



STOKE MANDEVILLE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the Meeting held on Friday 2 September 2022 at the Methodist Church,
Eskdale Road, Stoke Mandeville

PRESENT: J Durden-Moore (Chair), R Butler, A Mahmood, S Mayes, Cllr J Robinson, Cllr K Shanahan, Cllr G Shrivastava, and A Bamford (via Teams).

Minutes: Clerk - A Skeggs

Absent: N/A

Residents: 8

NP/22/01 Election Of Chair

The clerk opened the meeting and owing to the resignation of the chair called for a volunteer to chair the meeting. J Durden-Moore volunteered to take the chair for this meeting. This was **AGREED** by the those present.

The chair welcomed everyone to the meeting and outlined the format of the meeting. She highlighted that the steering group had no delegated powers but were required to submit recommendations to the parish council for approval.

NP/22/02 Apologies

Apologies were received and accepted from Cllr J Magill, and SG member P Walter.

NP/22/03 Declarations Of Interest and Requests for Dispensation

There were no declarations of interest made, nor any written requests for dispensation received.

NP/22/04 Minutes Of Previous Meeting

The minutes of the meeting held on the 16th November 2021 were signed by the Chair.

NP/22/05 Membership

- a) Resignations - It was **NOTED** that the following resignations had been received over the last few months from Cllrs Clark and Stewart and group member D Starr. All three were accepted.
- b) Appointment – Cllr Shanahan had made a request to join the steering group on the 3rd August but had been unable to attend any meetings. She was asked if she had any declarations of interest to declare, there were none. Cllr Robinson asked why she wished to join the steering group, to which Cllr Shanahan responded. It was then unanimously **AGREED** that Cllr Shanahan join the group. This needed to be ratified at the next parish council meeting. The chair reminded the meeting that Cllr Shanahan was unable to vote in this meeting.

NP/22/06 Neighbourhood Plan Update for Parish Council

- a) Presentation – Untitled Practice, the parish council's consultants, gave a presentation via Teams on the content on the Neighbourhood Plan, which included a timeline and a forward plan to for the completion of Neighbourhood Plan. The chair then opened the meeting to questions.
 - Feasibility – Engaging with landowners to test the plan and the viability of the projects.
 - Resident commented on a remarkable piece of work.
 - Thanks were expressed to Untitled Practice for all their work.Consideration was then given to the timeline, the confidence level in achieving Reg. 16 and what skills were required following the recent resignations.
- b) A "Communications and Engagement Strategy" had been circulated for discussion. The resourcing of the strategy needed to be determined. Asking the residents, the right question is the important part of communicating to the residents.

NP/22/07 Neighbourhood Plan - Bucks CC S&S Club

- a) The chair updated the meeting with the latest position on the UKPN sub-station. It was very unlikely that the sub-station would be on the Lower Road site, alternative locations were now being sought by UKPN. Also, Aylesbury Grammar School was

looking for sites to expand their sports facilities, but the Lower Road site was not big enough.

- b) Consideration was then given to the designation of the Bucks CC S&S Club within the Plan. The Plan listed the site as a “Designated Local Green Space” and it was unanimously **AGREED** not to change this. The chair then asked a member of the “Save Bucks S&S Club Field” residents group, if there was any update on their proposal to save the site. It was asked why the parish council could not buy the land as a community asset. It was **AGREED** to set up working group of councillors and residents to investigate this in time for the 20th September parish council meeting .

NP/22/08 Administrative Support

The chair started by thanking the administrator for all her work keeping things going over the past few weeks. But it was decided to defer this item until the next meeting.

NP22/09 Motion of Confidence

After considering what was being asked, it was **AGREED** that rather than ask for a “Motion of Confidence” that the NPSG ask Full Council to ratify the following, which would in affect be a motion of confidence in the Plan.

- New Terms of Reference.
- Timeline for Completion.
- Budget for Completion.
- Scope of Work for the Administrator.
- Realistic Appraisal of the Status of the Landowners and Projects.
- The six/seven-month update on the position of the Plan.

NP/22/10 Date Of Next Meeting

The date of next meeting would be Thursday 8th September 2022 at 6.00pm.

The meeting closed at 8.50pm.

Signed.....Chair Date: 8th September 2022