



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday
19th April 2022 at the Community Centre, Eskdale Road.



Present: Cllrs G Stewart (Chair), B Ezra, J Robinson, G Shrivastava, C Thorn and P Wood.

Buckinghamshire Council Councillors: S Bowles, R Newcombe and P Strachan.

Public Attendance: Three.

Clerk: A Skeggs

Assistant Clerks: A-M Davies / P Rayner

Absent: n/a

No.	Description	Action
22/45	APOLOGIES Apologies were received and accepted from Cllrs Clark, and Magill.	
22/46	ASSISTANT CLERK The chairman welcomed Peter Rayner to the parish council. Peter would be taking over from Ann-Marie Davies who was retiring. The chairman thanked Ann-Marie for all her work and then presented her with a small gift.	
	OPEN FORUM FOR MEMBERS OF THE PUBLIC The following was raised by the residents present: <ul style="list-style-type: none"> A resident from Irvine Drive gave some background to the situation and was hopeful for a positive outcome when the item was discussed later. 	
	REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS The following were reported by the councillors – <ul style="list-style-type: none"> <u>Community Boards</u> – The review was now complete. Any changes would be relayed back to the Community Board chairman. 	
22/47	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no new declarations of interest or requests for dispensation.	
22/48	MINUTES OF PREVIOUS MEETING <ol style="list-style-type: none"> <u>Minutes</u> - The minutes of the meeting held on 15th March were AGREED and signed by the Chairman as a correct record. <u>Action Plan</u> - The action plan was reviewed, there was only one action still to be completed. 	
22/49	PICNIC ON THE PLAYING FIELD – 3 JUNE The clerk had circulated a paper showing the progress to date. Currently, he had been unable to book a marquee. It was AGREED that Cllr Wood would purchase 100 Crown Making kits. The assistant clerk would enquire about a balloon arch and a dancing exhibition, and the clerk would contact the church, and the school. The clerk was to email the councillors to confirm attendance on the day.	Cllr Wood Clerk
22/50	SMVCA (Stoke Mandeville Village Community Association) The chairman reported on a meeting that the parish council had had with the chairman and vice-chairman of SMVCA. The meeting had considered the costs involved in running the charity, staffing, and the next steps required to change the named trustees. It was proposed, seconded, and unanimously AGREED	

	that the parish council should continue to work with SMVCA to enable a smooth transfer to the parish council before the 31 st July 2022.	
22/51	<p>NEIGHBOURHOOD PLAN</p> <p>a) Cllr Robinson updated the meeting of progress made to date:</p> <ul style="list-style-type: none"> • The consultants, Untitled Practice, had been very active on several themes. They had visited the village for a walkabout and some forward-thinking ideas. They had worked with Buckinghamshire Council on the plans for the Sports and Social Club, which had led to some positive involvement on the green space. • There were still a few meetings required with developers before the plan could be finalised. • It was hoped that the Regulation 16 consultation would be ready by the end of the summer. <p>b) Buckinghamshire Council would be holding two public consultation days on the future of the ex-BCC S&S Club. These would take place on the 25th and 27th April at the community centre, Eskdale Road. Representatives from Buckinghamshire Council, Savills and the parish council would be attendance to answer questions.</p>	
22/52	<p>IRVINE DRIVE RESIDENTS</p> <p>The chairman informed the meeting that he and the clerk had met to review the maps and conveyance documents in relation to the right of way from Swallow Lane to the playing field. It was concluded that a mistake had been made and that the letter sent in January 2021 maintaining that the parish council had a right of way to Swallow Lane was incorrect. The chairman admitted that the residents had not been treated well, and that the parish council could have dealt with this matter in a better way. It was proposed, seconded, and unanimously AGREED that a letter be sent to the residents acknowledging the mistake and confirming that the parish council had not been granted a right of way along the green corridor.</p>	C/man / Clerk
22/53	<p>CHILTERN RAILWAYS</p> <p>To NOTE that a Letter of Support had been sent to Network Rail to support a bid from Chiltern Railways to provide lifts at Stoke Mandeville station.</p>	
22/54	<p>BEST KEPT VILLAGE COMPETITION</p> <p>After consideration it was proposed by Cllr Wood, seconded by Cllr Stewart that the parish council should enter the competition this year. This was unanimously AGREED.</p>	Clerk
22/55	<p>FINANCE</p> <p>a) <u>Inter Account Bank Transfer</u> – It was NOTED that the following transfers had been carried out since the 15th March:</p> <ul style="list-style-type: none"> • 29th March - £20,000 from the deposit account to the current account. • 13th April - £75,000 from the current account to the deposit account. <p>b) <u>Payment of invoices Since the Last Meeting</u> – the list of payments, as circulated, was APPROVED. (See Appendix 1).</p>	
22/56	<p>CLERK'S REPORT</p> <p>The clerk's report, attached as appendix 3, was NOTED.</p>	

22/57	<p>POINTS OF INTEREST</p> <ul style="list-style-type: none"> • Cllr Stewart reported on the meeting with Fusion / CDS on the new burial ground. Although, not officially signed off by the D of T, HS2 had all but confirmed that Marsh Lane would be the preferred site to rebury the remains from the original St Mary's church site. Fusion had discovered that some of the remains were pre-Christian. • Cllr Stewart reported on the meeting with HS2 / EKFB. Isabella Greenfield is the new community engagement officer and will work closely with Jon Deas, the existing role holder, as Stoke Mandeville is the boundary between their areas. Some of the proposed works around the village were badly behind schedule and currently had no scheduled date to be started. • Cllr Stewart reported on the meeting with Buckinghamshire Council on the SEALR, where preparatory work was now taking place along the route. 	
22/58	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting of the Parish Council would be Tuesday 17th May 2022. The clerk asked that consideration be given to moving the June meeting to the 28th June.</p>	

The chairman thanked everyone for their contributions during the evening.

The meeting finished at 9.10 pm.

Signed.....Chair

Date: 17th May 2022

APPENDIX 1 - PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 19th APRIL 2022						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
12/04/2022	Buckinghamshire Council	precept	99,250.00	-	99,250.00	First Installment of Precept
Total Receipts			99,250.00	-	99,250.00	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
31/03/2022	Onecom Ltd	604977	143.72	23.95	119.77	Office Phone - 31 January 2022 plus call out
15/04/2022	Drax	1105915428	31.18	5.20	25.98	Street Lighting for January 2022
15/04/2022	Drax	1105915430	618.37	103.06	515.31	Street Lighting for January 2022
15/04/2022	Drax	1105915429	31.18	5.20	25.98	Street Lighting for February 2022
15/04/2022	Drax	1105915431	558.51	93.08	465.43	Street Lighting for February 2022
19/04/2022	Peoples Pension	march	276.63	-	276.63	Pension Costs March 2022
20/04/2022	BT (SM5086 3603)	f153 wl	188.26	31.38	156.88	Office Phone Cancellation Costs
14/04/2022	BAS Associates	115166	151.20	25.20	126.00	Payroll Costs for Quarter Ending June 2022
Standing Orders						
28/04/2022	Roger Haines	SO	666.67	-	666.67	Grounds Maintenance for April 2022
			2,665.72	287.07	2,378.65	
Online Bank Transfer - Paid 30th March						
30/03/2022	Untitled Practice	2202.01	11,880.00	1,980.00	9,900.00	Neighbourhood Plan Feasibility Work
30/03/2022	BALC	3516	50.00	-	50.00	Charitable Trust Training - G.Stewart
30/03/2022	A.Bamford	NPSG-191	150.00	-	150.00	NPSG Administration - to 28 March
30/03/2022	A.Bamford	NPSG-192	150.00	-	150.00	NPSG Administration - to 4 April
30/03/2022	Fox Group	ifox3422	1,080.00	180.00	900.00	Hedge Cutting Brudenell Drive Alleyway
30/03/2022	Clerk	march	1,924.03	-	1,924.03	Salary for March 2022 plus backpay
30/03/2022	Assistant Clerk	march	1,022.49	-	1,022.49	Salary for March 2022 plus backpay
30/03/2022	HMRC	march	877.18	-	877.18	Tax and NI for March 2022 plus backpay
30/03/2022	A.Clark	allowance	81.25	-	81.25	Quarterly allowance to March 2022
			17,214.95	2,160.00	15,054.95	
Online Bank Transfer - Paid 13th April						
13/04/2022	Fields In Trust	membership	65.00	-	65.00	2022/23 Annual Membership
13/04/2022	A.Bamford	NPSG-193	150.00	-	150.00	NPSG Administration - to 12 April
13/04/2022	A.Bamford	NPSG-194	150.00	-	150.00	NPSG Administration - to 19 April
13/04/2022	CDS Group	73424	1,020.00	170.00	850.00	Topographical Survey of Marsh Lane Site
13/04/2022	The Cloudy Group	1035	22.80	3.80	19.00	NPSG Email addresses
13/04/2022	Tulu Toilet Hire	28969	132.85	22.14	110.71	Portable Toilet for Playing Field - March
13/04/2022	Bell Cornwall	6113	558.00	93.00	465.00	NPSG Research and Advice on SEA.
			2,098.65	288.94	1,809.71	
Online Bank Transfer - To Be Paid 27th April						
27/04/2022	A.Bamford	NPSG-195	150.00	-	150.00	NPSG Administration - to 3 May
27/04/2022	SLN	459	26,422.30	4,403.72	22,018.58	Provision of Additional Car Parking Spaces
			26,572.30	4,403.72	22,168.58	
From Clerks Debit Card Account						
22/03/2022	Amazon	8622	40.73	6.79	33.94	Box of Printer Paper & Green Paper
01/04/2022	B&Q	130504	10.00	-	10.00	4 packs of screw eyelets
03/04/2022	Dunelm	141065	14.40	-	14.40	Storage box for litter picking equipment
			65.13	6.79	58.34	
Total Payments			48,616.75	7,146.52	41,470.23	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			
Date	12th April 2022					
The above list of payments was approved by the Parish Council at its meeting on 19th April 2022.						
Signed	<i>Graham Stewart</i>		(Chair)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	19th April 2022					

APPENDIX 2 – ACTION PLAN

Date	Minute	Action	By whom	Status
15/02/22	22/22	Establish Platinum Jubilee working group.	Council	In Progress
19/04/22	22/49	Purchase 100 crown making kits.	Cllr Wood	In Progress
19/04/22	22/49	Circulate notice of availability.	Clerk	In Progress
19/04/22	22/52	Prepare letter to the Irvine Drive residents.	Chair / Clerk	In Progress
19/04/22	22/54	Enter Best Kept Village Competition.	Clerk	Completed

APPENDIX 3 – CLERKS REPORT

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights – Nothing to report.

Community Centre / Playing Field -

- Surface Water – Thames Water came out on the 16th March and seem to have done something. They are planned to come out again but now no water is appearing.
- Additional Parking Spaces – Work has been completed in creating more seven parking spaces and one new footpath. Looking at planting some shrubs to replace the conifers.
- Dog Warden – The dog warden has been visiting the playing field on a weekly basis. She has commented that there isn't a real issue apart from an area in the corner of the disputed R of W. One suggested would be to install another dog bin.

Environmental Issues – Calls from Residents

- Walnut Close – Resident reported overgrown hedge. Letter sent and resident has cut the hedge.
- Evans Close – Resident reported overgrown hedge. Letter sent and resident is seeking quotes.
- Wendover Road – Call for a pedestrian crossing at the bus stop near the Hampden Hall roundabout.

Environmental Issues -

- Eskdale Road – Ridgepoint Homes are waiting for a permit from Buckinghamshire Council before making good the roundabouts and erecting a new 15 mph sign.

Allotments – Nothing to report.

Other

- Christmas Tree – Clerk and Assistant are planning to visit Denham nursery to select a tree.
- Dorchester Close – Clerk met with the Community Board co-ordinator to talk about a parking review in Dorchester Close and Carters Ride. A further meeting has been arranged to include the Buckinghamshire Council councillors.
- S.106 Funds – Buckinghamshire Council finance department are undertaking a review of the approval process which means no applications are being approved or funds released. The review should be completed soon.