



Stoke Mandeville Parish Council

Minutes of the PARISH COUNCIL meeting held on Tuesday
21st February 2023 at the Community Centre, Eskdale Rd.



Present: Cllrs J Magill (Chair), B Ezra, D Field, D King, L Prestage, J Robinson, K Shanahan, G Shrivastava, D Smith, D Willmer, and P Wood.

Buckinghamshire Council Councillors: Cllr Bowles & Strachan.

Public Attendance: Six.

Clerk: A Skeggs

Assistant Clerk: P Rayner

Absent: n/a

No.	Description	Action
23/15	APOLOGIES Apologies were received and accepted from Cllr Kirve.	
23/16	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION a) There were no new declarations of interest made. b) There were no new requests for dispensation.	
	14th VALE OF AYLESBURY SEA SCOUTS Representatives from the Sea Scouts gave a presentation about the group, which covered: <ul style="list-style-type: none"> Established in 1970. Membership 150 between ages 5 & 16 (46% within Stoke Mandeville). Current accommodation beyond repair, planning permission for new building and lease granted by Buckinghamshire Council. Estimated rebuild costs of £350,000, funds raised £280,000. OPEN FORUM FOR RESIDENTS A representative of the Village Society commented on the King's Coronation ideas they had submitted and their support for a recreational space next to the playing field. REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLOR Councillor Bowles reported that Buckinghamshire Council had been working on the budget which would be considered by Full Council on the 22 nd February and that there were the Proud of Bucks awards for nominations.	
23/17	MINUTES OF PREVIOUS MEETING a) The minutes of the meeting held on 17 th January were AGREED and signed by the Chairman as a correct record. b) The action plan was reviewed and updated.	
23/18	NEIGHBOURHOOD PLAN a) Cllr Prestage gave a presentation showing the current position of the Plan which covered Compliance with the VALP, Green Spaces Designation, Southern Boundary, Settlement Boundary, Parish Centre, and the Green Buffer. There was still some work to do. The draft minutes of the meeting held on the 7 th February were NOTED . b) After consideration it was proposed by Cllr Prestage seconded by Cllr Wood that the Eskdale Road Playing Field (already protected by the Fields in Trust designation) and the Allotments be designated as Green Spaces. This was unanimously AGREED .	

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- c) Cllr Prestage made a presentation on a Community Parkland proposal using the land bordering the north of the Eskdale Road playing field. After consideration it was proposed by Cllr Shanahan that the parish council should meet with the landowners to understand their position on the Neighbourhood Plan. This was **AGREED**.
- Clerk
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23/19 FORMER BCC S&S CLUB SITE LOWER ROAD

Cllr Magill updated the parish council on his meeting with David Pearce of Buckinghamshire Council. Buckinghamshire Council's view was that it was their intention to develop the site focussing on affordable housing so a sale was highly unlikely. Although, if a fully costed business plan was submitted they would look at it.

It was proposed that Buckinghamshire Council Cllr Strachan be contacted to establish the key dates in the planning application and that a meeting be set up with David Pearce's successor. This was **AGREED**.

Cllr
Shanahan

23/20 KINGS CORONATION WEEKEND

- a) The Village Society and the Church had submitted some suggestions for the Saturday and Monday of the Coronation weekend. Cllr Field suggested presenting commemorative mugs / coins to school children / playgroups. There was a discussion over events being parish focussed rather than just village focussed.
- b) After consideration it was proposed by Cllr Field, seconded by Cllr Shanahan that the parish council form a working group with the Village Society and church. This was **AGREED**, with six in favour, four against and one abstention. Cllrs Field and Smith volunteered to join the group.

Cllrs
Field &
Smith

23/21 MARSH LANE BURIAL GROUND

- a) Cllr Wood updated the meeting with the current situation. In order to satisfy the drainage planning condition both ditches down Marsh Lane had to be dredged, which had been done, to allow for CCTV investigation work. The company working on the soil contamination had submitted a quote for further soil testing and reporting. This would determine the extent of the problem and how it needed to be cleared.
- b) After consideration it was proposed by Cllr Wood, seconded by Cllr Field that the quote of £9,796 from Socotec for soil investigation works be accepted. This was **AGREED**.
- c) After consideration it was proposed by Cllr Wood, seconded by Cllr Field that the quote of £4,315 for CCTV / Culvert cleaning works to discharge the drainage planning condition be accepted. This was **AGREED**.

23/22 FINANCE

- a) The list of payments made since the last meeting, as circulated, was **APPROVED** (See appendix 2). The clerk highlighted the six months of street lighting electricity invoices, and that Buckinghamshire Council were issuing their year-end invoices.
- b) The budget monitoring statement as at the 31st January was considered and **NOTED**.
- c) It was **NOTED** that the following bank transfers had been carried out since the last meeting:
- 6th February - £50,000 from Treasurers Account to Deposit Account.
 - 15th February - £10,000 from Deposit Account to Treasurers Account.
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d) It was retrospectively **AGREED** that the clerk could attend an Internal Auditor training course at a cost of £75.00.

23/23 CLERKS REPORT

The clerk's report, attached as appendix 3, was **NOTED**.

23/24 POINTS OF INTEREST

- Cemetery Development Services -Drainage issues in Marsh Lane.
 - Community Board – Report circulated.
 - Socotec – Soil investigation works proposal.
 - Arla Liaison Group – Cllr Wood had attended and reported.
 - HS2 / EKFB – Update of current works. Request to display posters.
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23/25 DATE OF NEXT MEETING

The date of the next meeting of the Parish Council would be Tuesday 21st March 2023. Due to the Main Hall not being available this would be held in the Committee Room.

The meeting finished at 9.25 pm.

Signed.....Chair

Date: 21st February 2023

APPENDIX 1 – ACTION PLAN

Date	Minute	Action	By whom	Status
19/07/22	22/102	Establish PC as Corporate Trustees for SMVCA.	Cllr Shrivastava	In Progress
15/11/22	22/150	Obtain tenders for contamination work.	Clerk	On Hold
17/01/23	23/08	Contact Community Groups - Annual Parish Meeting.	Clerk	In Progress
21/02/23	23/18c	Contact landowner and arrange meeting.	Clerk	Completed
21/02/23	23/19	Contact BC Cllr P Strachan re Bucks CC S&S Club.	Cllr Shanahan	?
21/02/23	23/19	Contact BC Officer dealing with Bucks CC S&S Club.	Cllr Magill	Completed
21/02/23	23/20b	Contact Village Society about Working Group.	Clerk	Completed
21/02/23	23/21b	Contact Socotec Accepting Quote for Works.	Clerk	Completed

APPENDIX 2 – PAYMENTS

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 21st FEBRUARY 2023						
RECEIPTS						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
03/02/2023	Buckinghamshire Council	01-2023	1,500.00	-	1,500.00	Community Board Grant for Defibrillators
Total Receipts			1,500.00	-	1,500.00	
PAYMENTS - From Current Account						
Direct Debits			Gross	VAT	Net	Transaction Detail
31/01/2023	Onecom	734444	49.74	8.29	41.45	Office Phone to 31st December 2022
19/02/2023	Peoples Partnership	january	246.83	-	246.83	Pension Costs January 2023
24/02/2023	Drax	1106777570	618.37	103.06	515.31	Street Lighting for August 2022
24/02/2023	Drax	1106777564	31.18	5.20	25.98	Street Lighting for August 2022
24/02/2023	Drax	1106777571	598.39	99.73	498.66	Street Lighting for September 2022
24/02/2023	Drax	1106777565	30.18	5.03	25.15	Street Lighting for September 2022
24/02/2023	Drax	1106777572	618.37	103.06	515.31	Street Lighting for October 2022
24/02/2023	Drax	1106777566	31.18	5.20	25.98	Street Lighting for October 2022
24/02/2023	Drax	1106777573	598.39	99.73	498.66	Street Lighting for November 2022
24/02/2023	Drax	1106777567	30.18	5.03	25.15	Street Lighting for November 2022
24/02/2023	Drax	1106777574	618.37	103.06	515.31	Street Lighting for December 2022
24/02/2023	Drax	1106777568	31.18	5.20	25.98	Street Lighting for December 2022
24/02/2023	Drax	1106777575	618.37	103.06	515.31	Street Lighting for January 2023
24/02/2023	Drax	1106777569	31.18	5.20	25.98	Street Lighting for January 2023
			4,151.91	650.85	3,501.06	
Online Transfer - Paid 26 January						
26/01/2023	Bucks Welding & Fabrication	69095	48.00	8.00	40.00	Four New Allotment Plot Markers
26/01/2023	Fox Group	ifox4348	354.00	59.00	295.00	Supply of 30 Bags Grit Salt for Grit Bins
26/01/2023	Fox Group	ifox4378	576.00	96.00	480.00	Gritting of Car Park and Footpath 4 Times
26/01/2023	A.Bamford	NPSG-233	200.00	-	200.00	NPSG Administration - 27 January
26/01/2023	A.Bamford	NPSG-234	200.00	-	200.00	NPSG Administration - 3 February
26/01/2023	Assistant Clerk	dobbies	32.49	5.42	27.07	Plantable Christmas Tree for Village Green
26/01/2023	HMRC	january	814.33	-	814.33	PAYE & NIC for month 10 (6 February 2023)
			2,224.82	168.42	2,056.40	
Online Transfer - Paid 9 February 2023						
09/02/2023	Buckinghamshire Council	2205050938	4,000.00	-	4,000.00	Contribution to Hawkslade CC running costs
09/02/2023	SLN	581	13,376.40	2,229.40	11,147.00	Playing Field Footpath Repairs
09/02/2023	Tulu Toilet Hire	33950	132.85	22.14	110.71	Portable Toilet for Playing Field - January
09/02/2023	CloudyIT	3462	41.04	6.84	34.20	Email addresses for NPSG members
09/02/2023	A.Bamford	NPSG-235	200.00	-	200.00	NPSG Administration - 10 February
09/02/2023	Marley Design	106022023	447.50	-	447.50	Basic Website Package - 50% Deposit
09/02/2023	Bell Cornwell	8637	3,600.00	600.00	3,000.00	Neighbourhood Plan VALP Compliance
			21,797.79	2,858.38	18,939.41	
Online Transfer - Paid 16 February 2023						
16/02/2023	BALC	4344	70.00	-	70.00	Internal Auditor Training - Clerk
16/02/2023	Bedford Engraving	47134	210.00	35.00	175.00	Steel Plaque for 2012 Olympics Oak Tree
16/02/2023	CloudyIT	1336	3,452.83	575.47	2,877.36	2023/24 IT Licenses and Support
16/02/2023	Tactical Facilities Management	462	954.00	159.00	795.00	Ditch Dredging / Hedge Cutting Marsh Lane
16/02/2023	A.Bamford	NPSG-236	200.00	-	200.00	NPSG Administration - 17 February
16/02/2023	Wel Medical	260932	192.00	32.00	160.00	New Defibrillator Battery at Eskdale Road
			5,078.83	801.47	4,277.36	
Standing Orders						
28/02/2023	R Haines	february	666.67	-	666.67	Grounds Maintenance for February 2023
28/02/2023	Clerk	february	1,779.81	-	1,779.81	Salary for February 2023
28/02/2023	Assistant Clerk	february	738.85	-	738.85	Salary for February 2023
			3,185.33	-	3,185.33	
From Clerks Debit Card Account						
26/01/2023	The Plastic Man	51952	29.18	5.79	23.39	New Plastic for Bus Shelter Window
08/02/2023	Sign Wizzard	36826	87.43	14.57	72.86	Stoke Mandeville Parish Council Roundels
14/02/2023	JRB Enterprises Ltd	13515	40.14	6.69	33.45	Dog Waste Bags For Dispenser
			156.75	27.05	129.70	
Total Payments			36,595.43	4,506.17	32,089.26	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			
Date	16th February 2023					
The above list of payments was approved by the Parish Council at its meeting on 21st February 2023.						
Signed	<i>Jonathan Magill</i>		(Chairman)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	21st February 2023					
RECONCILED BANK BALANCES AS AT 31 JANUARY 2023						
	Treasurers Account	£ 4,985.37				
	Deposit Account	£ 356,786.19				
	Debit Card Account	£ 300.00				
		£ 362,071.56				

APPENDIX 3

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights / Lighting –

- Playing Field Car Park – The light at the far end of the car park is yet to be repaired.
- Ligo Avenue – Light no.3 has been repaired.
- Walnut Close – Light no.5 has been repaired.

Community Centre / Playing Field –

- Tennis Courts Fencing – A small section of fencing has been unwound and needs repairing.

Environmental Issues – Calls from Residents

- Dog Bins at Mandeville Park and Eynesford Road – Three dog bins for Mandeville Park and two for Eynesford Road have been installed.
- Bus Shelter Risborough Road – New plastic window has been fitted.
- Conifer Hedge Station Road – Spoken to the resident and the situation is being monitored.

Environmental Issues -

- Parking Reviews – Following a meeting with Buckinghamshire Council a further consultation is required. This will be done once the plans have been received from Buckinghamshire Council parking services.
- Siding Out – Aylesbury Town Council was contacted and asked to undertake some siding out around the parish. This is nearly finished. The parish council received a “well done” for doing this.
- MVAS – The shared MVAS (with Weston Turville PC) was positioned in Lower Road for two weeks and has now been moved to Risborough Road. Data will be used to determine future action.
- Dog Waste Bin – A new dog waste bin has been ordered to replace the one damaged in the car park.

Allotments –

- Manure & Wood Chip – The parish council received an offer of free manure and wood chips which has been gratefully accepted by the tenants. First delivery made, plenty more available.

Other

- Internal Audit – The 22nd March is the date for the on-site internal audit for 2022/23.
- NextDoor – The parish council is now registered on the Nextdoor app.
- Defibrillator – The defibrillator at the Weston Way Industrial area is now available 24/7.