



## Stoke Mandeville Parish Council

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### **NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL**

at the **Community Centre**, Eskdale Road, Stoke Mandeville on  
**Tuesday, 18<sup>th</sup> February 2020 at 7.30pm** for the purpose of transacting the following business.

Issued - 13<sup>th</sup> February 2020

Members of the Public and Press are welcome to attend.

### **AGENDA**

1. **ELECTION OF CHAIRMAN** – To elect a chairman of the parish council until May 2020.
2. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence.  
  
**OPEN FORUM FOR PARISHIONERS**  
To adjourn the meeting to allow members of the public to raise issues with the Council. Items requiring a decision will be included in the agenda for the next meeting.
3. **TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**
4. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
  - a) To declare any non-registered pecuniary or personal interests relating to the Agenda.
  - b) To consider any written requests for dispensation received.
5. **MINUTES OF PREVIOUS MEETING**
  - a) To approve the minutes of the Parish Council Meeting held on 21<sup>st</sup> January 2020, attached.
  - b) To review the Action Plan, attached.
6. **COMMUNITY ENGAGEMENT (GS)**  
To consider a Community Engagement paper prepared by Cllr Stewart, attached.
7. **COMMUNITY CENTRE CAR PARK EXTENSION (KG)**  
To consider the quote from SLN to extend the car park and install a new footpath alongside the hedge, quote attached.
8. **ANNUAL PARISH MEETING**  
To consider the format / topic of the Annual Parish Meeting on the 21<sup>st</sup> April 2020.
9. **FINANCE AND GOVERNANCE (GS)**
  - a) To receive a report from the Finance and Governance meeting from the 11<sup>th</sup> February.
  - b) To consider the recommendation from the meeting that the parish council engage a consultant to prepare a Strategic Plan for the council.
  - c) To consider the recommendation from the meeting that Bell Cornwell be asked to give an opinion on the national S.106 policy.
10. **COMMUNITIES COMMITTEE (PW)**
  - a) To receive and note the minutes of the meeting held on the 14<sup>th</sup> January 2020, attached.
  - b) To note the action taken regarding the recent dog fouling problem.

**11. NEIGHBOURHOOD PLAN STEERING GROUP (LP)**

- a) To receive and note the draft minutes of the meeting held on the 21<sup>st</sup> January 2020, attached.
- b) To consider Cllr Clark's attendance at a half day seminar by Westminster Social Policy Forum on the Oxford to Cambridge Arc at a cost of £230 plus vat.

**12. FINANCE (Clerk)**

- a) **Inter Account Bank Transfers** – the following transfers were performed between 17<sup>th</sup> January and the 13<sup>th</sup> February 2020:
  - 21 January - £5,000 from Deposit Account to Treasurers Account.
  - 29 January - £5,000 from Deposit Account to Treasurers Account.
  - 12 February - £5,000 from Deposit Account to Treasurers Account.
- b) **Payment of invoices** – to approve payments already made and to be made, attached.
- c) **Bank Reconciliation for January 2020** – to be noted, attached.
- d) **Training** - To agree, in retrospect, attendance on the following training course:
  - Chairing Skills – 5<sup>th</sup> February 2020 - £41.55 – Chairman.

**13. CLERK'S REPORT** – to be noted, attached.

**14. POINTS FOR INFORMATION**

Councillors to report on issues within the parish or meetings, conferences or seminars they have attended as representatives of the Council since the last meeting.

**15. DATE FOR NEXT MEETING**

The next meeting is on Tuesday 17<sup>th</sup> March 2020.