



Stoke Mandeville Parish Council

Minutes of the PARISH COUNCIL meeting held on Tuesday
18th October 2022 at the Community Centre, Eskdale Rd.



Present: Cllrs J Magill (Chairman), B Ezra, D Field, S Kirve, L Prestage, J Robinson, K Shanahan, G Shirvastava, D Smith, D Willmer and P Wood.

Public Attendance: Nine plus PCSO Peter Hall.

Clerk: A Skeggs

Assistant Clerk: P Rayner

Absent: n/a

Prior to the start of the meeting there was a presentation from Mungo Duncan of the “Save the BCC Site” residents group. Following the presentation, the following points were raised:

- Why wasn't it considered to be a financial risk to the parish council.
- The parking income of 33% seemed too low.
- The capital expenditure estimates looked optimistic.
- Was there any allowance for improving the access / what about the two houses at the entrance to Lower Road.
- What were the arrangements for managing the complex.
- What type of interaction was expected with the parish council.
- Is there a Plan B.
- Why now for the proposal. There had been opportunities in the past.

No.	Description	Action
22/133	APOLOGIES There were no apologies from parish councillors. The Buckinghamshire Council councillors Bowles, Newcombe and Strachan all gave their apologies.	
22/134	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) The following new declarations of interest were made: <ul style="list-style-type: none"> • Cllr Field declared an interest in the Bucks CC Site as his property is adjacent to the site and his wife is part of the resident group. • Cllr Kirve declared an interest in the Bucks CC Site as his property is adjacent to the site. • Cllr Smith declared an interest in the Bucks CC Site as he is a named Director of the Mandeville Meadows CIC. b) A request for dispensation had been submitted by Cllr Prestage in relation to land behind his property. The dispensation had been granted by the Neighbourhood Plan Steering Group but was reported here for NOTING .	

OPEN FORUM FOR RESIDENTS

The Chair reminded the meeting that there was a time limit of 15 minutes which he intended to keep to.

- A Village Society representative thanked the parish council for the Fallen Soldier and the work on the trees. She then referred to s.106 funds, and the Neighbourhood Plan.
- There was an offer of assistance on the Neighbourhood Plan.
- The local PCSO reported that there had been a burglary in the village and that there was an ongoing drug problem in the Hawkslade ward.

22/135 MINUTES OF PREVIOUS MEETING

- a) The minutes of the meeting held on 20th September were **AGREED** and signed by the Chairman as a correct record.
- b) The action plan was reviewed and updated.

22/136 CO-OPTION

The clerk had received an application to join the parish council from David King to represent the Stoke Grange ward. After a question from Cllr Shanahan, it was proposed by Cllr Wood, seconded by Cllr Shanahan, and unanimously **AGREED** that David King be co-opted on to the parish council. After signing the Declaration of Acceptance of Office David joined the meeting.

22/137 NEIGHBOURHOOD PLAN

- a) The draft minutes of the meeting of the Neighbourhood Plan Steering Group held on the 13th October 2022 were **NOTED**, with the action plan being reviewed.
- b) The presentation from the resident's group was considered. Cllr Shanahan highlighted that some members of the NPSG had commented that too much focus was being put on the Lower Road site when there were other open spaces, and why spend all s.106 funds on this site especially when AGT1 would provide community facilities. The clerk remarked that as this was one of the biggest financial commitments that the parish council would have to make, and that the financial information had only been received 24 hours prior to the meeting. He proposed that all councillors should review the document and feedback any questions / comments that would then be passed on to the Task & Finish group. Cllr Shrivastava proposed that to save time the proposal be split between Financial, Technical and Community and allocated to three groups. This was unanimously **AGREED**.

22/138 STOKE MANDEVILLE VILLAGE COMMUNITY ASSOCIATION

Cllr Shrivastava reported that the draft lease had been reviewed and agreed with the current trustees. This would be vested with the Charities Commission in November. Discussions had taken place with the current trustees on the hire charges for next year. Thanks, with expressed to Cllr Shrivastava for his work to date on this.

22/139 MARSH LANE BURIAL GROUND

- a) The notes of the meeting held on the 5th October with HS2 and CDS were **NOTED**.
- b) The clerk reported that tenders for the contaminated land removal were due back on the 14th October, but he had yet to hear from the consultant's overseeing the process.

22/140 FINANCE AND GOVERNANCE COMMITTEE

- a) The draft minutes of the meeting held on the 11th October were **NOTED**. Cllr Kirve informed the meeting a few changes had been made to the draft budget but there were some unknown figures around the Neighbourhood Plan that needed firming up. The parish council held a sufficient level of reserves that could be reduced.
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b) It was proposed by Cllr Smith, seconded by Cllr Kirve that the following sentence be removed from the Terms of Reference “*The Committee will meet on an ad hoc basis throughout the year*”. This was **AGREED**.

22/141 REQUEST FOR FINANCIAL SUPPORT

- a) The meeting considered a request from the Wendover & Villages Ukrainian Support Group for a grant to support the launch event in November. It was **AGREED** to match the grant of Wendover Parish Council of £500.
- b) The meeting considered a request from the Village Society for a grant to support website development, communication material and events. It was suggested that as there were 100 members in the Society that there was an opportunity for crowd funding and Cllr Field suggested that local companies be approached. It was agreed that the Society should be supported. It was proposed by Cllr Magill, seconded by Cllr Shanahan to award a grant of £450, and match fund a further £450. This was unanimously **AGREED**.
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22/142 FINANCE

The list of payments made since the last meeting, as circulated, was **APPROVED** (See appendix 2). The clerk highlighted that the insurance premium for 2022/23 of £4,276.59 was included in the listing. Cllr Kirve requested that a budget monitoring report be a regular item on the agenda.

22/143 CLERKS REPORT

The clerk’s report, attached as appendix 3, was **NOTED**.

22/144 POINTS OF INTEREST

- HS2 / EKFB – The main point was the upcoming road closures on the Risborough Road and the Marsh Lane railway crossing. The next meeting was on the 7th November.
 - Arla – The main outcome of the meeting was a report on the recent protests. Arla was expecting more in the future.
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22/145 DATE OF NEXT MEETING

It was **AGREED** that the date of the next meeting of the Parish Council would be Tuesday 15th November 2022.

The meeting finished at 9.00 pm.

Signed.....Chair

Date: 15th November 2022

APPENDIX 1 – ACTION PLAN

Date	Minute	Action	By whom	Status
19/07/22	22/101	Write to BC regarding ex-BCC S&S Club.	Cllr Magill	Completed
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	In Progress
19/07/22	22/103	Continue process to engage solicitors.	Cllr Shrivastava	In Progress
09/08/22	22/115	Obtain tenders for contamination work.	Clerk	Stalled
18/10/22	22/142	Produce budget monitoring report for parish council.	Clerk	Completed

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 18th OCTOBER 2022

RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
20/09/2022	Buckinghamshire Council	precept	99,250.00	-	99,250.00	Second Installment of Precept
20/09/2022	Georgina Daw	plot 219a	150.00	-	150.00	Reserve Plot for Interment of Ashes
23/09/2022	Stoke Man & Other Parishes	grant	5,500.00	-	5,500.00	Grant - Second instalment.
11/10/2022	Buckinghamshire Council	nhb-2022-006	10,415.00	-	10,415.00	Sixth NHB Burial Ground Payment
Various	Various Allotments Holders	Reeves/A-Smith	40.00	-	40.00	Allotment Rents for 2022/23
		Total Receipts	115,355.00	-	115,355.00	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
15/09/2022	Castle Water	2227244	874.20	-	874.20	Allotments Water to 1st January 2023
19/10/2022	Peoples Pension	september	232.79	-	232.79	Pension Costs September 2022
30/09/2022	Onecom	675555	49.74	8.29	41.45	Office Phone to 31st August 2022
01/11/2022	PEAC Finance (Old Agreement)	23-0076002	385.12	64.19	320.93	Photocopier Rental 01/11/22 to 31/01/2023
Standing Orders						
28/10/2022	Roger Haines	october	666.67	-	666.67	Grounds Maintenance for October 2022
28/10/2022	Clerk	october	1,683.81	-	1,683.81	Salary for October 2022
28/10/2022	Assistant Clerk	october	687.05	-	687.05	Salary for October 2022
			4,579.38	72.48	4,506.90	
Online Transfer - Paid 28 September						
28/09/2022	Aylesbury Town Council	112021	2,520.00	420.00	2,100.00	Devolved Services - Previous VAHT areas
28/09/2022	A.Bamford	NPSG-216	150.00	-	150.00	NPSG Administration - to 26 September
28/09/2022	A.Bamford	NPSG-217	150.00	-	150.00	NPSG Administration - to 3 October
28/09/2022	HMRC	september	765.19	-	765.19	PAYE & NIC for month 6 (6 October 2022)
28/09/2022	Gallagher Insurance (22****)	2251666	4,276.59	-	4,276.59	Insurance 10/10/2022 to 09/10/2023
28/09/2022	Sparkx	4204	513.00	85.50	427.50	New street lantern for 1a Ligo Avenue
			8,374.78	505.50	7,869.28	
Online Transfer - Paid 12 October						
12/10/2022	Tulu Toilet Hire	32125	128.57	21.43	107.14	Portable Toilet for Playing Field - September
12/10/2022	CloudyIT	2422	41.04	6.84	34.20	Email addresses for NPSG members
12/10/2022	A.Bamford	NPSG-218	200.00	-	200.00	NPSG Administration - to 10 October
12/10/2022	A.Bamford	NPSG-219	200.00	-	200.00	NPSG Administration - to 17 October
12/10/2022	S Mandeville Methodist Church	1	36.00	-	36.00	Hire of Methodist Hall in Eskdale Road
12/10/2022	Assistant Clerk (Wickes)	expenses	10.00	-	10.00	Grass Seed for Station Road Roundabout
12/10/2022	Buckinghamshire Council	2205047278	1,002.48	167.08	835.40	Three dog waste bins on Roylands Estate
12/10/2022	Chiltern Secure Shredding Ltd	65503	21.60	3.60	18.00	Two bags of secure shredding
12/10/2022	Windowflowers	49916	510.00	85.00	425.00	Winter / Spring Planting 2022/23
			2,149.69	283.95	1,865.74	
From Clerks Debit Card Account						
01/09/2022	Land Registry	search	3.00	-	3.00	Search Fee for Hawkslade Property
23/09/2022	B&Q		39.97	6.67	33.30	Plywood and Extractor Fan
23/09/2022	Royal British Legion	70616	200.00	33.34	166.66	Unknown Tommy Statue
28/09/2022	JRB Enterprise Ltd	13367	138.84	23.14	115.70	Dog Bag Dispenser and Bags
26/09/2022	Net World Sports Ltd	200835833	58.09	-	58.09	New Tennis Net
04/10/2022	Wickes	694033815	21.40	3.57	17.83	Postcrete and Fence Post for Dog Bags
12/10/2022	Wickes	694571945	18.70	3.12	15.58	Green Paint and Brush for Metal Barrier
			480.00	69.84	394.58	
		Total Payments	15,583.85	931.77	14,636.50	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			Castle Water - Normal bill is around £120. Despite providing monthly meter readings for the last year Castle Water have estimated three months in advance not taking into account the previous year.
Date	13th October 2022					
The above list of payments was approved by the Parish Council at its meeting on 18th October 2022.						
Signed	<i>Jonathan Magill</i>		(Chairman)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	18th October 2022					
RECONCILED BANK BALANCES AS AT 29 SEPTEMBER 2022						
	Treasurers Account	£ 119,573.11				
	Deposit Account	£ 306,379.69				
	Debit Card Account	£ 300.00				
		£ 426,252.80				

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights –

- Ligo Avenue – A new lantern has been fitted to streetlight 1a in Ligo Avenue.
- Carters Ride – Streetlight no.6 has been reported to E-Sharp for repair.

Community Centre / Playing Field -

- Surface Water – Thames Water contractors have, at last, been out and fixed the two breaks in the surface drain.
- Tennis Courts – One of the damaged nets has been replaced by a regular user of the tennis courts. The assistant clerk had just ordered one, so there is now a spare.

Environmental Issues – Calls from Residents

- 16 Otway Close – The offending bush has been cut back by the assistant clerk.
- 4 Misbourne Close – Resident will attempt to cut the hedge back. PC to inspect.
- The Bull – Resident complaining about excessive noise, parking on the verge, speeding and food vans. Clerk has spoken to the pub, and he is keen to work with the PC. There was a special event that caused the noise. Since had another complaint.

Environmental Issues -

- Dog Bins Royston Estate – Following a request from a resident, three dog bins have been installed on the estate.
- Station Road Roundabout – The assistant clerk has put grass seed around the gas station and has started to paint the silver crash barrier.

Allotments –

- Rents – All allotment holders have paid their annual rent.

Other

- Flower Festival – The clerk attended the recent Flower Festival at St Marys Church.
- Remembrance Day – A poppy wreath has been ordered.
- Stoke Mandeville Football Club – The club will no longer be using Eskdale Road for their junior section matches. The goalposts and other equipment will be removed from the site.