



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE

of **STOKE MANDEVILLE PARISH COUNCIL**

to be held in the Committee Room, Community Centre,
Eskdale Road on **Tuesday 11th February 2020**, commencing at **7.30pm**.

Issued 6th February 2020

Members of the Public and Press are welcome to attend.

AGENDA

1. APOLOGIES – to receive any apologies.

OPEN FORUM - To adjourn the meeting to allow members of the public to raise issues with the Council. Items requiring a decision will be included in the agenda for the next meeting.

2. DECLARATIONS OF INTEREST - To declare any non-registered pecuniary or personal interests regarding the Agenda.

3. MINUTES - To approve the minutes of the previous meeting held on 12th November 2019, attached.

4. POLICIES OF THE COUNCIL

- a) To consider the policies of the council and undertake a review, attached.
- b) To consider an amendment to the Financial Regulations, amendment attached.

5. STOKE MANDEVILLE AND OTHER PARISHES CHARITY

To consider the letter from the charity in relation to the annual grant application, attached.

6. RISK

To consider the risks to the parish council and to review the Risk Register, attached.

7. ACCEPTABLE USE POLICY FOR IT EQUIPMENT

To consider the adoption of an Acceptable Use policy for council owned IT equipment.

8. ASSET REGISTER

To review and note the asset register, attached.

9. PROJECT MANAGER

To consider engaging a project manager to oversee the larger projects of the parish council.

10. SECTION 106 CONTRIBUTIONS

To note the level of s.106 contributions received to date and the forecast contributions, attached.

11. POINTS OF INFORMATION

To enable councillors to raise any points of information.

12. DATE OF NEXT MEETING

The date of the next meeting will be Tuesday 9th June 2020.