

Stoke Mandeville Parish Council





Present: Cllrs J Magill (Chairman), B Ezra, D Field, S Kirve, D King, L Prestage, J Robinson, K Shanahan, D Smith, and P Wood.

Buckinghamshire Council Councillors: None in attendance.

Public Attendance: Five.

Clerk: A Skeggs Assistant Clerk: P Rayner Absent: n/a

No. Description Action 22/160 **APOLOGIES** Apologies were received and accepted from Cllrs Shirvastava and Willmer. The Buckinghamshire Council councillors also gave their apologies. 22/161 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations of interest made. b) There were no new requests for dispensation. OPEN FORUM FOR RESIDENTS There were no questions from the floor. REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLOR There was no Buckinghamshire Council councillor report. **MINUTES OF PREVIOUS MEETING**

22/162

- a) The minutes of the meeting held on 15th November were AGREED and signed by the Chairman as a correct record.
- b) The action plan was reviewed and updated.

2023/24 BUDGET AND PRECEPT 22/163

- a) Cllr Kirve presented the 2023/24 budget that had been proposed by the Finance & Governance Committee. He explained the contributions from HS2 for loss of plot income and future maintenance. He highlighted that a budget for Christmas lights and repairs to the playing field footpath had been included and that the budgets were sufficient for the Neighbourhood Plan. It was proposed by Cllr Kirve, seconded by Cllr Robinson that a budget of £228,380 be approved for 2023/24 financial year. This was unanimously AGREED.
- b) Cllr Kirve informed the meeting that the tax base figure had increased by 120.56 to 2,897.49. This meant that without any increase in the Band D tax figure of £71.48, the precept would be £207,110. Cllr Kirve talked through the reserves balance and highlighted that a proportion had been allocated to the Marsh Lane burial ground and solar panels for the Eskdale Road Community Centre. As the level of reserves was sufficient, he proposed that there be no increase in the Band D tax rate of £71.48, resulting in a precept of £207,110. This was seconded by Cllr Smith and unanimously AGREED.

The chairman thanked the Finance & Governance Committee for their work on the budget.

22/164 FORMER BCC S&S CLUB SITE LOWER ROAD

The chairman updated the meeting with developments since the November meeting. A meeting with Buckinghamshire Council had been cancelled by Buckinghamshire Council, so he had spoken with a local Buckinghamshire Council councillor who had informed him that a formal response would be made by Cllr John Chilver Cabinet, Member Accessible Housing and Resources. The parish council had responded to the planning application as had Sport England. Cllr Shanahan asked that, if possible, as many people attend the Buckinghamshire Council planning committee when the application is considered in the New Year.

Cllr Magill was hoping to meet with Buckinghamshire Council to discuss the site, which would include opening access to the public.

22/165 NEIGHBOURHOOD PLAN

Cllr Prestage made a presentation to the meeting that highlighted that some major changes were required to get the Neighbourhood Plan ready for a new Regulation 14 consultation or Regulation 15 submission by the end of January 2023. He highlighted the following four areas:

- Settlement Boundary After speaking with Buckinghamshire Council he recommended that a Settlement Boundary be included within the plan. Any applications for housing within the boundary would be supported by the parish council. There were 15 developments currently within the area.
- Southern Boundary This would not be included within the Settlement Boundary. Currently, Manor Oak Homes and Richborough Homes had schemes in place for this area, which was not within the VALP as an area for housing.
- Parish Centre This was still aspirational but needed buy in from five landowners. A response was required by the end of January 2023. If not received, then it may have to be removed from the Neighbourhood Plan.
- Green Buffer This was not set in stone but was within the VALP, although it wasn't subject to the same protection as a Green Space.
- The target date of the 20th December would not be met. It was NOTED that it was hoped that the Plan would be ready by the end of January 2023.

22/166 FINANCE AND GOVERNANCE COMMITTEE

The draft minutes of the meeting held on the 6th December were **NOTED**.

22/167 FINANCE

- a) The list of payments made since the last meeting, as circulated, was **APPROVED** (See appendix 2).
- b) The budget monitoring statement as at the 30th November was considered.

22/168 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**.

22/169 POINTS OF INTEREST

HS2 / CDS – CDS had provided HS2 with costings for them to manage the HS2 part of the project. HS2 were still working on the legal documentation. The clerk was still waiting for a response from Socotec regarding the contaminated land removal specification.

22/170 DATE OF NEXT MEETING

The date of the next meeting of the Parish Council would be Tuesday 17th January 2023. Due to the Main Hall not being available this would be held in the Committee Room.

The meeting finished at 8.45 pm.

Signed......Chair Date: 17th January 2023

APPENDIX 1 – ACTION PLAN

Date	Minute	Action	By whom	Status
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	In Progress
15/11/22	22/150	Obtain tenders for contamination work.	Clerk	In Progress
15/11/22	22/152	Contact Buckinghamshire Council re village green.	Clerk	Completed

APPENDIX 2 – PAYMENTS

RECEIPTS						
Date Received	Received from	Reference	Amount Receive	4		Details
Date Received	Received from	Kelerence	Gross	<u>VAT</u>	Net	Details
18/11/2022	Hiscox	excess	250.00			Reclaimed Excess on Bus Shelter Damage
			252.00	-	-	
		Total Receipts	250.00	-	250.00	
PAYMENTS - F	From Current Account					
Direct Debits			Gross	VAT	<u>Net</u>	Transaction Detail
19/12/2022	Peoples Partnership	november	345.11	-	345.11	Pension Costs November 2022
30/11/2022	Onecom	707176	49.74	8.29	41.45	Office Phone to 31st October 2022
17/12/2022	PEAC Finance (Current)	23-0073682	450.94	75.16	375.78	Photocopier Rental 17/12/22 to 16/03/2023
Standing Orde	W.C.					
28/12/2022	Roger Haines	december	666.67	-	666.67	Grounds Maintenance for December 2022
28/12/2022	Clerk	december	1.683.81	_	1,683.81	Salary for December 2022
28/12/2022	Assistant Clerk	december	687.05	-	687.05	
20/12/2022	Assistant Clerk	december	3,883.32	83.45	3,799.87	Salary for December 2022
	- Paid 29 November	ND00 00-	000.00		000.00	NIDOO Administration to 00 Nov.
29/11/2022	A.Bamford	NPSG-225	200.00	-	200.00	
29/11/2022	A.Bamford	NPSG-226	200.00	-	200.00	
29/11/2022	Clerk	backpay	670.92	-	670.92	
29/11/2022	Assistant Clerk	backpay	376.32	-	376.32	
29/11/2022	HMRC	november	1,424.78	-		PAYE & NIC for month 8 (6 December 2022
29/11/2022	Clerk	expenses	25.00	-	25.00	
29/11/2022	Direct365 Online	1000205001	2,214.00	369.00	1,845.00	
29/11/2022	E Sharp Electrical	1136	120.00	20.00	100.00	Light no.6 Carters Ride
29/11/2022	E Sharp Electrical	1185	750.00	125.00	625.00	Two lights Old Risborough Road to LEDS
			5,981.02	514.00	5,467.02	
	- Paid 7 December					
07/12/2022	Assistant Clerk	expenses	6.40	-	6.40	
07/12/2022	Government Legal Department	bv21309823	1,100.00	100.00	1,000.00	
07/12/2022	Tulu Toilet Hire	33128	128.57	21.43	107.14	
07/12/2022	CloudyIT	3018	41.04	6.84	34.20	
07/12/2022	A.Bamford	NPSG-227	200.00	-		NPSG Administration - to 12 December
07/12/2022	SLCC	mem242065-1	296.00	<u>-</u>	296.00	•
07/12/2022	Sparkx	4408	7,200.00 8,972.01	1,200.00 1,328.27	6,000.00 7,643.74	Connection / Installation of Xmas Lights
From Clerks D	ebit Card Account		0,012.01	1,020.21	1,040.14	
					-	
			-	-	-	
	Tot	tal Payments	18,836.35	1,925.72	16,910.63	
This list of payr	nents has been checked by the cle	erk and verified	for payment.			
	1 Ch = ~ ~ .					
Signed	A.Skeggs		(Clerk)			
Date	8th December 2022					
rne above list o	of payments was approved by the	Parish Counci	at its meeting on	13th Decem	ider 2022.	
0:	J.Magill		(Obsien			
Signed	This is an electronic signature - a hard copy with a wet signature		(Chairman)			
Date	13th December 2022					
RECONCILED E	SANK BALANCES AS AT 30 NOVEN	/IBER 2022				
		£ 98,491.74				
	Treasurers Account					
	Deposit Account					
		£ 306,425.55 £ 300.00				

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights -

Nothing to report.

Community Centre / Playing Field -

Playing Field Footpath – Repair work to start in early January 2023.

Environmental Issues – Calls from Residents

- Oat Close Overgrown hedging along path to Harvest Close has been cut back. In the process the parish council has found a new grounds maintenance contractor who can be used for future jobs.
- Parking Continuing problem with customers of The Bull parking on the pavements. Referred to the PCSO asking for them to undertake more visits.
- Parking Residents parking their cars on the grass verge next to their bungalows opposite the Post
 Office. Letter sent to Fairhive asking them to investigate.

Environmental Issues -

- Parking Reviews Schemes for double yellow lines at the junction of Hampden Road and Orchard Close and single yellow line at Carters Ride and Dorchester Close submitted to Buckinghamshire Council.
- Trees Ligo Avenue tree works scheduled for February 2023.
- Hedging The overgrown hedge on the Wendover Road by the Station Road roundabout has been cut back.

Allotments -

Nothing to report.

Other

- Eskdale Road Play Area Planning permission finally received on the 2nd December. Order placed with Proludic. Pre-work site meeting arranged for early January.
- BT Damage Claim BT has contacted the parish council indicating that they will be claiming for damage to a cover on the grass verge in Hawkslade. They stated that the damage occurred in August 2020.