



Stoke Mandeville Parish Council

Minutes of the **PARISH COUNCIL** meeting held on Tuesday
15th March 2022 at the Community Centre, Eskdale Road.



Present: Cllrs G Stewart (Chair), B Ezra, J Robinson, G Shrivastava, and P Wood.

Buckinghamshire Council Councillors: S Bowles, R Newcombe and P Strachan.

Public Attendance: Three.

Clerk: A Skeggs

Assistant Clerk: A-M Davies

Absent: n/a

No.	Description	Action
22/32	APOLOGIES Apologies were received and accepted from Cllrs Clark, Magill, and Thorn.	
	OPEN FORUM FOR MEMBERS OF THE PUBLIC The following questions / concerns were raised by the residents present: <ul style="list-style-type: none"> • What was the timetable for the Neighbourhood Plan and the process to get to Regulation 16. • A comment was made on the large rise in the precept and the increasing cost of the Neighbourhood Plan. • A new Village Action Group was being formed with the aim of promoting the village through the Best Kept Village Competition, Heritage history, making better use of social media. There was concern that only 3% of residents / interested parties had responded to the Neighbourhood Plan Reg 14 consultation and that it had cost £80,000 to date and was not near completion. 	
	REPORT FROM BUCKINGHAMSHIRE COUNCIL COUNCILLORS The following were reported by the councillors – <ul style="list-style-type: none"> • <u>HS2</u> – HS2 was scrutinised by the Transport Environment Climate Change Select Committee and its failings publicly reported. • <u>Ukraine</u> – The council is fully engaged in providing support and advises that financial donations are made rather than clothes etc. • <u>Balanced Budget</u> – A balanced budget for 2022/23 was agreed. • <u>Community Boards</u> – New funding arrangement in place. Please feedback how you feel they are working. • <u>Boundary Review</u> – New boundaries will be set for the 2025 national and county elections. Stoke Mandeville may be in a new ward. • <u>Green Homes Bonus</u> – National scheme to allow less well-off families to make the homes more environmentally friendly. 	
22/33	DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION There were no new declarations of interest or requests for dispensation.	
22/34	MINUTES OF PREVIOUS MEETING a) <u>Minutes</u> - The minutes of the meeting held on 15 th February were AGREED and signed by the Chairman as a correct record.	

	b) <u>Action Plan</u> - The action plan was reviewed, with two completed actions being removed along with two old actions that would be picked up via other projects.	
22/35	<p>PICNIC ON THE PLAYING FIELD – 3 JUNE</p> <p>It was reported that the entertainer had been booked for the afternoon, but the Ellesborough Silver Band had yet to confirm that they would be able to attend. One food van had confirmed attendance, and Cllr Shirvastava was waiting to hear from a couple of others.</p> <p>It was AGREED that a working group consisting of all parish councillors, the church, and the school would co-ordinate the event.</p>	
22/36	<p>NEIGHBOURHOOD PLAN</p> <p>a) Cllr Robinson updated the meeting of progress made to date:</p> <ul style="list-style-type: none"> • It was hoped that the Regulation 16 consultation would be ready by the middle of the year, with the Regulation 14 responses finished by the end of June. • Buckinghamshire Council had questioned the deliverability of the five themes within plan. In response the parish council had engaged Untitled Practice to produce feasibility reports on the themes. This was being funded by a Groundwork grant. • The process and the future timetable were explained for the benefit of the residents present and the reasoning behind the precept increase, which was not to fund the Neighbourhood Plan. • The process of assessing and responding to the comments received from the Regulation 14 consultation was explained. <p>b) Since the last meeting two meetings had been held with Savills and Buckinghamshire Council on the future of the ex-BCC S&S Club. Untitled Practice had produced new plans which Buckinghamshire Council / Savills did not object to. It was hoped that the public consultation would take place towards the end of April. It would be held at the Eskdale Road Community Centre. Buckinghamshire Council had asked whether the parish council would support the consultation and promote as a joint project. It was proposed by Cllr Robinson, seconded by Cllr Shirvastava and unanimously AGREED that this was acceptable. Buckinghamshire Council was to be asked to contribute to some of the costs of Untitled Practice as they were using their plans.</p> <p>c) To reach the biggest possible audience via social media it was proposed by Cllr Robinson, seconded by Cllr Wood that the quote of £1,195 from Breakthrough Communications be accepted. This was AGREED.</p>	Clerk
22/37	<p>ASSISTANT CLERK VACANCY</p> <p>The chairman reported that six applications had been received for the position. Five candidates had been invited for interview, of which four had accepted. The interview panel consisted of the Chairman, the Clerk and Councillor Shrivastava. Of the four candidates, one stood out as having the experience and necessary skills for the work required. It was proposed, seconded, and AGREED that candidate one be offered the position. The clerk to contact all the candidates with the decision.</p>	Clerk

22/38	SMVCA (Stoke Mandeville Village Community Association) The chairman started by saying that he had attended a course on Charitable Trustees. He then allowed a spokesperson from the Village Action Group to give an update following their meeting with SMVCA. They were impressed with the way that the centre was run but did not think it was something they wanted to take on at the present time. The parish council needed to arrange its own meeting with SMVCA to ensure the continuation of the service.	
22/39	COMMUNITIES COMMITTEE The draft minutes of the meeting held on the 8 th March were NOTED .	
22/40	PLANNING COMMITTEE The draft minutes of the meeting held on the 22 nd February were NOTED .	
22/41	FINANCE a) <u>Inter Account Bank Transfer</u> – It was NOTED that there had been no transfers carried out since the last meeting. b) <u>Payment of invoices Since the Last Meeting</u> – the list of payments, as circulated, was APPROVED . (See Appendix 1). c) <u>National Pay Award</u> – Following the advice from BALC it was AGREED to award a 1.75% pay award, backdated to April 2021, ahead of the pay award being formally agreed by NALC.	
22/42	CLERK'S REPORT The clerk's report, attached as appendix 3, was NOTED .	
22/43	POINTS OF INTEREST <ul style="list-style-type: none"> • Cllr Stewart reported on the meeting with EKFB / HS2. • Two meetings had been held with Buckinghamshire Council / Savills in relation to the plans for the former BCC S&S club. It was hoped public consultation dates would be advertised soon. • Cllr Stewart had attended two training courses, one on Charitable Trusts and the other on S.106 funds. • Cllr Stewart had met with a resident on the future of the parish magazine. 	
22/44	DATE OF NEXT MEETING The date of the next meeting of the Parish Council would be Tuesday 19 th April 2022 starting at 8.00pm , following the Annual Parish Meeting.	

The chairman thanked everyone for their contributions during the evening.

The meeting finished at 9.20 pm.

Signed.....Chair

Date: 15th March 2022

Appendix 1 - Payments

LIST OF RECEIPTS AND PAYMENTS FOR PARISH COUNCIL MEETING ON 15th MARCH 2022						
RECEIPTS SINCE THE LAST MEETING IN FEBRUARY						
Date Received	Received from	Reference	Amount Received			Details
			Gross	VAT	Net	
25/02/2022	Groundworks UK	NPG-12640	9,900.00	-	9,900.00	Grant to Project Feasibility
28/02/2022	Hiscox	124008428	3,930.00	-	3,930.00	Insurance for Dorchester Close Light.
14/03/2022	FDS Group	refund	367.12	-	367.12	Refund of photocopier lease costs.
15/03/2022	Castle Water	refund	631.54	-	631.54	Refund of overestimated water costs.
Total Receipts			14,828.66	-	14,828.66	
PAYMENTS SINCE THE LAST MEETING IN FEBRUARY						
Direct Debits			Gross	VAT	Net	Transaction Detail
24/02/2022	Land Registry		24.00	-	24.00	NPSG Search Fees
17/03/2022	PEAC	23/0000853	354.00	59.00	295.00	Photocopier Rental 17/03/2022 to 16/06/2022
19/03/2022	BT	m152 3m	56.39	9.40	46.99	Office Phone for March 2022
19/03/2022	Peoples Pension	february	228.80	-	228.80	Pension Costs February 2022
Standing Orders						
31/03/2021	Roger Haines	march	666.67	-	666.67	Grounds Maintenance for March 2022
			1,329.86	68.40	1,261.46	
Online Transfer - Paid 24 February						
24/02/2022	Buckinghamshire Council	2205039209	1,144.00	-	1,144.00	Grass Cutting of Eskdale Road Playing Field
24/02/2022	A.Bamford	NPSG-186	150.00	-	150.00	NPSG Administration - to 21 February
24/02/2022	A.Bamford	NPSG-187	150.00	-	150.00	NPSG Administration - to 28 February
24/02/2022	UKPN	92107037	1,656.00	276.00	1,380.00	Call Out - Dorchester Close Street Light
24/02/2022	Onecom	591830	36.89	6.15	30.74	Office Phone to 31 January 2022
24/02/2022	Fox Group	ifax3325	370.80	61.80	309.00	Remove Old Noticeboard Posts and Replace
24/02/2022	A-M.Davies	february	896.65	-	896.65	February Salary
24/02/2022	A.Skeggs	february	1,644.23	-	1,644.23	February Salary
24/02/2022	HMRC	february	589.61	-	589.61	PAYE & NIC for month 11 (6 March 2022)
			6,638.18	343.95	6,294.23	
Online Transfer - Paid 16 March						
16/03/2022	A.Bamford	NPSG-188	150.00	-	150.00	NPSG Administration - to 7 March
16/03/2022	A.Bamford	NPSG-189	150.00	-	150.00	NPSG Administration - to 14 March
16/03/2022	A.Bamford	NPSG-190	150.00	-	150.00	NPSG Administration - to 21 March
16/03/2022	JW Mowing Services	09/21	135.06	-	135.06	Collecting and Planting Two Oak Trees
16/03/2022	The Cloudy Group (19/147)	581	3,265.69	544.28	2,721.41	Councillor - Licenses / Support / Anti Virus
16/03/2022	The Cloudy Group	747	22.80	3.80	19.00	Email addresses for NPSG members
16/03/2022	Tulu Toilet Hire	28458	115.72	19.29	96.43	Portable Toilet for Playing Field - January
16/03/2022	Bell Cornwell	5748	744.00	124.00	620.00	NPSG Attendance at Virtual Meetings / Teams
16/03/2022	Bucks Welding & Fabrication	68993	36.00	6.00	30.00	Galvanised foot scrape
16/03/2022	AP Productions Events Ltd	deposit	150.00	-	150.00	Entertainment Services Jubilee Event
			4,919.27	697.37	4,221.90	
From Clerks Debit Card Account						
17/02/2022	Bargain Masters Ltd	31201	45.00	7.56	37.44	12 Hi-Viz tabards
17/02/2022	Viaan Enterprise Ltd	127695	71.96	12.00	59.96	16 Litter Pickers
17/02/2022	Derbyshire Services	652	149.88	24.96	124.92	12 Plastic Refuse Bag Holders
03/03/2022	Waterstones	online	255.00	-	255.00	Book Vouchers for Playarea Competition
			521.84	44.52	477.32	
Total Payments			13,409.15	1,154.24	12,254.91	
This list of payments has been checked by the clerk and verified for payment.						
Signed	<i>A.Skeggs</i>		(Clerk)			
Date	14th March 2022					
The above list of payments was approved by the Parish Council at its meeting on 18th January 2022.						
Signed	<i>Graham Stewart</i>		(Chair)			
	<i>This is an electronic signature - a hard copy with a wet signature is available.</i>					
Date	15th March 2022					
BANK BALANCES AS AT 10 MARCH 2022						
	Treasurers Account	8,008.69				
	Deposit Account	291,339.12				
	Debit Card Account	300.00				
			299,647.81			

Appendix 2 – Action Plan

Date	Minute	Action	By whom	Status
15/02/22	22/22	Establish Platinum Jubilee working group.	Council	In Progress
15/02/22	22/22	Investigate potential street food vendors.	Assistant	In Progress
15/02/22	22/25	Establish SMVCA working group.	Chairman	In Progress
15/03/22	22/36c	Inform Breakthrough of quote acceptance.	Clerk	Completed
15/03/22	22/37	Inform all candidates of PC decision.	Clerk	Completed

APPENDIX 3 – CLERKS REPORT

Clerks Report (For Information Only)

Below are updates to the council on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this update is to keep councillors and the public up to date on various issues and to save time at the meeting.

Streetlights -

- Nothing to report.

Community Centre / Playing Field -

- Trees – Two donated oak trees have been planted on the far side of the playing field nearest to Irvine Drive.
- Surface Water – Thames Water were due out on the 8th March.

Environmental Issues – Calls from Residents

- Ligo Avenue / Station Road – Resident request to plant a Platinum Jubilee tree on open space. As it is Buckinghamshire Council land, only Buckinghamshire Council can plant it. The cost would be between £700 - £1,000.
- Litter Picking – A resident has formed a village litter picking group. Equipment to be borrowed from the parish council now that it has a supply of pickers, bag holders, and Hi-Viz tabards.
- Wootton Path – Resident reported overgrown brambles and foliage. Needs to be investigated.
- Dorchester Close – Resident reported that a tree came down in the storm onto their fence and shed. Directed to Buckinghamshire Council as the tree was on their land.
- Eskdale Road – Resident complaining about dog fouling outside his house and car spaces being taken up with commercial vehicles.

Environmental Issues -

- Eskdale Road – Ridgepoint Homes are waiting for a permit from Buckinghamshire Council before making good the roundabouts and erecting a new 15 mph sign.
- Traffic Island Bollards – The LAT has been contacted about the condition of the traffic island bollards. The aim is to get them repaired / replaced so that they function correctly.

Allotments -

- A new foot scrape has been fitted to the noticeboard by an allotment holder so that the new footpath does not get covered in mud.
- The allotments suffered some damage due to the storms, sheds down and compost bins blown around.

Other

- Note that BALC have appointed Mrs Melinda (Mel) Woof as the new County Officer to replace the retiring Carole Burslam.