



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

The meeting will be held remotely via the Teams App on **Tuesday, 16th June 2020 starting at 7.30pm.**

A. Skeggs

Clerk of the Council

11th June 2020

Members of the Public and Press are welcome to attend. Click on the link below.

[Parish Council Meeting](#)

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence.

OPEN FORUM FOR PARISHIONERS

To adjourn the meeting to allow members of the public to raise issues with the Council.

2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

- a) To declare any non-registered pecuniary or personal interests relating to the Agenda.
- b) To consider any written requests for dispensation received.

3. **MINUTES OF PREVIOUS MEETING**

- a) To approve the minutes of the Special Parish Council Meeting held on 4th June 2020 attached.
- b) To review the Action Plan attached.

4. **CO-OPTION OF COUNCILLORS**

To consider the co-option on to the Parish Council the following residents:

Mr Christophe Thorn to represent the Hawkslade ward and Mr Jonathan Magill to represent the Stoke Leys ward.

5. **PROMOTING / MARKETING THE COUNCIL (GS)**

- a) To consider the offer from a resident to produce a parish newsletter, details attached.
- b) To consider the use of a Press Officer, specification attached.
- c) To consider having a simpler council logo to be used alongside the current Coat of Arms.

6. **BUCKINGHAMSHIRE COUNCIL SPORTS GROUND PROPOSALS**

To consider the current situation and the way forward.

7. **HS2 (GS)**

To receive a report from the meeting held with HS2 / EKFB on the 10th June.

8. **NEIGHBOURHOOD PLAN (LP)**

To receive an update on the progress to date on the Neighbourhood Plan.

9. FINANCE AND GOVERNANCE COMMITTEE (GS)

- a) To receive a report on the F&G meeting of the 9th June 2020.
- b) To confirm the recommendation of the F&G committee to note the internal auditor's letter and observations report, letter attached.
- c) To confirm the recommendations of the F&G committee:
 - To adopt the Financial Regulations for the coming year.
 - To adopt the Asset Register.
 - To increase the annual councillor allowance from £200 to £325.
 - To partake in the online auction to bid for two areas of open space in Hawkslade ward and that the maximum bid not to exceed £5,000.

10. TWO AREAS OF OPEN SPACE IN HAWKSLADE

To authorise the appointment of a solicitor to oversee the legal conveyance of the open space, in the event that 9c above is confirmed and then a bid is successful.

11. FINANCE (Clerk)

- a) Payment of Invoices – to approve payments already made and to be made for June, attached.
- b) Bank Reconciliation for May 2020 – to note and sign the reconciliation, attached.
- c) Monitoring Statement to 31st May 2020 – to note the current position, attached.

12. RISK REGISTER

To receive an update, to consider the principles, and the format of the revamped Risk Register, examples attached.

13. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

14. DATE OF NEXT MEETING

The next meeting will be on Tuesday 21st July 2020.