



Stoke Mandeville Parish Council
Minutes of the Council Meeting held on Tuesday 21st July
2020. Due to the Covid-19 pandemic the meeting was held
remotely via a video link.



Present: Cllrs G Stewart (Chair), A Clark, B Ezra, J Hunt, S Kirve, J Magill, L Prestage, J Robinson, C Thorn and P Wood.

Public Attendance: One member of the public and Buckinghamshire Council Cllr S Bowles.

Clerk: A Skeggs

Assistant Clerk: A-M Davies

Absent: Cllr R Butler

No.	Description	Action
20/69	<p>APOLOGIES Apologies were received and accepted from Cllr S Pluckwell.</p>	
	<p>OPEN FORUM FOR PARISHIONERS Buckinghamshire Councillor Steve Bowles gave an update.</p> <ul style="list-style-type: none"> • As the May elections were cancelled the Shadow Authority would remain in place until May 2021. • There had been no noticeable drop-in service as the new authority started up during the national lockdown. • There were problems with HS2 riding roughshod over their requirements to consult with local communities. • He has been impressed with the way that communities have pulled together during the pandemic, which he hopes will continue. • Cllr Clark asked that our thanks be passed on to all the Bucks Council staff for their role during the pandemic. 	
20/70	<p>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</p> <p>a) Cllr Thorn declared an interest in item 20/79 at the point it was reached in the agenda as he was related to the residents of 2 Eskdale Road.</p> <p>b) There were no new requests for dispensation.</p>	
20/71	<p>MINUTES OF PREVIOUS MEETING</p> <p>a) Minutes The minutes of the meeting held on 16th June were AGREED, after the addition of the words “parish owned” to minute 20/67 and were signed by the Chairman as a correct record.</p> <p>b) Action Plan The action plan was reviewed, updates were given on the Community Engagement Strategy and the Parish Newsletter, with a couple of actions removed as they had been completed.</p>	
20/72	<p>BUCKINGHAMSHIRE COUNCIL SPORTS GROUND PROPOSALS Cllr Kirve gave an update of the meeting held on the 7th July with Booker Park School, Stoke Mandeville FC, and the Aylesbury Hindu Temple Trust. Two representatives from each party attended along with Cllr Stewart. Mainly an introductory meeting to see what the current situation was. Contact had been made with Marco Dias and David Pearce at</p>	

	<p>Buckinghamshire Council. It was agreed that each party would circulate their proposals to the group with the aim of dovetailing into a single, more comprehensive financially viable, proposal. Cllr Clark added that the site would be designated as a Green Space within the Neighbourhood Plan and that it was within the Aylesbury Garden Town area. The next step was to arrange a further meeting to formulate a single proposal.</p> <p>It was AGREED that the clerk should contact Buckinghamshire Council to make them aware that a proposal was being prepared and to ask when the decision of re-designating the site as an Asset of Community Value would be made.</p>	Clerk
20/73	<p>HS2 – MEMORIAL GARDEN</p> <p>Cllr Clark reminded the meeting that HS2 would make available an area of land for a memorial garden, separate to the area in the new burial ground, to remember the old church and community. Cllr Clark requested that councillors gave some thought to what should be provided to inform HS2. The clerk gave an update on the Marsh Lane planning application, which required a revised ecology report to show a positive biodiversity impact assessment. As this was required it was AGREED to postpone the decision to apply for non-determination until the next council meeting. The clerk was to supply a resume of the application to Cllr Bowles.</p>	Clerk
20/74	<p>NEIGHBOURHOOD PLAN</p> <p>a) Cllr Prestage gave an update on the Neighbourhood Plan. Work is continuing on drafting the policies with the consultant drafting the national and county policy context for each policy paper. Those evidence papers that have been completed have been sent to Buckinghamshire Council for their input. Comments are expected back by the 24th July 2020.</p> <p>b) It was proposed by Cllr Prestage, seconded by Cllr Clark to extend the contract of the researcher to the 31st December 2020. This was AGREED. Cllr Stewart asked whether the contract would end on this date or would there be a request to extend again. Cllr Prestage replied that he felt that it would probably require extending again.</p> <p>c) To protect the green infrastructure within the parish, which included ancient hedgerows, black poplar trees, it was proposed by Cllr Clark and seconded by Cllr Hunt that a Mature Tree Audit is undertaken. Once complete, Tree Preservation Orders could then be applied for. It was unanimously AGREED that a qualified arborist be engaged to prepare the audit.</p>	Clerk
20/75	<p>PARISH COUNCIL MEETINGS</p> <p>a) The future format of holding council meetings was discussed and it was AGREED that parish council meetings would continue to be held remotely, particularly as the committee room would not be immediately available once the community centre opens in September. The clerk was to contact the Democratic Services section of Buckinghamshire Council to ask what would be required to hold a mixed format meeting, i.e. face to face and remote.</p> <p>b) It was AGREED to trial streaming the Finance and Governance meeting on YouTube and, if successful, future parish council meetings would be streamed.</p>	Clerk

20/76	<p>COMMUNITIES COMMITTEE</p> <p>a) Cllr Ezra gave an update of the Communities Committee held on the 14th July. The main points were:</p> <ul style="list-style-type: none"> • New burial fees were set for the burial ground in Marsh Lane. • Play around the Parishes had been cancelled for 2020. • Quotes were being arranged for the footpath around the playing field. • Installing preventative posts on the edge of the village green was discussed. It was AGREED to contact Buckinghamshire Council to ask permission to improve the village green. <p>The meeting was informed that Buckinghamshire Council would be taking no further action on the fly tipping of the nitrous oxide capsules in the playing field car park.</p> <p>b) The meeting AGREED to the proposal of the Communities Committee to hire a skip to clear the brook and footpath on the edge of Hawkslade. Clerk to liaise with Cllr Thorn on the location of the skip and timings.</p>	Clerk Cllr Thorn
20/77	<p>COMMUNITY ORCHARD</p> <p>The request by a resident to provide a community orchard in the parish was discussed. Cllr Clark pointed out that the parish council could specify within the Neighbourhood Plan that developers should make provision for a community orchard. A vacant plot on the allotment site had been proposed as a possible location but there would need to be consultation with the allotment holders and the National Allotment Association. It was proposed and seconded that both initiatives be taken forward, this was agreed by seven votes for and three against (BE, JH & PW).</p>	
20/78	<p>AYLESBURY GARDEN TOWN (AGT)</p> <p>Cllr Clark gave an update from the first Aylesbury Garden Town Board meeting where the AGT Masterplan was approved. Aylesbury Town Council are represented on the board and a parish councillor representing the North and South of the area, Cllr Clark was the representative for the South. Cllr Bowles was chairman of the AGT board and he gave a quick update on how he saw the AGT masterplan developing.</p>	
20/79	<p>PLANNING</p> <p>The following planning application was considered: 20/02072/APP – 2 Eskdale Road – Demolition of External Shed and Erection of Part Single and Part Two Storey Rear Extension, Habitable Roof Space and Replacement Chimney Stack – No objection.</p>	
20/80	<p>FINANCE</p> <p>a) Payment of invoices for July 2020 – the list of payments, as circulated, was APPROVED. (See Appendix 1).</p> <p>b) The bank reconciliation as at the end of June 2020 was NOTED and signed by the chairman.</p> <p>c) The monitoring statement to the 30th June was NOTED. The report now included monthly budget and actual information as well as a forecast budget column. Cllr Kirve thanked the clerk</p>	
20/81	<p>POINTS OF INTEREST</p> <ul style="list-style-type: none"> • The letter to Buckinghamshire Council on the new planning application process had been sent and a few responses had been received. 	

	<ul style="list-style-type: none"> • Announcement in the press that could soon see homeowners allowed to build additional floors to their houses without planning permission. • Future Meetings – <ul style="list-style-type: none"> • 18th August – Finance and Governance Committee. • 15th September – Parish Council. 	
20/82	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting of the Parish Council would be Tuesday 15th September 2020 starting at 7.30pm. This would be held remotely unless the current Social Distancing guidelines are changed to make it possible to meet in person.</p>	

The chairman thanked everyone for their contributions during the evening.

The meeting finished at 9.40 pm.

Signed.....

Chair

Date: 15th September 2020

Appendix 1 - Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st JULY 2020						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
					-	
					-	
Total Receipts			-	-	-	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
14/07/2020	BAS Associates	113782	151.20	25.20	126.00	Payroll Costs for Quarter Ending Sept 2020
16/07/2020	EON	H186F42823	525.19	87.53	437.66	Street Lighting for June 2020
20/07/2020	Peoples Pension	june	222.68	-	222.68	Pension Costs June 2020
20/07/2020	BT (SM5086 3603)	M131 QR	69.61	11.60	58.01	Office Phone to 6th July 2020 (1/7 - New Contract)
Standing Orders						
30/07/2020	Roger Haines	july	666.67	-	666.67	Grounds Maintenance for July 2020
			1,635.35	124.33	1,511.02	
Online Bank Transfer - Paid 15th July						
15/07/2020	A.Bamford	NPSG-092	150.00	-	150.00	NPSG Administration - to 6 July
15/07/2020	Pawel Szymanski	mileage	33.20	-	33.20	SMSG Volunteer Travel Expenses
15/07/2020	A.Bamford	NPSG-093	150.00	-	150.00	NPSG Administration - to 13 July
15/07/2020	Amazon	51333	7.89	1.32	6.57	Texet A4 Laminating Pouches
			341.09	1.32	339.77	
Online Bank Transfer -To be Paid 31st July						
31/07/2020	A.Bamford	NPSG-094	150.00	-	150.00	NPSG Administration - to 20 July
31/07/2020	A.Bamford	NPSG-095	150.00	-	150.00	NPSG Administration - to 27 July
31/07/2020	Aylesbury Town Council	111735	2,400.00	400.00	2,000.00	Devolved Services - Previous VAHT areas
31/07/2020	JW Mowing Services	10	100.00	-	100.00	Marsh Lane paddock grass cutting
31/07/2020	A.Bamford	NPSG-096	150.00	-	150.00	NPSG Administration - to 3 August
31/07/2020	RCF Windows	49676	255.60	42.60	213.00	Windows in Park Room / SMVCA Office
31/07/2020	RCF Windows	49771	174.00	29.00	145.00	Window in the External Kitchen Door
31/07/2020	E.Sharp Electrical	395	413.66	68.94	344.72	Rewire & Fit 2 Emergency Lights Park Room
31/07/2020	E.Sharp Electrical	399	109.57	18.26	91.31	Light 7 Old Risborough Road
31/07/2020	Amazon	3898746	10.18	1.70	8.48	Fellowes A3 Laminating Pouches
31/07/2020	Clerk	july	1,606.65	-	1,606.65	Salary for July 2020
31/07/2020	Assistant Clerk	july	866.25	-	866.25	Salary for July 2020
31/07/2020	HMRC	july	575.53	-	575.53	Tax and NI for July 2020 & A.Clark June tax
			6,961.44	560.50	6,400.94	
From Clerks Debit Card Account						
06/07/2020	Nimvelo	948901	3.60	0.60	3.00	Covid-19 Support Group Telephone Line
			3.60	0.60	3.00	
Cheques						
			-	-	-	
Total Payments			8,941.48	686.75	8,254.73	
The above list of payments was approved by the Parish Council at its meeting on 21st July 2020.						
Signed	<i>G.Stewart</i>		(Chair)			
	This is an electronic signature - a hard copy with a wet signature is available.					
Date	21 July 2020					

Appendix 2 - Actions

Date	Minute	Action	By whom	Status
17/12/19	19/170	To prepare a Community Engagement strategy.	Cllr Stewart	In Progress
18/02/20	20/23	Obtain two more quotes for extending the car park. Delayed due to Covid-19 restrictions.	Assistant	In Progress
19/05/20	20/43	Contact Haddenham PC regarding a visit to their Community Orchard. Delayed due to Covid-19 restrictions.	Clerk	On hold
16/06/20	20/59a	To organise a meeting with the resident to discuss the newsletter.	Cllr Prestage	Completed
16/06/20	20/59c	Arrange for the new logo.	Clerk	In Progress
21/07/20	20/72	Contact Buckinghamshire Council to inform them that a proposal for the BCC S&S club would be submitted.	Clerk	Completed 28 th July
21/07/20	20/73	Send resume on burial ground to Cllr Bowles	Clerk	Completed 28 th July
21/07/20	20/74c	Engage an arborist for mature tree audit.	Clerk	In Progress
21/07/20	20/75a	Contact democratic services regarding mixed format meetings.	Clerk	Outstanding
21/07/20	20/76a	Contact Buckinghamshire Council regarding the green outside the school.	Clerk	Completed
21/07/20	20/76b	Arrange for a date to clear brook / path on Hawkslade and arrange for a skip.	Cllr Thorn / Clerk	Completed