



**Stoke Mandeville Parish Council**  
**Minutes of the Parish Council Meeting held on 21st January**  
**2020, held at the Community Centre, Eskdale Road, Stoke**  
**Mandeville.**



Present: Cllrs K Gomm (Chair), R Butler, A Clark, B Ezra, J Hunt, S Kirve, K O’Sullivan, S Pluckwell, L Prestage, J Robinson, G Stewart and P Wood.

Public Attendance: two residents and one member of the public.

Clerk: A Skeggs      Assistant Clerk: A-M Davies

No.	Description	Action
20/01	<p><b>APOLOGIES</b>            There were no apologies.            Apologies were received from District Cllr B Adams and County Cllr S Bowles.</p>	
	<p><b>OPEN FORUM FOR PARISHIONERS –</b>            No points were raised by the resident’s present.</p>	
20/02	<p><b>TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS</b>            There were no reports as no County or District councillors were present.</p>	
20/03	<p><b>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</b>            a) Cllrs Ezra and Hunt both declared an interest in the item relating to the Community Centre.            b) There were no new requests for dispensation.</p>	
20/04	<p><b>MINUTES OF PREVIOUS MEETING</b>            a) Minutes – The minutes of the meeting held on 17<sup>th</sup> December were <b>AGREED</b> and were duly signed by the chairman as a correct record, after Cllr Hunt requested that the word “green” be deleted from the second point of item 19/170.            b) Action Plan – The action plan was updated, with several actions removed as they had been completed. It was <b>AGREED</b> to contact developers again to produce a monthly bulletin.</p>	Assistant
20/05	<p><b>AYLESBURY GARDEN TOWN CONSULTATION</b>            a) The dates of the public consultation events and the consultation webpage were <b>NOTED</b>. Cllrs Hunt and Gomm had attended separate events and reported that turnout was poor. It was <b>AGREED</b> that a letter from the chairman should go to AVDC expressing disappointment that Parish Councils are not being consulted / represented properly.            b) The NPSG had produced a seventeen-page response to the consultation, which had been circulated to all councillors. Cllr Clark went through the document, highlighting the following points:</p> <ul style="list-style-type: none"> <li>• The AGT masterplan has no legal weight as a planning document, so its proposals should be incorporated into next version of the VALP.</li> <li>• It objects to the AGT masterplan being used to set or influence planning policy within Stoke Mandeville. This should be done by</li> </ul>	Cllr Gomm

	<p>the Neighbourhood Plan, which has legal priority over the masterplan.</p> <ul style="list-style-type: none"> <li>• Many of the proposals do not seem to have been thought through, like making the hospital and stadium a “priority employment area”. Other ideas conflict with the VALP and developers plans e.g. the Garden Way and Linear Park, a large new park in the AGT1 area.</li> <li>• There are a lot of factual discrepancies between different parts of the masterplan e.g. the rediverted A4010 is featured in some sections but not others.</li> <li>• The future planning of the garden town needs to involve town and parish councils, especially the management of green infrastructure – any new ‘Parks Trust’ needs to be a collaborative not a competitive body.</li> <li>• There are many good plans and ideas, such as the Stoke Brook ideas and Neighbourhood Hubs, which will be taken up into the Stoke Mandeville Neighbourhood Plan.</li> </ul> <p>It was proposed, seconded and unanimously <b>AGREED</b> that the parish council submit the document, as circulated, as its response to the consultation. The response to go from the clerk. Thanks, were expressed to the NPSG, especially Cllr Clark, for all the work that had been put in.</p>	Clerk
20/06	<p><b>NEW COMMUNITY CENTRE</b></p> <p>Cllr Gomm outlined the reason for this item. The Eskdale Road community centre was now not fit for purpose, opened in 1977, and requires expensive improvements and so a new purpose-built centre on the site was an option. He asked that councillors agree to explore the idea in principle. Cllr Clark asked that consideration should be given to the other wards as well as the effects of the VALP and planning developments where new centres may be provided. Cllr O’Sullivan introduced the idea of mini centres for specific events around the parish.</p> <p>Standing Orders were suspended to allow the Chairman of the SMVCA to give information to the meeting on the problems with the drainage system. It was <b>AGREED</b> that the idea of a new community centre be explored.</p>	
20/07	<p><b>TREES</b></p> <p>The Tree Preservation Orders (TPOs) placed on 10 (ten) trees on the Abbey Homes development on Lower Road were <b>NOTED</b>. It was <b>AGREED</b> that a letter go to AVDC thanking them for being proactive in this case.</p>	Clerk
20/08	<p><b>BETTER WAYS OF WORKING</b></p> <p>It was <b>AGREED</b> to meet on Thursday 13<sup>th</sup> February at 7 o’clock with CloudyIT to receive the laptops and training in their use. The clerk to confirm with CloudyIT.</p>	Clerk
20/09	<p><b>COMMUNITIES COMMITTEE</b></p> <p>a) Cllr Wood gave a report of the meeting held on the 14<sup>th</sup> January, of which the main items that were discussed were the Terms of Reference, the provision of toilets, air conditioning, expansion of the car park, cleaning of the tennis courts and rebranding.</p> <p>b) It was <b>AGREED</b> to accept the quote from Sign Wizzard of £123.00 plus vat for 70 (140x140mm) roundels and 10 (300x300mm) roundels.</p>	Assistant

	c) It was <b>NOTED</b> that repairs to the surround to the aerial zip wire had been authorised as it posed a health & safety issue.	
20/10	<b>PLANNING COMMITTEE</b> The minutes of the meeting held on the 28 <sup>th</sup> November were <b>NOTED</b> .	
20/11	<b>NEIGHBOURHOOD PLAN STEERING GROUP</b> a) The minutes of the meeting held on the 17 <sup>th</sup> December were <b>NOTED</b> . b) Cllr Prestage gave a report of the meeting held on the 14 <sup>th</sup> January, of which the main items discussed were finance, green spaces, publicity, publishing the plan and developer consortium framework masterplan.	
20/12	<b>COMMUNITY ENGAGEMENT</b> Cllr Stewart informed the meeting that he would bring a draft paper to the next meeting.	
20/13	<b>FINANCE</b> a) Inter Account Bank Transfers. It was <b>NOTED</b> that the following transfer had been carried out since the last meeting: <ul style="list-style-type: none"> <li>• 17 December - £44,000 from the deposit account to the current account.</li> </ul> b) Payment of invoices for January 2020 – the list of payments as circulated was <b>APPROVED</b> . (See Appendix 1). c) The bank reconciliation as at the 31 <sup>st</sup> December was <b>NOTED</b> and signed by the chairman. d) It was unanimously <b>AGREED</b> to fund the following BALC courses for the Clerk and Assistant Clerk: <ul style="list-style-type: none"> <li>• Common Land &amp; Village Greens – 8<sup>th</sup> April - £227.56 (both)</li> <li>• Allotment Management – 6<sup>th</sup> May - £113.78 (assistant).</li> </ul>	
20/14	<b>CLERK'S REPORT</b> The clerk's report was <b>NOTED</b> . <ul style="list-style-type: none"> <li>• Chapel Lane light - UKPN's tree maintenance team would be clearing the foliage around the light on 24<sup>th</sup> January and then the light will be fixed.</li> <li>• Two streetlights in Stoke Leys had been repaired.</li> <li>• The boot scrape had been installed on the allotment gatepost.</li> <li>• New bollards would be installed around the allotment hard-standing area.</li> <li>• The CCTV tv screen was now on the wall of the parish office.</li> <li>• The car park floodlight has been altered again. The residents of Eskdale Road are happy with the outcome.</li> <li>• The Eskdale Road community centre defibrillator has been checked and new pads purchased. A new battery will be required in May 2020. Regular checks will now take place.</li> <li>• Work on re-tiling the Eskdale Road community centre will start on <b>Wednesday 22<sup>nd</sup> July</b> and will be completed by the 19<sup>th</sup> August.</li> <li>• The ownership of the pathway alongside Anns Close was being investigated.</li> <li>• Network Rail will be installing security fencing along the stretch of track between Stoke Mandeville stadium and Stoke Mandeville station.</li> <li>• The station car park signs have been replaced with new ones showing alternative wording.</li> </ul>	

	<ul style="list-style-type: none"> <li>• AVDC were currently writing the report on the Marsh Lane burial ground planning application.</li> <li>• Two burials were scheduled for the Swallow Lane burial ground on 27<sup>th</sup> January and 3<sup>rd</sup> February.</li> </ul>	
20/15	<p><b>POINTS FOR INFORMATION</b></p> <ul style="list-style-type: none"> <li>• Cllr Kirve raised the question of toilets and the recent problems with the football club. Cllr Wood responded. Cllr Clark suggested using a secure portable unit and could suggest a company if required.</li> <li>• Cllr O’Sullivan raised the issue of dog fouling on the playing field.</li> <li>• Cllr Clark raised the issue of a resident in a wheelchair who found it difficult to cross the Wendover Road to get to Station Road and the pavement on the Station bridge was now sloping towards the road. The clerk replied that the Station bridge pavement had been reported to both Network Rail and Bucks CC.</li> </ul>	
20/16	<p><b>DATE OF NEXT MEETING</b></p> <p>The date of the next meeting of the Council would be Tuesday 18<sup>th</sup> February 2020 starting at 7.30pm.</p>	

The meeting finished at 9.25 pm.

Signed.....Chair

Date: 18<sup>th</sup> February 2020

## Appendix 1 – Approved Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st JANUARY 2020						
<b>RECEIPTS</b>						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
				-	-	
<b>Total Receipts</b>			-	-	-	
<b>PAYMENTS - From Current Account</b>						
<b>Direct Debits</b>			Gross	VAT	Net	Transaction Detail
14/01/2020	BAS Associates	112925	151.20	25.20	126.00	Payroll January to March 2020
14/01/2020	Land Registry	2001387067	6.00	-	6.00	N.Plan Search Fees
15/01/2020	EON	H17FDFB1BD	543.96	90.66	453.30	Street Lighting for December 2020
19/01/2020	Peoples Pension	december	310.88	-	310.88	Pension Costs December 2020
19/01/2020	BT (SM5086 3603)	M1250Q	83.04	13.84	69.20	Office Phone to 6th January 2020
31/01/2020	Altdigital	2548746	32.04	5.34	26.70	Photocopying 08/10/2019 to 08/01/2020
31/01/2020	Altdigital	2548816	78.00	13.00	65.00	Connect copier to new laptop for scanning
<b>Standing Orders</b>						
31/01/2020	Roger Haines	january	666.67	-	666.67	Grounds Maintenance for January 2020
			<b>1,871.79</b>	<b>148.04</b>	<b>1,723.75</b>	
<b>Online Transfer - Paid 20 December</b>						
20/12/2019	A.Bamford	NPSG-064	150.00	-	150.00	NPSG Administration - to 18 December
20/12/2019	A.Bamford	NPSG-065	150.00	-	150.00	NPSG Administration - to 25 December
			<b>300.00</b>	<b>-</b>	<b>300.00</b>	
<b>Online Transfer - To be Paid 23 January</b>						
23/01/2020	Eve Bunce	4	20.00	-	20.00	Office cleaning for December
23/01/2020	A.Bamford	NPSG-066	150.00	-	150.00	NPSG Administration - to 13 January
23/01/2020	E.Sharp Electrical	257	116.21	19.37	96.84	Hughenden Green / Winterton Drive
23/01/2020	Aylesbury College	1101	250.00	-	250.00	Basic Life Saving Course (7 cllrs attended)
23/01/2020	A.Bamford	NPSG-067	150.00	-	150.00	NPSG Administration - to 20 January
23/01/2020	Bell Cornwell	221	526.20	87.70	438.50	NPSG Professional Fees & Expenses
23/01/2020	Bell Cornwell	370	1,766.40	294.40	1,472.00	NPSG Professional Fees & Expenses
23/01/2020	A.Bamford	NPSG-068	150.00	-	150.00	NPSG Administration - to 27 January
			<b>3,128.81</b>	<b>401.47</b>	<b>2,727.34</b>	
<b>Online Transfer - To be Paid 31 January</b>						
31/01/2020	A-M.Davies	january	899.56	-	899.56	January Salary includes refund of pension
31/01/2020	A.Skeggs	january	1,722.31	-	1,722.31	January Salary plus backdated increase
31/01/2020	HMRC	january	727.16	-	727.16	PAYE & NIC for month 10 (6 February 2020)
			<b>3,349.03</b>	<b>-</b>	<b>3,349.03</b>	
<b>From Clerks Debit Card Account</b>						
20/12/2019	Sign Wizzard	33584	43.03	7.17	35.86	Allotment Sign
09/01/2020	BALC	course	113.78	-	113.78	Management of Allotments Course - Assistant
10/01/2020	Wel Medical	232818	79.08	13.18	65.90	Pair of Electrode Pads for CC defibrillator
14/01/2020	Sign Wizzard	33615	193.85	32.31	161.54	Station Car Park Signage
			<b>429.74</b>	<b>52.66</b>	<b>377.08</b>	
<b>Cheques</b>						
			-	-	-	
			-	-	-	
<b>Total Payments</b>			<b>9,079.37</b>	<b>602.17</b>	<b>8,477.20</b>	
The above list of payments was approved by the Parish Council at its meeting on 21st January 2020.						
Signed	<i>K.Gomm</i>		(Chair)			
	This is an electronic signature - a hard copy with a wet signature is available.					
Date	21st January 2020					

## Appendix 2 - Actions

Date	Minute	Action	By whom	Status
15/10/19	19/139	Chairman to write to the local MP / HS2 regarding the delay in the SEALA.	Cllr Gomm	In Progress
<b>Update</b>		A meeting with the MP is being arranged rather than a letter.		
19/11/19	19/148 20/04	To prepare a monthly Construction Bulletin. Contact Developers.	Clerk / Assistant	In Progress
17/12/19	19/170	To prepare a Community Engagement strategy.	Cllr Stewart	In Progress
21/01/20	20/05a	Chairman to send a letter to AVDC regarding AGT consultation.	Cllr Gomm	Completed – Sent 30/01/2020
21/01/20	20/05b	Send AGT consultation response to AVDC.	Clerk	Completed – Sent 23/01/2020
21/01/20	20/07	Send a letter to AVDC re Abbey Homes trees TPOs.	Clerk	Completed – Sent 22/01/2020
21/01/20	20/08	Contact CloudyIT to confirm training date of 13 February.	Clerk	Completed
21/01/20	20/09	Contact Sign Wizzard to accept quote for the providing SMPC stickers.	Assistant	Completed – Ordered on 23/01/2020