



# Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday 21<sup>st</sup> April 2026 at the Community Centre, Eskdale Road.



Present: Cllrs K Shanahan (Chair), M Broad, B Ezra, J Gates, A Lennard, K Middleton, L Prestage, J Theobald, and P Wood.

Buckinghamshire Council: Cllr S Bateman.

Absent: n/a

Clerk: A Skeggs

Assistant Clerks: B Hotya

Public Attendance: Four

No.	Description	Action
<b>26/41</b>	<b>APOLOGIES FOR NON-ATTENDANCE</b> Apologies had been received and accepted from Cllrs Field, Kirve, and Shrivastava.	
	<b>OPEN FORUM FOR RESIDENTS</b> <ul style="list-style-type: none"> <li>A resident asked on what were the s.106 funds going to be spent on. <i>Cllr Shanahan replied – Bucks CC S&amp;S Club, toilet block, and pitch maintenance.</i></li> <li>Cllr Bateman reported that Buckinghamshire Council had a few consultations out at the moment and that the summer the Aylesbury Community Board was organising an openair film night.</li> </ul>	
<b>26/42</b>	<b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b> <ol style="list-style-type: none"> <li>There were no new declarations for interest.</li> <li>There were no requests for dispensation.</li> </ol>	
<b>26/43</b>	<b>MINUTES OF PREVIOUS MEETINGS</b> <ol style="list-style-type: none"> <li>The minutes of the meeting of the 17<sup>th</sup> March were unanimously <b>AGREED</b>.</li> <li>The action plan was reviewed.</li> </ol>	
<b>26/44</b>	<b>2025/26 FINANCIAL STATEMENT</b> In the absence of Cllr Shrivastava, Cllr Shanahan reported on the end of year financial position. The main areas that needed to be highlighted were: <ul style="list-style-type: none"> <li>Income was higher than budgeted by £111,000, which was due to judicial review costs of £35,000, s106 grant for the solar panels of £64,000 and New Homes Bonus grant for the Marsh Lane burial ground of £32,000.</li> <li>Expenditure was lower than budgeted by £10,000. Savings due to delay in Marsh Lane Burial Ground works amply covered the increase in salary cost, legal costs, playing field maintenance, Marsh Lane Land and community events.</li> <li>This meant an increase in reserves of £121,000, giving a reserve balance at 31 March 2026 of £511,000. There was a discussion around the high level of balances, which should see a reduction now that the Development Plan was in place.</li> </ul>	
<b>26/45</b>	<b>2025/26 ANNUAL GOVERNANCE AND ACCOUNTS RETURN (AGAR)</b> <ol style="list-style-type: none"> <li>Section 1 of the AGAR (Annual Governance Statement) was tabled, considered, and <b>AGREED</b>.</li> <li>Section 2 of the AGAR (Annual Statement 2025/26) was tabled. After consideration, it was <b>AGREED</b> to approve the Statement as presented.</li> <li>Following the approval of Sections 1 and 2, the Chair duly signed both sections of the Return with the Clerk signing Section 1.</li> <li>It was <b>NOTED</b> that the dates for the Notice of Exercise of Public Rights were: <ul style="list-style-type: none"> <li>Announcement to be made / published on the website – Friday 5<sup>th</sup> June 2026.</li> </ul> </li> </ol>	Clerk

- Period of Inspection starts – Monday 8<sup>th</sup> June 2026.
- Period of Inspection ends – Friday 17<sup>th</sup> July 2026.

---

<b>26/46</b>	<b>MAJOR PROJECTS WORKING GROUP</b>	
	<p>a) Cllr Theobald reported that two online meetings had taken place mainly concentrating on the War Memorial. The site was being moved 3/4 metres to more stable ground and the loose gravel was being replaced with a bonded resin to make the memorial more accessible and reduce maintenance costs. The memorial would now connect to the existing footpath. The revised costs were now £13,129 plus VAT. It was proposed by Cllr Shanahan, seconded by Cllr Wood, to waive financial regulation 11.1. This was unanimously <b>AGREED</b>, it was then proposed by Cllr Theobald, seconded by Cllr Broad, to accept the quote of £13,129 from Willsbryne Construction. This was unanimously <b>AGREED</b>. These details would now be passed to Buckinghamshire Council. The next project would be the bridge connecting the playing field to the Hawthorns estate.</p> <p>b) Part of the role of the Parish Warden would be the management / maintenance of the playing field. The Clerk had found a course run by the Grounds Management Association for £80. It was unanimously <b>AGREED</b> to book a place.</p>	Clerk

---

<b>26/47</b>	<b>NEIGHBOURHOOD PLAN</b>	
	<p>Cllr Prestage updated the meeting on the result of the second examination. The key points were:</p> <ul style="list-style-type: none"> <li>• The green buffer would follow the route of the existing bridleway and not the line of the existing dwellings.</li> <li>• The Settlement Boundary would remain in the Neighbourhood Plan.</li> <li>• The Bucks CC S&amp;S Club was not accepted as a Green Space and so had to be removed.</li> </ul> <p>The Neighbourhood Plan could now go forward for consultation and referendum.</p>	

---

<b>26/48</b>	<b>MARSH LANE BURIAL GROUND</b>	
	<p>Cemetery Development Services had submitted a fee quote of £54,514 plus VAT for preparing, issuing and receiving tenders and then monitoring the construction process. After consideration it was proposed by Cllr Wood, seconded by Cllr Ezra, to accept the quote. This was unanimously <b>AGREED</b>.</p>	Clerk

---

<b>26/49</b>	<b>STREETLIGHT</b>	
	<p>Electricity Network Construction Ltd had submitted a quote of £2,734 plus VAT to replace the light column on the Risborough Road at the junction with Roylands. After consideration it was proposed by Cllr Middleton, seconded by Cllr Theobald, to accept the quote. This was unanimously <b>AGREED</b>.</p>	Clerk

---

<b>26/50</b>	<b>FINANCE</b>	
	<p>a) Payments made since the last meeting were <b>APPROVED</b>. See appendix 1.</p> <p>b) The Clerk had received a grant request from Pollyanna Pre-School for £756.00 to cover the cost of a Petting Farm visiting the pre-school. After consideration it was proposed by Cllr Gates, seconded by Cllr Ezra, to award a grant of £756.00. This was unanimously <b>AGREED</b>.</p> <p>c) It was <b>NOTED</b> that the following inter-account transfers had been performed since the last meeting in March:</p> <ul style="list-style-type: none"> <li>• 9 April - £15,000 from deposit account to current account.</li> <li>• 15 April – £100,000 from current account to deposit account.</li> </ul>	Clerk

---

<b>26/51</b>	<b>CLERKS REPORT</b>	
	<p>The Clerks report was <b>NOTED</b>.</p>	Clerk

---

---

**26/52 POINTS OF INTEREST**

- East Bucks Community Board – Cllr Shanahan had attended and reported that there had been presentations from the Youth Centre and the Brew Company, a new pop-up café to be hosted in The Bull.

---

**26/53 DATE OF NEXT MEETING**

The next meeting will be on Tuesday 19<sup>th</sup> May 2026. This would be the Annual Parish Council meeting, where the Chair and Vice-Chair would be elected.

---

Cllr Shanahan thanked the Clerks and her fellow Councillors for all that had been achieved over the last year and everyone for working together for making it happen.

The meeting closed at 8.55 pm.

Signed \_\_\_\_\_ Dated: \_\_\_\_\_ 2026

**Action List**

Date	Minute	Description	By Whom	Status
20/01/26	26/05a	Open Buckinghamshire Building Society Account.	Clerk	In Progress
20/01/26	26/06	Investigate signage / lighting at Goat Centre.	MPWG	In Progress
17/03/26	26/38	Contact BC re traffic calming measures.	Clerk	Outstanding
17/03/26	26/38	Order convex traffic mirror for Swallow Lane.	Clerk	In Progress
21/04/26	26/45	Submit AGAR papers to external auditor.	Clerk	In Progress
21/04/26	26/46a	Submit revised plans to Buckinghamshire Council.	Clerk	Completed
21/04/26	26/46b	Book training course for Parish Warden.	Clerk	In Progress
21/04/26	26/48	Inform CDS of quote acceptance.	Clerk	Completed
21/04/26	26/49	Inform ENC Ltd of quote acceptance.	Clerk	Completed
21/04/26	26/50b	Inform Pollyanna Pre-School of grant award.	Clerk	Completed

## APPENDIX 1 – Payments

**LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st APRIL 2026**

<b>RECEIPTS</b>						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
03/02/2026	CCLA	interest	224.85	-	224.85	Interest for February
05/03/2026	Emerick, Lewicki & Stangu	PitP	75.00	-	75.00	Fees for Craft Stalls * 3
25/03/2026	Savage	PitP	25.00	-	25.00	Fees for Craft Stall
25/03/2026	A Dubey	allotment	20.00	-	20.00	Allotment Plot 11A
01/04/2026	C Sasso	Donation	45.00	-	45.00	Donation from the Easter Egg Hunt
02/04/2026	CCLA	interest	247.58	-	247.58	Interest for March
07/04/2026	Reggier, Surana, Hills	PitP	75.00	-	75.00	Fees for Craft Stalls * 3
09/04/2026	Lloyds Bank	april	127.25	-	127.25	Interest for April
13/04/2026	Cheesman, S&L, Inglot	PitP	200.00	-	200.00	Fees for Craft Stalls * 2 plus 1 Food Van
11/04/2026	Buckinghamshire Council	precept	107,175.00	-	107,175.00	First Half of 2026/27 Precept
<b>Total Receipts</b>			<b>108,214.68</b>	<b>-</b>	<b>108,214.68</b>	

<b>PAYMENTS - From Current Account</b>						
			Gross	VAT	Net	Transaction Detail
<b>Direct Debits</b>						
28/03/2026	Onecom Ltd	7785542	83.48	13.91	69.57	Office Phone - 28 February 2026
07/04/2026	Lloyds Bank	480699298	8.50	-	8.50	Bank Charges to 9th March Current A/c
15/04/2026	Lloyds Bank	481698839	8.50	-	8.50	Bank Charges to 9th March Debit Card A/c
19/04/2026	Peoples Pension	March	438.61	-	438.61	Pension Costs March 2026
14/04/2026	BAS Associates	128162	205.20	34.20	171.00	Payroll Costs for Quarter Ending June 2026
			<b>744.29</b>	<b>48.11</b>	<b>696.18</b>	
<b>Online Bank Transfer - Paid 30 March</b>						
27/03/2026	Amelia Marquees	04/2026	412.50	-	412.50	Hire of Marquees for Party in the Park
			<b>412.50</b>	<b>-</b>	<b>412.50</b>	
<b>Online Bank Transfer - Paid 31 March</b>						
27/03/2026	St Mary The Virgin	Ark2026/17	50.00	-	50.00	Hire of Ark for AITC Five Sessions in March
27/03/2026	BALC	6764	50.00	-	50.00	Planning Framework - Cllr Theobald
27/03/2026	ENC	919	547.20	91.20	456.00	Light Repairs - Bradenham Walk/Risboro Rd
30/03/2026	HMRC	Tax & NI	5,011.49	-	5,011.49	PAYE & NIC for January, February & March
30/03/2026	Clerk	March	2,310.35	-	2,310.35	Salary for March 2026
30/03/2026	Assistant Clerk	March	965.63	-	965.63	Salary for March 2026
30/03/2026	Parish Warden	March	580.00	-	580.00	Salary for March 2026
			<b>9,514.67</b>	<b>91.20</b>	<b>9,423.47</b>	
<b>Online Bank Transfer - Paid 9 April</b>						
09/04/2026	Buckinghamshire Council	5001018266	618.80	-	618.80	Rates for Swallow Lane Burial Ground
09/04/2026	Aylesbury Town Council	112688	2,610.00	435.00	2,175.00	Devolved Services 2026/27
09/04/2026	Best Kept Village Competition	fee	25.00	-	25.00	2025 Competition entry fee
09/04/2026	Drax	1109316707	617.83	102.97	514.86	Street Lighting for March 2026
09/04/2026	CDS	76306	3,000.00	500.00	2,500.00	Post Submission Management
09/04/2026	Tulu Toilet Hire	50584	132.85	22.14	110.71	Portable Toilet for Playing Field - March
09/04/2026	Rialtas Business Systems	33748	252.00	42.00	210.00	2026/27 Software Support and Maintenance
09/04/2026	Parc Ponies Ltd	deposit	120.00	20.00	100.00	Two Donkeys / Petting Farm for PitP
09/04/2026	Cllr Shrivastava	Mini Eggs	72.50	-	72.50	Mini Eggs for Easter Egg Hunt
09/04/2026	Assistant Clerk	expenses	63.60	-	63.60	Supplies for Easter Egg Hunt
09/04/2026	Bates Wells	2268999	865.80	144.30	721.50	Adverse Possession Advice
09/04/2026	AC Waste Clearance Ltd	2454	288.00	48.00	240.00	6 Yard Skip for Allotments
			<b>8,666.38</b>	<b>1,314.41</b>	<b>7,351.97</b>	
<b>Online Bank Transfer - Paid 23rd April</b>						
23/04/2026	Enterprise Skip Hire	325410	414.00	69.00	345.00	10 Yard Skip for Allotments
23/04/2026	R Haines	March	315.00	-	315.00	Playing Field Bin Emptying / Litter Picking
23/04/2026	Parish Warden	expenses	6.75	-	6.75	Postcrete for bollard outside The Bull
23/04/2026	KND Surveys Ltd	C212026	1,470.00	245.00	1,225.00	Additional Survey Work of Playing Field
			<b>2,205.75</b>	<b>314.00</b>	<b>1,891.75</b>	
<b>From Clerks Debit Card Account</b>						
09/03/2026	Sandhu Newsagents	supplies	2.68	-	2.68	Milk for Meetings
10/03/2026	Amazon	supplies	88.68	14.78	73.90	Supplies for Easter Egg Hunt
18/03/2026	JRB Enterprises Ltd	14964	36.48	6.08	30.40	Dog Waste Dispensing Bags
18/03/2026	Signs Prints Design Shop	21408	9.40	-	9.40	Signs for Toilet Doors
20/03/2026	Sandhu Newsagents	supplies	0.99	-	0.99	Milk for Meetings
26/03/2026	Sign Maker & UK Memorials	20375	91.30	15.22	76.08	"Reserved" Slate Tablet for Burial Ground
30/03/2026	B&Q	supplies	103.10	17.18	85.92	Paint, Varnish and Brushes.
14/04/2026	Stihl	916798764	50.99	8.50	42.49	Four spools with nylon line
			<b>241.27</b>	<b>38.48</b>	<b>202.79</b>	
<b>Total Payments</b>			<b>21,784.86</b>	<b>1,806.20</b>	<b>19,978.66</b>	

This list of payments has been checked by the clerk and verified for payment.			<b>RECONCILED BANK BALANCES AS AT 31 March 2026</b>			
Signed	<i>A. Skeggs</i>	(Clerk)	£	5,481.15	Treasurers Account	
Date	16th April 2026		£	250,201.54	Deposit Account	
			£	500.00	Debit Card Account	
			£	91,255.17	NatWest 95 Day Liquidity Account	
The above payments was approved by the Parish Council at its meeting on 21st April 2026.			£	84,500.00	Hinckley & Rugby Building Society	
Signed	<i>K Shanahan</i>	(Chair)	£	80,000.00	CCLA Public Sector Deposit Account	
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>		£	511,937.86		
Date	21st April 2026					

## **APPENDIX 2 – Clerks Report**

Below are updates to the Council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep Councillors and the public up to date on various issues and to save time at the meeting.

### **Streetlights / Lighting –**

- Risborough Road – The streetlight column at the junction with the Roylands estate needs to be replaced.

### **Community Centre / Playing Field –**

- Playing Field – Nothing to report.

### **Environmental Issues – From Residents**

- None.

### **Environmental Issues –**

- 12 Farrow Close – The resident has partially cut back the overhanging foliage from a hedge.

### **Allotments –**

- Skip – Another skip has been provided for the tenants.
- Pathway to the Allotments – A tenant has complained about the condition of the pathway. The Clerk and Assistant have inspected the pathway and are satisfied of its condition. A report will be taken to the next Communities Committee.
- Entrance to Car Park – A tenant has complained about the condition of the pavement at the entrance to the allotment car park. One pothole has been filled but two shallow ones remain and have been reported on fixmystreet.

### **Burials -**

- Interments – No interments scheduled.

### **Other -**

- Rights of Way – A member of the Ramblers will be walking the Rights of Way around the village during the summer checking for obstructions / missing waypoints etc.

### **Parish Warden**

- Various work at the burial ground, allotments and on Station Road.

### **SMVCA Related**

- Administrator – The new administrator, Tegen O’Neill, started on Wednesday 25<sup>th</sup> April.