

STOKE MANDEVILLE NEIGHBOURHOOD PLAN STEERING GROUP



A NEIGHBOURHOOD PLAN
FOR STOKE MANDEVILLE

Minutes of the Meeting held on Tuesday 3 January 2023 at the Community Centre, Eskdale Road, Stoke Mandeville

PRESENT: Cllrs L Prestage, D Smith, K Shanahan and SG members R Butler, M Duncan, A Mahmood, and S Mayes.

Minutes: Clerk – A Skeggs

Absent: J Durden-Moore & J Magill

Residents: None

NP/23/01	Election Of Chair It was proposed and seconded that Cllr L Prestage take the chair for the meeting. This was unanimously AGREED by the meeting. The chairman welcomed Mungo Duncan to the steering group.	
NP/23/02	Apologies There were no apologies received. But P Walter had resigned, with immediate effect.	
NP/23/03	Declarations Of Interest and Requests for Dispensation a) There were no new declarations of interest. b) There were no requests for dispensation.	
NP/23/04	Minutes Of Previous Meeting The minutes of the meeting held on the 29th November 2022 were AGREED and signed by the Chairman as a correct record. The action points were reviewed with one removed as no longer relevant, two completed and three still in progress.	
NP/23/05	Development Areas / Southern Boundary There were around fifteen developers that still needed to be approached to get their views of the Neighbourhood Plan. The following developers still needed to be contacted regarding the Southern Boundary - Richborough Estates and Manor Oak Homes – and informed that there was no designated housing within that area of the VALP.	Cllr Prestage and Cllr Shanahan
NP/23/06	Settlement Boundary Following a discussion with Buckinghamshire Council, it was suggested incorporating a “Settlement Boundary” within the Neighbourhood Plan. The chairman explained the concept of a “Settlement Boundary” and showed an example. The suggested Settlement Boundary would include all the VALP allocated areas but exclude the area of the Southern Boundary. It still needed some refining, but it was proposed, seconded, and AGREED , in principle, to include a Settlement Boundary within the Neighbourhood Plan.	Cllr Prestage
NP/23/07	Parish Centre The landowners that would be affected by a Parish Centre still had to be contacted for their views. A decision as to whether the Parish Centre should still be included with the Neighbourhood Plan was deferred until the next meeting.	Cllr Shanahan
NP/23/08	Green Buffer The layout of the green buffer had yet to be determined by Buckinghamshire Council. The recent SPD consultation had shown the green buffer in a different location to the VALP, which the parish council had commented on in its response.	
NP/23/09	Neighbourhood Plan Cllr Prestage informed the meeting that he was currently editing the Neighbourhood Plan but would wait for Bell Cornwell’s review before making any changes.	
NP/23/10	Financial Information The financial position at the 31 st December was NOTED . Cllr Shanahan was waiting for Untitled Practice to respond regarding their request for payment for phase 2 work. Bell Cornwell had been notified that their proposal of £3,000 had been accepted.	

NP/23/11

Date Of Next Meeting

The date of the next meeting would be Tuesday 7th February 2023 at 7.30pm.

The meeting closed at 9.05 pm.

Signed.....Chair Date: 7th February 2023

Actions

Date	Minute	Description	By Whom	Status
13-Oct-22	NP/22/29b	Prepare a list of outcomes / timetable for meetings with landowners.	Cllr Shanahan	In Progress
29-Nov-22	NP/22/41	Review Reg.14 developer responses on the Parish Centre and Stoke Brook proposals.	Cllrs Shanahan & Smith	In Progress
03-Jan-23	NP/23/05	Write to developers for views	Cllrs Prestage & Shanahan	In Progress
03-Jan-23	NP/23/06	Refine the Settlement Boundary layout.	Cllr Prestage	
03-Jan-23	NP/23/07	Contact landowners around the Parish Centre	Cllr Shanahan	