



**Minutes of the meeting of the Finance and Governance Committee held in the Committee Room  
Community Centre, Eskdale Road on Tuesday 12<sup>th</sup> October 2021**

**PRESENT:** Councillors G Stewart (Chair), J Robinson, G Shrivastava and P Wood.

Clerk: Tony Skeggs

Residents: None.

<b>F21/09</b>	<b>ELECTION OF CHAIRMAN</b> – It was proposed by Cllr Wood and seconded by Cllr Shrivastava that Cllr Stewart be elected as Chairman. This was unanimously <b>AGREED</b> .	
<b>F21/10</b>	<b>APOLOGIES</b> – Apologies were received and accepted from Cllr Clark.	
<b>F21/11</b>	<b>COMMITTEE MEMBER</b> – It was proposed by Cllr Shrivastava and seconded by Cllr Wood that Cllr Robinson be a member of Finance & Governance Committee. This was unanimously <b>AGREED</b> .	
<b>F21/12</b>	<b>DECLARATION OF INTEREST</b> – No new declarations had been received.	
<b>F21/13</b>	<b>MINUTES OF PREVIOUS MEETING</b> The minutes of the Finance and Governance Committee meeting held on 9 <sup>th</sup> February 2021 were agreed as an accurate record and duly signed by the Chairman.	
<b>F21/14</b>	<b>2022/23 BUDGET</b> The clerk introduced the draft budget for 2022/23 and went through individual budgets explaining the reasons behind some of the changes, shown below. <ul style="list-style-type: none"> <li>• 1020 Grants – Reduced as grants generally are being reduced following Covid-19.</li> <li>• 1077 NHB Grant – The grant has been brought forward into 2022/23.</li> <li>• Income – An allowance has been made for contributions from HS2 towards the new burial ground.</li> <li>• 4112 Allowances – decreased to reflect the number of councillors entitled to claim the allowance following the election.</li> <li>• 4120 Election Costs – Set to zero following the election.</li> <li>• 4240 Contract Grounds Maintenance – The contract will need to be removed at the end of 2022/23.</li> <li>• 4200 Allotments – The expenditure to income ratio needed to be looked at.</li> <li>• 4299 Street Furniture - The budget is available for street furniture on the new estates.</li> </ul> <p>There followed some discussion on the website, Marsh Lane burial ground and the Neighbourhood Plan where new, quite substantial, budgets were required. Option papers would be presented to Full Council for decision. The budget would be updated and then considered at the December meeting. The current level of reserves and precept were discussed in relation to the potential increase in the budget.</p>	
<b>F21/15</b>	<b>RISK REGISTER</b> The chairman presented the Risk Register and explained that it needed to be updated as some risks had been resolved but there were new risks to be added, particularly around the burial ground and the Neighbourhood Plan. As there were no further comments or amendments suggested, the Risk Register would be brought back to the next Finance and Governance meeting.	
<b>F21/16</b>	<b>COUNCIL POLICIES</b> The chairman presented the Equality Policy that needed to be reviewed annually. After consideration, it was proposed by Cllr Shrivastava that the policy be updated for “Inclusion”. This was <b>AGREED</b> .	
<b>F21/17</b>	<b>DATE OF NEXT MEETING</b>	



	The next meeting would be on the 7 <sup>th</sup> December 2021.	
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The meeting closed at 9.15pm.

Signed: \_\_\_\_\_

Date: 7<sup>th</sup> December 2021

**Action List**

Date	Minute	Action	By Whom	Situation
11 Feb 20	20/04	Review of parish council policies.	Cllr Stewart	In Progress