



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

STOKE MANDEVILLE PARISH COUNCIL MEETING AGENDA

TUESDAY 15TH JUNE 2021 AT 7.30pm

MAIN HALL, COMMUNITY CENTRE, ESKDALE ROAD

To: Cllrs G Stewart (Chairman), A Clark, B Ezra, J Magill, J Robinson, G Shrivastava, C Thorn and P Wood.

You are hereby summoned to attend the above-mentioned meeting when it is proposed that the following business will be transacted.

Members of the Public wishing to attend in person are required to book a place by 5 pm on the Tuesday. There will be no admittance on the night if you have not booked.

A. Skeggs

Clerk of the Council

10th June 2021

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**
 - a) To declare any non-registered pecuniary or personal interests relating to the agenda.
 - b) To receive and countersign the Acceptance of Office Declarations from all councillors.
- OPEN FORUM FOR RESIDENTS**
 - a) To adjourn the meeting to allow members of the public to raise issues with the Council. Questions must be submitted in advance, by 5pm on the Tuesday.
 - b) To receive a report from a Buckinghamshire Council councillor.
3. **MINUTES OF PREVIOUS MEETING**
 - a) To approve the minutes of the Parish Council Meeting held on 18th May 2021, circulated.
 - b) To review the Action Plan circulated.
4. **BUCKS COMMUNITY ENERGY**

To receive a presentation from Kirsty Shannon (BCE) on energy efficient measures for the community centre.
5. **2020/21 INTERNAL AUDIT and ACCOUNTS**
 - a) To consider and note the internal auditor's report, circulated.
 - b) To consider and note the internal auditors Year-End Observations, circulated.
 - c) To receive and note the Year-End statement, circulated.
6. **COMMUNICATION STRATEGY**

To consider the next steps in taking forward the findings of the Communications Report.

7. SECTION 106 FUNDING

To consider the allocation of potential s.106 funds from application 19/01628 – Land to East of Lower Road.

8. FINANCE (Clerk)

a) **Payment of invoices** – to approve payments made in and those to be made in June, circulated.

b) **Reconciliation** – To note the bank reconciliation as at the 1st June 2021, circulated.

c) **Training** – To agree the following training sessions to be attended by the clerk:

- Committees, Sub-Committees & Working Groups Webinar – 16 June - £18.00.
- Cyber Awareness E-Course – Eight hours over 6 months - £58.80.

9. NEIGHBOURHOOD PLAN

To receive an update on progress to date.

10. POLICIES

To consider the updated Pre-Application Developer Meeting and Social Media policies, circulated.

11. COMMITTEES

To note the draft minutes of the Communities Committee held on the 8th June.

12. CLERKS REPORT

To receive the clerks report, circulated.

13. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- Meeting with HS2
- Meeting with Buckinghamshire Council Active Travel team.

14. DATE OF NEXT MEETING

The next meeting will be on Tuesday 20th July.