



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

ANNUAL STOKE MANDEVILLE PARISH COUNCIL MEETING AGENDA

TUESDAY 17TH MAY 2022 AT 7.30pm

MAIN HALL, COMMUNITY CENTRE, ESKDALE ROAD

To: Cllrs G Stewart (Chairman), A Clark, B Ezra, J Magill, J Robinson, G Shrivastava, and P Wood.

You are hereby summoned to attend the above-mentioned meeting when it is proposed that the following business will be transacted.

Members of the Public / Press are welcome to attend

A. Skeggs

Clerk of the Council

12th May 2022

AGENDA

1. **ELECTION OF CHAIRMAN** – To elect a Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office.
2. **ELECTION OF VICE CHAIRMAN** – To elect a Vice Chairman of the Council.
3. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence. Apologies received from Cllr Thorn.
4. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
To declare any non-registered pecuniary or personal interests relating to the agenda.
OPEN FORUM FOR RESIDENTS (to be limited to 15 minutes)
 - a) To adjourn the meeting to allow members of the public to raise issues with the Council.
 - b) To receive a report from a Buckinghamshire Council councillor.
5. **MINUTES OF PREVIOUS MEETING**
 - a) To approve the minutes of the Parish Council Meeting held on 19th April 2022, circulated.
 - b) To review the Action Plan circulated.
6. **NEIGHBOURHOOD PLAN**
 - a) To receive an update on progress since the last meeting.
 - b) To receive an update on the ex-BCC S&S Club consultation.
7. **MEMBERSHIP OF COMMITTEES**
To review and agree the membership of the following Committees for the coming year.
 - Communities (4)
 - Finance and Governance (5)
 - Planning (5)
 - Staffing (5)

8. APPOINTMENT TO EXTERNAL BODIES

To consider the membership of the following external bodies:

- a) Wendover and Villages Community Board (vacant).
- b) ARLA Liaison Group (currently Cllr P Wood).

9. ANNUAL GOVERNANCE AND ACCOUNTS RETURN

- a) To note and approve the bank reconciliations to the 31st March 2022, circulated.
- b) To agree the completion of Section 1 of the Annual Return (AGAR), circulated.
- c) To receive and approve the Annual Accounts for 2021/22, circulated.
- d) To authorise the chairman to sign Section 2 of the Annual Return (AGAR), circulated.
- e) To note following dates regarding the Notice of Exercise of Public Rights:
 - Announcement to be made / published on website – Wednesday 1st June 2022.
 - Period of Inspection starts – Monday 13th June 2022.
 - Period of Inspection ends – Friday 22nd July.

10. STOKE MANDEVILLE VILLAGE COMMUNITY ASSOCIATION

To receive an update on the transfer of trustees to the parish council.

11. HAWKSLADE WARD

- a) To receive an update on the Harvest Close play area.
- b) To receive an update on the recent land sale close to Bowmont Drive and Lodden Close.

12. COMMUNITIES COMMITTEE

- a) To receive an update from the Communities Committee of the 10th May.
- b) To consider the quote from the Village Sign People to repaint the Village Sign, details circulated.

13. BANKING ARRANGEMENTS - circulated

- a) Direct Debits / Standing Orders - to review and approve the DDs and SOs currently in place.
- b) Bank Signatories – to review and approve the bank signatories.

14. FINANCE (Clerk)

- a) **Inter Account Bank Transfers** – to note the following transfer was performed between 14th April and 12th May 2022:
 - 22 April - £70,000 from Treasurers Account to Deposit Account.
- b) **Payment of invoices** – to approve payments made in and those to be made in May, circulated.
- c) **Subscriptions** – to note that the following subscriptions were renewed in April.
 - BALC – to note renewal of membership at £1,050 per annum.
 - Fields in Trust - to note renewal of membership at £65 per annum.

15. CLERKS REPORT

To receive the clerks report, circulated.

16. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- (11/05/22) - With Fusion (HS2) / CDS on the Marsh Lane burial ground.

17. DATE OF NEXT MEETING

The next meeting will be on Tuesday 28th June.

EXCLUSION OF THE PUBLIC – Confidential Item

To resolve that under the Public Bodies (Admissions to Meetings) Act, the public and press be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

18. PLAY AREA REFURBISHMENT TENDERS

To consider the five tenders submitted by suppliers for the refurbishment of the play area at Eskdale Road playing fields, quotations circulated.