



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday
19th October 2021 at the Community Centre, Eskdale Road.



Present: Cllrs G Stewart (Chair), B Ezra, J Magill, J Robinson, G Shrivastava, and P Wood.

Buckinghamshire Council Councillors: S Bowles and P Strachan.

Public Attendance: One.

Clerk: A Skeggs

Assistant Clerk: A-M Davies

Absent: n/a

No.	Description	Action
21/135	APOLOGIES Apologies were received and accepted from Cllrs Clark and Thorn.	
21/136	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no new declarations of interest or requests for dispensation.	
	OPEN FORUM FOR PARISHIONERS The following questions were asked by the resident present: <ul style="list-style-type: none"> When would the foliage around the light on the Brudenell Drive footpath be cleared. <i>The clerk informed the meeting that he had cut it back that day.</i> What was happening to the bench on the roundabout. <i>This would be removed.</i> Would the broken streetlight be removed. When would the bollards and light on Lower Road be replaced. Could the graffiti on the skatepark be removed. 	Clerk
	REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS Cllrs Bowles and Strachan informed the meeting of the following: <ul style="list-style-type: none"> Community Board Projects around the county. Hardship Fund – To financially support families over the winter period. HS2 – Buckinghamshire Council is considering a judicial review against the planning inspector’s decision to uphold HS2’s appeal. LAT – The local technician has been investigating the flooding in Brudenell Drive. Climate Change – Buckinghamshire Council have launched a new campaign. COP 26 – Buckinghamshire Council will be holding an event on the 10th November focussing of Decarbonising Transport. Local Issues – They are aware of problems with the Brudenell Drive / Station Road footpath and the request from ARLA to use Station Road. 	
21/137	MINUTES OF PREVIOUS MEETING a) <u>Minutes</u> - The minutes of the meeting held on 21 st September were AGREED and signed by the Chairman as a correct record. b) <u>Action Plan</u> - The action plan was reviewed, with some completed actions being removed.	

21/138	<p>NEIGHBOURHOOD PLAN</p> <p>The chairman introduced the item by saying that a paper “Towards the Future Parish” had been written but too late for inclusion on the agenda. He then went through the paper highlighting the following:</p> <ul style="list-style-type: none"> • The Reg. 14 consultation had gone well, with a good response rate. • The Neighbourhood Plan had five major streams that had been well received by residents. • The Neighbourhood Plan needed to be completed. • The five major streams needed to show that they could be delivered, so detailed delivery plans were required otherwise they could be thrown out by the Planning Inspector. • A Major Projects Committee was required to take this element forward. • Estimated costs of completing the Neighbourhood Plan were £30,000. • Estimated costs of producing the Delivery Plans were £75,000. <p>The costs were only estimates and work was under way to determine what the realistic costs would be. He emphasised that these costs were investing in the parish’s future.</p> <p>The parish council had sufficient reserves to cover expenditure in 2021/22. A preliminary look at the precept indicated that there was scope to increase it for 2022/23. It was raised that a lot of money had already been spent on the Neighbourhood Plan and how certain could the council be that the estimated figures were sufficient.</p> <p>The figures in the paper would be firmed up and brought to the November meeting for consideration.</p>	
21/139	<p>FINANCE AND GOVERNANCE COMMITTEE</p> <p>a) The draft minutes of the committee held on the 12th October were NOTED after item 21/11 had been updated.</p> <p>b) The chairman introduced the draft budget for 2022/23, pointing out that the figures showing against the burial ground and the Neighbourhood Plan would change. He then invited questions. Questions were asked on the following areas: Playing Field Maintenance, Allotment Pathway, and the New Play Area. It was proposed by Cllr Magill and seconded by Cllr Robinson to accept the budget as presented, excluding the burial ground and Neighbourhood Plan. This was unanimously AGREED.</p> <p>The clerk, in his role as RFO, pointed out that the council was being asked to agree a budget at a time when it was in the process of starting two major projects where the figures had yet to be confirmed.</p>	
21/140	<p>LAND AT 14 LAMBOURNE AVENUE, HAWKSLADE</p> <p>The clerk introduced a paper giving the background to this piece of land that formed part of the front garden of 14 Lambourne Avenue. The landlord, who did not live locally, was interested in selling the land to the parish council rather than continuing to maintain it. After consideration it was proposed by Cllr Ezra and seconded by Cllr Wood not to acquire the land. This was unanimously AGREED.</p>	Clerk

21/141	BURIAL GROUND PROJECT MANAGEMENT Cllr Stewart informed the meeting that he and the clerk had met with CDS and Fusion. Whilst HS2 had not yet confirmed Marsh Lane as the site for the reburial of the Old St Mary's remains, a decision would be made in December. HS2 had indicated that they would fund the reburial site and contribute to its ongoing maintenance for a period of 100 years and contribute to some of the parish council costs of the site.	
21/142	PLAYING FIELD FOOTPATH Over the last couple of months, a large crack had appeared in the footpath on the far side of the playing field. The original contractor had explained why this had occurred and was prepared to carry out the required repairs. After consideration it was AGREED that a second opinion should be sought and that the LAT (Local Area Technician) be asked to inspect the footpath.	Assis. Clerk
21/143	WEBSITE The creation of a new website had been discussed previously but had not been taken forward as a request had been made to look at local companies. However, the local companies would not quote as the council budget was too low. Therefore, the meeting needed to decide whether they wanted a cheaper template option or a more expensive bespoke option. It was proposed by Cllr Shrivastava and seconded by Cllr Ezra to go with the more expensive option. This was unanimously AGREED .	
21/144	ARLA TANKER MOVEMENTS At the last Arla Liaison Group meeting, Arla had made a request to re-route two tankers from their current route along the Oxford Road to Thame and then Princes Risborough to a new route through Bedgrove and along Station Road to Princes Risborough. The clerk reported that he had received six emails from Station Road residents objecting to the proposal. After consideration it was proposed by Cllr Ezra and seconded by Cllr Shrivastava that Arla be informed that the parish council objected to this request. This was unanimously AGREED .	Clerk
21/145	FINANCE a) <u>Inter Account Bank Transfer</u> – It was NOTED that no transfers had been carried out since the last meeting: b) <u>Payment of invoices for October 2021</u> – the list of payments, as circulated, was APPROVED , after the clerk had made the meeting aware of the very large allotment water bill. The clerk was to contact Castle Water to request a refund. (See Appendix 1).	
21/146	CLERK'S REPORT The clerk's report, attached as appendix 3, was NOTED .	
21/147	POINTS OF INTEREST <ul style="list-style-type: none"> • Cllr Wood reported on the meeting of the Arla Liaison Group, part of which had been discussed earlier in the meeting. • Cllr Stewart reported on the BALC Conference and AGM. • Cllr Stewart reported on the meeting with HS2/EKFB. Marsh Lane would be closed at the level crossing for devegetation on the 4th/5th November 	

	<p>and during December/January 200,000 tonnes of material would be brought in at night and transferred to a compound in the fields.</p> <ul style="list-style-type: none"> • Cllr Stewart reported on the meeting with Fusion as they reported that the work at the Old St Marys site was nearing completion. 	
21/148	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting of the Parish Council would be Tuesday 16th November 2021 starting at <u>7.30pm</u>.</p>	

The chairman thanked everyone for their contributions during the evening.

The meeting finished at 9.45 pm.

Signed.....Chair

Date: 16th November 2021

Appendix 1 - Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 19th OCTOBER 2021						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
Various	Various Allotments Holders	various	480.00	-	480.00	Allotment Rents for 2021/22
Total Receipts			480.00	-	480.00	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
01/10/2021	Castle Water *	6083340	4,208.38	-	4,208.38	Allotment Water - 1 Sept to 31 December
15/10/2021	Drax (formerly Haven Power)	1105503036	25.21	1.20	24.01	Street Lighting for September 2021 (5% vat)
15/10/2021	Drax (formerly Haven Power)	1105503105	598.39	99.73	498.66	Street Lighting for September 2021
19/10/2021	Peoples Pension	september	228.80	-	228.80	Pension Costs September 2021
14/10/2021	BAS Associates	116353	151.20	25.20	126.00	Payroll October to December 2021
20/10/2021	BT (SM5086 3603)	M147 IO	56.39	9.40	46.99	Office Phone to 6th October 2021
Standing Orders						
28/10/2021	Roger Haines	october	666.67	-	666.67	Grounds Maintenance for October 2021
			5,935.04	135.53	5,799.51	
Online Transfer - Paid 14 October						
14/10/2021	CloudyIT	19994ab	18.96	3.16	15.80	Email addresses for NPSG members
14/10/2021	Tulu Toilet Hire	26273	128.57	21.43	107.14	Portable Toilet for Playing Field - September
14/10/2021	S.Godfrey	refund	15.00	-	15.00	Allotment Rent Paid Twice
14/10/2021	A.Bamford	NPSG-169	150.00	-	150.00	NPSG Administration - to 11 October
14/10/2021	A.Bamford	NPSG-170	150.00	-	150.00	NPSG Administration - to 18 October
14/10/2021	RCF Windows	54240	123.00	20.50	102.50	Window Hinge in Pollyanna Preschool Toilets
14/10/2021	A.Weatherhead	SI-75639	180.00	30.00	150.00	Clear Blocked Drain on 28 September 2021
14/10/2021	JW Mowing Services	08/21	265.00	-	265.00	Marsh Lane paddock hedge cutting
			1,030.53	75.09	955.44	
Online Transfer - Paid 29 October						
29/10/2021	A.Bamford	NPSG-171	150.00	-	150.00	NPSG Administration - to 25 October
29/10/2021	A.Bamford	NPSG-172	150.00	-	150.00	NPSG Administration - to 1 November
29/10/2021	A-M.Davies	October	888.05	-	888.05	October salary
29/10/2021	A.Skeggs	October	1,644.23	-	1,644.23	October salary
29/10/2021	HMRC	October	598.21	-	598.21	PAYE & NIC for month 7 (6 November 2021)
			3,430.49	-	3,430.49	
From Clerks Debit Card Account						
01/10/2021	Nimvelo	985193	3.60	0.60	3.00	Covid-19 Support Group Phone
01/10/2021	Wel Medical	245576	254.40	42.40	212.00	Hawkslade Defibrillator Battery & Pads
14/10/2021	Amazon	209605627	23.37	3.89	19.48	Charger Adaptor for Clerk's Laptop
			281.37	46.89	234.48	
Cheques						
			-	-	-	
Total Payments			10,677.43	257.51	10,419.92	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)		Castle Water - Normal bill is around £120. But due to a water leak and no actual metre readings for three years the PC is faced with this exceptional bill. The leak has been repaired and actual metre readings will be taken monthly.	
Date	14th October 2021					
The above list of payments was approved by the Parish Council at its meeting on 20th July 2021.						
Signed	<i>Graham Stewart</i>		(Chair)			
This is an electronic signature - a hard copy with a wet signature is available.						
Date	19th October 2021					

Appendix 2 – Action Plan

Date	Minute	Action	By whom	Status
15/06/21	21/93	Contact ATC social media officer.	Clerk	Outstanding
15/06/21	21/94	S.106 funding proposal.	Clerk / Chair	Outstanding
19/10/21	Forum	Contact B C regarding Lower Rd bollards.	Clerk	Completed
19/10/21	21/140	Inform landowner of 14 Lambourne Ave.	Clerk	Completed
19/10/21	21/142	Arrange for LAT to inspect of footpath.	Assistant	Completed
19/10/21	21/144	Reply to Arla regarding Station Road.	Clerk	Completed

APPENDIX 3 – CLERKS REPORT

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights

- Meadow Park – Light no.2 still waiting for UKPN. *Since been informed that light now working.*

Community Centre / Playing Field -

- Playing Field – Thames Water have been out and done some investigation, but it has now been referred to another team with more sophisticated equipment.
- Window – A window in the Pollyanna entrance area has been repaired.

Environmental Issues – Calls from Residents

- Station Road – Over hanging foliage along both sides of Station Road. Network Rail are due to visit and cut back the brambles and foliage. *Network Rail have been out but didn't clear both sides.*
- 14 Lambourne Avenue – Area of land has been tidied up. The landowner is interested in selling the space to the parish council.
- Eskdale Road – Speeding is becoming a problem from the new estate onto Eskdale Road. A request has been made for 20mph limit in Eskdale Road. There has been one accident with car taking down the fence of the corner bungalow.
- Isis Close – A hedge has started to encroach onto the footpath, blocking a streetlight and dog bin.
- Kynaston Avenue – Overhanging foliage onto the road is covering the double yellow lines, so cars are now parking there. Buckinghamshire Council are not interested.

Environmental Issues

- Allotments – Unfortunately, there was a water leak from the water supply to the allotments which went unnoticed for months, this plus there being no actual readings taken for three months has meant a substantial bill of £4,032.
- Bus Shelter – The bus shelter on the Wendover Road has had a panel smashed. This will be repaired by Buckinghamshire Council with the PC picking up the cost.
- Hawkslade Defibrillator – New pads and a battery have been ordered and delivered to the centre.
- Community Centre Drains – The drains required unblocking once again.