

**Minutes of the meeting of the COMMUNITIES COMMITTEE held in the Community Centre,
Eskdale Road, Stoke Mandeville on Tuesday 10th March 2020 at 7.30pm**

PRESENT: Cllrs R Butler, B Ezra, S Pluckwell and G Stewart (ex-officio).
Clerk: Mr Tony Skeggs Residents: 1.

C20/17	APOLOGIES Apologies were received and accepted from Cllrs Hunt and Wood. As the chairman had given her apologies, it was proposed and seconded that Cllr Butler take the chair. This was unanimously agreed.	
	OPEN FORUM FOR PARISHIONERS No points were raised by the resident present.	
C20/18	DECLARATIONS OF INTEREST Cllr Ezra declared an interest in the items relating to the community centre as her husband was the Chairman of the Community Association. There were no other declarations of interest.	
C20/19	MINUTES OF PREVIOUS MEETING a) The minutes of the meetings of the Communities Committee of the 14 th January were unanimously agreed as a true record and signed by the Chairman b) The action plan was reviewed, with several completed tasks being removed.	
C20/20	TERMS OF REFERENCE As requested at the last meeting, the draft "Terms of Reference" now had a new layout and the responsibilities had been made clearer. It was proposed and seconded that the "Terms of Reference" be accepted. This was unanimously AGREED .	
C20/21	COMMUNITY CENTRE a) Drains – It was NOTED that the sleeving work had been completed on the 21 st February. Currently, no problems had been reported. It was requested that an update be brought to the next meeting. b) Windows – It was NOTED that one of the windows in the Committee Room had been replaced. There were two in the main hall that needed replacing once they had been identified.	
C20/22	QUEEN ELIZABETH II PLAYING FIELD a) Dog Fouling – It was NOTED that three new notices had been put around the playing field and AVDC had arranged for the dog warden to visit the playing field at different times over the next few months as a deterrent. b) Play Area – One of the metal fencing panels had come loose and needed refitting. A member of the Chesham Town Council maintenance team would inspect the site and provide a quote. c) Cleaning of the Tennis Courts – A second quote was considered but they required water from the centre. It was AGREED that companies that used a water bowser should be contacted.	Clerk
C20/23	HIGHWAYS, RIGHTS of WAY and FOOTPATHS a) Anns Close – The clerk reported that the pathway had been cleared of moss, the hedges and the trees cut back by Aylesbury Town Council under the devolved services agreement. It was now part of the annual maintenance programme. Aylesbury Town Council had been thanked for doing a good job. b) Station Road Bridge – The clerk reported that Network Rail had cut back the overhanging foliage alongside the fencing on the railway bridge. Network Rail confirmed that it was now part of their annual maintenance programme. It was AGREED that Network Rail should be thanked for their work.	Clerk

C20/24	TREES and OPEN SPACES a) 15 Irvine Drive – It was NOTED that work for removing part of the tree on the boundary of the playing field and the garden of 15 Irvine Drive was scheduled for the 18 th March. The cost would be £250. b) Village Green – A resident had complained that parents were now parking on the village green outside the school. It was proposed, seconded and AGREED that the old posts from the allotments should be placed along the edge of the village green.	Clerk
C20/25	ALLOTMENTS The clerk reported that the project had been completed and that the s.106 funding of £30,947 from AVDC had been received.	
C20/26	STREET FURNITURE a) Chapel Lane Light – No progress on UKPN fixing the light. Clerk to continue to chase. b) Lower Road Lights – Two lights had been identified as faulty and were scheduled to be repaired. c) Benches – It was NOTED that the composite benches had been stalled in Marsh Lane and on the dog walking path in Hawkslade.	Clerk
C20/27	POINTS FOR INFORMATION <ul style="list-style-type: none"> • Cllr Pluckwell asked on the progress of the Marsh Lane burial ground. • Cllr Ezra asked on the progress of the portable toilets. After an initial enquiry, no further progress had been made. It was probably too late to organise for this season. • The clerk reported an incident in the community centre car park where nitrous oxide capsules had been dumped in the car park. CCTV had captured the offenders and details had been passed to the local PCSOs as well as being reported as fly tipping. 	
C20/28	DATE OF NEXT MEETING The next meeting will be on the 26 ^h May 2020 at 7.30pm.	

The meeting closed at 8.16pm.

Signed _____ Dated: 10th March 2020

Action List

Date	Minute	Description	By Whom	Status
02/10/18	L18/27h	Contact Stoke Mandeville FC regarding a plaque for the wall	Clerk	Clerk to chase
11/06/19	L19/18c	Prepare specification and obtain quotes for a red tarmac footpath around the playing field. Awaiting Project Officer.	Clerk	Deferred
24/09/19	L19/29e	Consult Cllr Clark regarding ramps for the Park Room	Clerk	Outstanding
14/01/20	C20/09	Complete Asset of Community Value nomination forms and send to AVDC.	Clerk	Completed
10/03/20	C20/22c	Contact tennis court cleaners with water bowsers.	Clerk	Outstanding
10/03/20	C20/23b	Write to Network Rail thanking them for their recent work.	Clerk	Completed
10/03/20	C20/24b	Arrange installation of posts around village green.	Clerk	In Progress
10/03/20	C20/26a	Chase UKPN re Chapel Lane light.	Clerk	Completed