



**Minutes of the meeting of the Finance and Governance Committee held in the Committee Room
Community Centre, Eskdale Road on Tuesday 11th October 2022**

PRESENT: Councillors S Kirve, G Shirvastava, D Smith, and P Wood.
Clerk: Tony Skeggs Residents: None.

F22/01	ELECTION OF CHAIR – It was proposed by Cllr Shrivastava, seconded by Cllr Wood, and unanimously AGREED that Cllr Kirve be elected as Chair.	
F22/02	APOLOGIES – Apologies were received and accepted from Cllr Robinson.	
F22/03	DECLARATION OF INTEREST – No new declarations had been received.	
F22/04	MINUTES OF PREVIOUS MEETING The minutes of the Finance and Governance Committee meeting held on 7 th December 2021 were agreed as an accurate record and duly signed by the Chairman.	
F22/05	2023/24 BUDGET The clerk introduced the draft budget for 2023/24 and went through several individual budget headings that needed some clarification and consideration. The figures around the Marsh Lane burial ground had been submitted and agreed with HS2. The budget did include the upfront costs from HS2 for loss of income and future maintenance costs, which needed to be discounted when deciding the precept level for 2023/24. The figures for further Neighbourhood Plan related work still needed to be finalised. It was AGREED that the NPSG be asked to provide an indication of the likely costs for the remainder of the 2022/23 year and those in 2023/24. The following amendments were made to the draft 2023/24 budget: <ul style="list-style-type: none"> • 4172 – King Charles Coronation – A budget of £1,500 was added • 4200 – Allotment Expenses – Increased from £1,000 to £2,000 • 4215 – Marsh Lane Burial Ground Maintenance – Reduced from £30,000 to £10,000 • 4240 – Contract Ground Maintenance – Increased from £8,000 to £10,000 • 4253 – Neighbourhood Plan – Reduced from £60,000 to £40,000 • 4280 – Playground Maintenance – Increased from £0 to £2,000 • 4282 – Playing Field Footpath – Increased from £0 to £10,000 Following the above amendments, the deficit for the year would be £32,720. This is with no increase in the precept figure of £198,500. The tax base information would be released in December. It was AGREED that a column showing the spend to date in 2022/23 should be added to the budget spreadsheet.	
F22/06	RISK REGISTER The clerk presented the current risk registering for NOTING . Councillors were asked to review the risk register before the next meeting where comments and suggested amendments would be considered. The NPSG to be asked to assess likely risks for inclusion in the register. This was AGREED .	
F22/07	TERMS OF REFERENCE The Terms of Reference were considered, and it was AGREED that the following amendment be put to Full Council for review and acceptance. Remove “The Committee will meet on an ad hoc basis throughout the year” as the reference to meeting dates is also mentioned. It was AGREED that the layout of all committee Terms of Reference	



	should be consistent. It was AGREED that the clerk would contact BALC about arranging some finance training for the committee.	
F22/08	DATE OF NEXT MEETING The next meeting would be on the 6 th December 2022.	

The meeting closed at 8.45pm.

Signed: _____

Date: _____ 2022