



## Stoke Mandeville Parish Council

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### **NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL**

**To:** Cllrs G Stewart (Chairman), R Butler, A Clark, B Ezra, J Hunt, S Kirve, J Magill, L Prestage, J Robinson, C Thorn and P Wood.

You are hereby summoned to attend a Meeting of **STOKE MANDEVILLE PARISH COUNCIL**.

The meeting will be held remotely via the Teams App on

**Tuesday, 15<sup>th</sup> September 2020 starting at 7.30pm.**

*A. Skeggs*

Clerk of the Council

10<sup>th</sup> September 2020

**Members of the Public and Press are welcome to attend. Please see the website for the link.**

### **AGENDA**

- 1. APOLOGIES FOR ABSENCE** - To receive any apologies for absence.

#### **OPEN FORUM FOR PARISHIONERS**

To adjourn the meeting to allow members of the public to raise issues with the Council.

- 2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

- To declare any non-registered pecuniary or personal interests relating to the agenda.
- To consider any written requests for dispensation received.

- 3. MINUTES OF PREVIOUS MEETING**

- To approve the minutes of the Parish Council Meeting held on 21<sup>st</sup> July 2020 attached.
- To review the action plan attached.

- 4. FINANCE AND GOVERNANCE (Chairman)**

- To note the draft minutes of the meeting held on the 18<sup>th</sup> August 2020, attached.
- To note the recommendation of the F&G committee to adopt the Risk Register, attached.
- To note the recommendation of the F&G committee to agree the following policies – Complaints, Co-option, and Publication Scheme, attached.
- To note the current balance of S.106 funds, attached.

- 5. FORMER BUCKS CC SPORTS AND SOCIAL CLUB (Chairman)**

To consider the draft combined proposal for the use of the former Bucks CC S&S and to consider whether it wishes to pass back any comments to the group. Draft proposal attached.

- 6. COMMUNITIES COMMITTEE (BE)**

- To receive a report of the meeting of the 8<sup>th</sup> September.
- To consider the recommendation to accept the quotation from contractor A to construct a footpath around the playing field. See confidential item.

## **7. PLANNING (AC)**

- a) To note the draft minutes of the meeting of the 27<sup>th</sup> August, attached.
- b) To consider the draft response to the recent Planning Consultations, to be circulated.

## **8. NEIGHBOURHOOD PLAN (LP)**

- a) To receive an update on the progress to date on the Neighbourhood Plan.
- b) To receive an update on the mature tree survey.

## **9. TOILET FACILITIES PLAYING FIELD (Chairman)**

To consider the provision of temporary toilet facilities in the playing field for use by Stoke Mandeville Football Club.

## **10. WEBSITE ACCESSIBILITY (Clerk)**

To consider the action required to meet the Website Content Accessibility Guidelines 2.1 AA Rating. Details attached.

## **11. STAFFING (Chairman)**

- a) To consider the working arrangements around the use of the office under Covid-19.
- b) To consider allowing the clerk and assistant clerk to carry over leave for an additional year.
- c) Staff Pay Award - To note that NALC has agreed a 2.75% pay award for the current financial year.

## **12. FINANCE (Clerk)**

a) Inter Account Bank Transfers – to note the following transfers were performed between the 20<sup>th</sup> May and 10<sup>th</sup> September 2020 –

- 24 June - £5,000 from deposit account to treasurer account.
- 28 July - £10,000 from deposit account to treasurer account.
- 12 August - £24,000 from deposit account to treasurer account.

b) Payment of Invoices – to approve the payments for August and September, attached.

c) Bank Reconciliation for August 2020 – to note and sign the reconciliation, attached.

d) Monitoring Statement to 31<sup>st</sup> August 2020 – to note the current position, attached.

e) Insurance Renewal – To note the renewal premium for the year commencing 9<sup>th</sup> October 2020 will be £4,032.55. This is the final year of the three-year agreement.

## **13. POINTS OF INTEREST**

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- Meeting with Buckinghamshire Councillors – Chairman,
- Aylesbury Garden Town – Councillor Clark,
- Wendover Community Board – Councillor Hunt.

## **14. DATE OF NEXT MEETING**

To note that the next meeting will be on Tuesday 20<sup>th</sup> October 2020.

### **EXCLUSION OF THE PUBLIC – Confidential Item**

In accordance with the “The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

## **15. FOOTPATH AROUND ESKDALE ROAD PLAYING FIELD CONTRACT**

Details of the three quotes received to construct a tarmac footpath around the Eskdale Road playing field, attached.