



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday
15th November 2022 at the Community Centre, Eskdale Rd.



Present: Cllrs J Magill (Chairman), B Ezra, D Field, S Kirve, D King, L Prestage, J Robinson, K Shanahan, G Shirvastava, D Smith, D Willmer, and P Wood.

Buckinghamshire Council Councillors Bowles, Newcombe, and Strachan.

Public Attendance: Nine plus PCSO Peter Hall.

Clerk: A Skeggs

Assistant Clerk: P Rayner

Absent: n/a

No.	Description	Action
22/146	APOLOGIES There were no apologies from parish councillors.	
22/147	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations of interest made. b) Two requests for dispensation had been received from Cllrs Field and Kirve to enable them to speak and vote on matters relating to the Bucks CC Sports site. It was proposed by Cllr Magill, seconded by Cllr Shanahan that the dispensation, to be reviewed every six months, be granted. This was AGREED .	
	OPEN FORUM FOR RESIDENTS The Chair reminded the meeting that there was a time limit of 15 minutes which he intended to keep to. <ul style="list-style-type: none">• A member of the Village Society thanked the parish council for work on the Christmas festivities. Invited councillors and residents to join the choir and to consider the idea of an outside war memorial.• PCSO Peter Hall reported that there had been no major crime in the village.• Cllr Kirve suggested holding a Cost-of-Living crisis webinar. Cllr Shanahan would hold her Leaky Homes Roadshow in Stoke Mandeville.	
	REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLOR <ul style="list-style-type: none">• Buckinghamshire Council were waiting for the Autumn Statement and the possible funding implications.• A further £2.4m Household Support grant had been received of which £300k had been utilised on food vouchers part of the Helping Hand initiative.• They were supporting White Ribbon Day Campaign on 25th November.• HS2 National Commissioners had visited Wendover where the following points were raised:<ol style="list-style-type: none">1. Poor communications on Road Closures / Rights of Way / Response to Complaints.2. Drainage problems around the aquafer draining in to the Stoke Brook.3. HS2 not conforming to noise level guidelines.	
22/148	MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 18 th October were AGREED and signed by the Chairman as a correct record. b) The action plan was reviewed and updated.	

22/149 SAVE THE FORMER BCCS&S CLUB SITE PROPOSAL

- a) The chairman explained that three groups had been set up to look at different aspects of the proposal – Financial / Technical / Community. He then asked each group to report their views / findings on the proposal. Each group gave an in-depth response, but the overall conclusion was that more work was required on each aspect before the parish council could formally support the proposal. The key hurdle before that work could start was would Buckinghamshire Council entertain the idea of selling the site to the parish council.
- b) It was **AGREED** that Cllrs Magill, King, Srivastava, and Shanahan should meet with Buckinghamshire Council officers to ascertain whether they would be receptive to selling the site to the parish council. Cllr Magill thanked everyone for their contributions and the work to date.

22/150 MARSH LANE BURIAL GROUND

- a) The clerk reported that the company managing the tender process, Ensafe Ltd, had gone into administration. Another company was now required.
- b) After consideration it was proposed by Cllr Ezra, seconded by Cllr Wood that the Burial Ground Working Group work with Florence Nightingale Hospice on the creation of a memorial ground. This was **AGREED**.
- c) The costs incurred to date from Cemetery Development Services against the agreed proposal for managing the project were **NOTED**. Currently, the costs were being met from the New Homes Bonus Grant.

Clerk

22/151 NEIGHBOURHOOD PLAN

- a) Cllr Prestage updated the meeting. The plan was being reviewed; a full list of stakeholders / landowners was being prepared. Their views on the Plan needed to be recorded. Bucks CC S&S Club could be designated a green space until planning permission granted. Currently, working with Bell Cornwell to ensure the Plan was still compliant with the Local Plan and NPPF.
- b) The spend to date was **NOTED**. The basis for engaging Bell Cornwell needed to be confirmed.
- c) The parish council's response to AGT1 SPD consultation would be considered at the next planning committee and Neighbourhood Plan Steering Group in time for the 30th November deadline.
- d) It was **NOTED** that Cllr Smith had joined the Neighbourhood Plan Steering Group.
- e) After consideration it was proposed by Cllr Shanahan, seconded by Cllr Field that resident Mungo Duncan be co-opted on to the Neighbourhood Plan Steering Group. It was **AGREED** after a vote of 7 in favour, 2 against and 3 abstentions.

Cllr
Shanahan

22/152 COMMUNITIES COMMITTEE

- a) The draft minutes of the meeting held on the 8th November were **NOTED**.
- b) The recommendation from the Communities Committee to accept the quote from SLN was considered. It was then proposed by Cllr Wood, seconded by Cllr Field, and **AGREED** that the quote of £11,147 be accepted.
- c) It was **NOTED** that the Communities Committee had **AGREED** to approach Buckinghamshire Council with the view of devolving ownership of the village green to the parish council.

Clerk

Clerk

22/153 BRUDENELL DRIVE LEGAL ADVICE

Cllr Shrivastava explained the need to engage solicitors to review the land transfer of Brudenell Drive. Two quotes had been received and after consideration it was proposed by Cllr Shrivastava, seconded by Cllr Wood, and unanimously **AGREED** to accept the quote from Bates Wells of £1,500 plus VAT.

22/154 FINANCE

- a) The list of payments made since the last meeting, as circulated, was **APPROVED** (See appendix 2).
- b) The budget monitoring statement as at the 31st October was considered. Cllr Kirve explained the reason for the statement and thanked the clerk.
- c) It was **NOTED** that NALC had agreed a £1.00 increase in the hourly rate for council staff, effective from the 1st April 2022.

22/155 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**.

Cllr Magill thanked Cllr Shanahan and the assistant clerk for attending the Remembrance Day service at St Marys church.

22/156 SCHEDULE OF MEETINGS FOR 2023

The schedule of meetings for 2023, as circulated, was **AGREED**, after a request to add an additional Finance & Governance meeting in September.

22/157 TRUSTEES OF STOKE MANDEVILLE AND OTHER PARISHES CHARITY

The appointment of Robin Hunt and Pat Starr as trustees of the Stoke Mandeville and Other Parishes Charity was **CONFIRMED**.

22/158 POINTS OF INTEREST

HS2 / EKFB – Cllr Robinson gave a report from the meeting on the 7th November. There was to be major disruptions in the coming months with long term road closures. The next meeting was on the 9th January, and he requested that more councillors attend especially those from the wards that would be affected i.e., the Village and Hawkslade.

22/159 DATE OF NEXT MEETING

It was **AGREED** that the date of the next meeting of the Parish Council would be Tuesday 13th December 2022.

The meeting finished at 10.00 pm.

Signed.....Chair

Date: 15th November 2022

APPENDIX 1 – ACTION PLAN

Date	Minute	Action	By whom	Status
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	In Progress
15/11/22	22/150	Obtain tenders for contamination work.	Clerk	In Progress
15/11/22	22/150	Contact Florence Nightingale Hospice Trust	Clerk	Completed
15/11/22	22/151e	Notify Mungo Duncan re co-option to NPSG	Cllr Shanahan	
15/11/22	22/152	Notify SLN that their quote has been accepted.	Clerk	Completed
15/11/22	22/152	Contact Buckinghamshire Council re village green.	Clerk	In Progress

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 15th NOVEMBER 2022						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
02/11/2022	Abbey Memorials	241	100.00	-	100.00	Memorial for C Kyson
Various	Various Allotments Holders	4 tenants	138.33	-	138.33	Allotment Rents for 2022/23
		Total Receipts	238.33	-	238.33	
PAYMENTS - From Current Account						
Direct Debits						
			Gross	VAT	Net	Transaction Detail
19/11/2022	Peoples Pension	october	232.79	-	232.79	Pension Costs October 2022
14/10/2022	BAS Associates	119123	151.20	25.20	126.00	Payroll October to December 2022
31/10/2022	Onecom	693721	49.74	8.29	41.45	Office Phone to 30th September 2022
Standing Orders						
28/11/2022	Roger Haines	november	666.67	-	666.67	Grounds Maintenance for November 2022
28/11/2022	Clerk	november	1,683.81	-	1,683.81	Salary for November 2022
28/11/2022	Assistant Clerk	november	687.05	-	687.05	Salary for November 2022
			3,471.26	33.49	3,437.77	
Online Transfer - Paid 2 November						
02/11/2022	A.Bamford	NPSG-220	200.00	-	200.00	NPSG Administration - to 24 October
02/11/2022	A.Bamford	NPSG-221	200.00	-	200.00	NPSG Administration - to 31 October
02/11/2022	A.Bamford	NPSG-222	200.00	-	200.00	NPSG Administration - to 7 November
02/11/2022	Sparkx	4246	249.00	41.50	207.50	Call out / repair no.5 Station Road
02/11/2022	Tulu Toilet Hire	32652	132.85	22.14	110.71	Portable Toilet for Playing Field - October
02/11/2022	CloudyIT	2732	41.04	6.84	34.20	Email addresses for NPSG members
02/11/2022	Village Sign People	207	1,890.00	-	1,890.00	Repainting of the Village Sign
02/11/2022	Royal British Legion	eba20	50.00	-	50.00	Poppy wreath for Remembrance Service
02/11/2022	CDS Group	73812	2,520.00	420.00	2,100.00	Planning Fee & Project Management
02/11/2022	HMRC	october	765.19	-	765.19	PAYE & NIC for month 7 (6 November 2022)
			6,248.08	490.48	5,757.60	
Online Transfer - Paid 16 November						
16/11/2022	A.Bamford	NPSG-223	200.00	-	200.00	NPSG Administration - to 14 November
16/11/2022	A.Bamford	NPSG-224	200.00	-	200.00	NPSG Administration - to 21 November
16/11/2022	Previous Assistant Clerk	backpay	74.00	-	74.00	2022/23 Pay Award due on April Salary
16/11/2022	Parish Online	11UB084-0005	360.00	60.00	300.00	Annual Subscription to Digital Mapping
16/11/2022	BALC	4155	50.00	-	50.00	Climate Change Conference - Clerk
16/11/2022	BALC	4174	45.00	-	45.00	The Planning Framework - Cllr Field
			929.00	60.00	474.00	
From Clerks Debit Card Account						
27/10/2022	B&Q		24.00	4.00	20.00	Materials to fix bench in Hawkslade
31/10/2022	Post Office Counters Ltd	83102	10.88	-	10.88	Second class stamps
03/11/2022	Amazon	58468	39.89	6.65	33.24	Box of photocopying paper
			74.77	10.65	30.88	
		Total Payments	10,723.11	594.62	9,700.25	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			
Date	10th November 2022					
The above list of payments was approved by the Parish Council at its meeting on 15th November 2022.						
Signed	<i>Jonathan Magill</i>		(Chairman)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	15th November 2022					
RECONCILED BANK BALANCES AS AT 29 OCTOBER 2022						
	Treasurers Account	£ 115,733.71				
	Deposit Account	£ 306,392.81				
	Debit Card Account	£ 300.00				
			£ 422,426.52			

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights –

- Risborough Road / Roylands Junction – The streetlight at the junction has been reported to UKPN for repair.
- Old Risborough Road – Light reported as out but no details given. To be investigated.

Community Centre / Playing Field -

- Tennis Courts – An approach from the LTA to promote usage of the tennis courts.

Environmental Issues – Calls from Residents

- Isis Close – Overgrown hedging along path to Harvest Close.
- 49 Westfield – Overhanging trees at back of property. Inspected by assistant clerk. Needs to be reported to Buckinghamshire Council.

Environmental Issues -

- Dog Bins Mandeville Park – Following a request from a resident, three dog bins will be ordered for the estate.
- Dog Bins Eynesford Road - Following a request from a resident, two dog bins will be ordered for the estate.

Allotments –

- Nothing to report.

Other

- Remembrance Day – Cllr Shanahan and the assistant clerk will represent the parish council on the Sunday Remembrance Service.