



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

STOKE MANDEVILLE PARISH COUNCIL MEETING AGENDA

TUESDAY 20th SEPTEMBER 2022 AT 7.30pm

MAIN HALL, COMMUNITY CENTRE, ESKDALE ROAD

To: Cllrs B Ezra, D Field, S Kirve, J Magill, J Robinson, K Shanahan, G Shrivastava, D Willmer, and P Wood.

You are hereby summoned to attend the above-mentioned meeting when it is proposed that the following business will be transacted.

Members of the Public / Press are welcome to attend

A. Skeggs

Clerk of the Council

13th September 2022

AGENDA

1. ELECTION OF CHAIR

- a) To elect a Chair of the Council and receive the Chair's Declaration of Acceptance of Office.
- b) To note the resignation of Graham Stewart.

2. ELECTION OF VICE CHAIR

- a) To elect a Vice Chair of the Council, if required.
- b) To note the resignation of Andrew Clark.

3. APOLOGIES FOR ABSENCE - To receive any apologies for absence.

4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

To declare any non-registered pecuniary or personal interests relating to the agenda.

OPEN FORUM FOR RESIDENTS (to be limited to 15 minutes)

- a) To adjourn the meeting to allow members of the public to raise issues with the Council.
- b) To receive a report from a Buckinghamshire Council councillor.

5. MINUTES OF PREVIOUS MEETING

- a) To approve the minutes of the Parish Council Meeting held on 9th August 2022, circulated.
- b) To review the Action Plan circulated.

6. CO-OPTION

- a) To consider the co-option of Darren Smith, onto the parish council to fill the vacancy in the Hawkslade ward, application circulated.
- b) To consider the co-option of Laurence Prestage onto the parish council to fill the vacancy in the Village ward, application circulated.

7. NEIGHBOURHOOD PLAN

- a) To confirm the appointment of Cllr Shanahan on to the Steering Group.
- b) To note the minutes of the Steering Group held on the 2nd and 8th September, circulated.

- c) To review the Terms of Reference of the Neighbourhood Plan Steering Group, circulated.
- d) To consider the recommendation from the Steering Group to extend the administrator's contract to the 31st May 2023 and to consider the Steering Group's proposal to increase the hourly rate.
- e) To consider the three options presented within "The Next Steps on the Neighbourhood Plan" and to decide which option should be taken forward, circulated.
- f) To note the decision of the Neighbourhood Plan Steering Group that the Neighbourhood Plan designation of the former site of the Bucks CC S&S Club as a "Local Green Space" will remain.
- g) To note the decision of the Neighbourhood Plan Steering Group to create a Task & Finish Group to work on an alternative proposal for the site.
- h) To receive an update from Cllr Shanahan on the Task & Finish Group following its first meeting.

8. STOKE MANDEVILLE VILLAGE COMMUNITY ASSOCIATION

- a) To receive an update on the progress made on the transfer since the last meeting.
- b) To consider the membership of the management group.

9. MEMBERSHIP OF COMMITTEES AND WORKING GROUPS

To confirm the membership of the committees and working groups of the council, circulated.

10. EXTERNAL AUDIT 2021/22 ACCOUNTS and FUTURE YEARS

- a) To consider the external audit report for the 2021/22 accounts, circulated.
- b) To note the "Conclusion of Audit" notice, circulated.
- c) To consider opting out of the external auditor appointment arrangements.

11. COMMUNITIES COMMITTEE

- a) To receive a report from the Communities Committee of the 13th September.
- b) To consider the recommendation of the Committee to accept the quote of £7,350 plus Vat from Sparkx for the provision of Christmas tree lights.

12. FINANCE (Clerk)

- a) To approve those payments already made and those to be made in September, circulated.
- b) To note the following Inter Account bank transfers were performed between the 19th July and the 14th September:
 - 25th August - £10,000 from Deposit Account to Treasurers Account,
 - 14th September - £20,000 from Deposit Account to Treasurers Account.

13. CLERKS REPORT

To receive the clerks report, circulated.

14. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- 31/08/22 – HS2 on the Marsh Lane Burial Ground (Clerk/PW).
- 04/10/22 – Whole Council councillor training to be run by BALC.

15. DATE OF NEXT MEETING

To note that the next meeting of the parish council will be on the 18th October 2022.