish Council at its meeting on 16th June 2026.						
Signed			(Chair)			
Date	16th June 2026					

APPENDIX 2 – Clerks Report

Clerks Report (For Information Only)

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Nothing to report.

Community Centre / Playing Field –

- Community Centre – A replacement double glazed unit for the Park Room has been installed.
- Community Centre – The Parish Council's outside storeroom has suffered a burst pipe which required the door to be forced. The leak has been repaired but a new door lock, maybe door, is required once the room dries out.

Environmental Issues – From Residents

- Hanson Way – A resident reported that Buckinghamshire Council had not removed cones / barriers from his drive following pavement repairs. This has now been done.
- Risborough Road – A resident has reported the poor condition of the pavement and that there are no dropped kerbs at the Chapel Lane junction.
- Otway Close – A resident has reported an area of overgrown verge that has not been cleared by Buckinghamshire Council.

Environmental Issues –

- Station Road – Brambles and foliage encroaching onto the pavement. Passed to Parish Warden.

Allotments –

- Boot Scraper – This has been temporarily removed.

Burial Grounds -

- Nothing to report.

Other -

- Surplus Desk – A resident has taken the surplus office desk.
- Café – A request for a café in the community centre / playing field.

Parish Warden

- Various work at the burial ground, playing field, and along Station Road.
- The recycling centre signs have been removed from Station Road and Eskdale Road.

SMVCA Related

- Air conditioning service has been done.
- The leaking toilet in the Park Room has been repaired.