



Stoke Mandeville Parish Council

email: clerk@stokemandeville-pc.gov.uk or telephone 01296 613888

NOTICE OF A MEETING OF STOKE MANDEVILLE PARISH COUNCIL

To: Cllrs G Stewart (Chairman), R Butler, A Clark, B Ezra, J Hunt, S Kirve, J Magill, L Prestage, J Robinson, C Thorn and P Wood.

You are hereby summoned to attend a Meeting of **STOKE MANDEVILLE PARISH COUNCIL**.

The meeting will be held remotely via the Teams App on
Tuesday, 19th January 2021 starting at 7.30pm.

[Link to Parish Council Meeting](#)

A. Skeggs

Clerk of the Council

14th January 2021

Members of the Public and Press are welcome to attend. Please join via the Teams link on the website.

References to "attached" are for the councillors' information.

Public and Press can access the relevant papers from the website.

AGENDA

1. APOLOGIES FOR ABSENCE - To receive any apologies for absence.

OPEN FORUM FOR PARISHIONERS

To adjourn the meeting to allow members of the public to raise issues with the Council.

2. TO RECEIVE A REPORT FROM A BUCKINGHAMSHIRE COUNCIL COUNCILLOR

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

- a) To declare any non-registered pecuniary or personal interests relating to the Agenda.
- b) To consider any written requests for dispensation received.

4. MINUTES OF PREVIOUS MEETING

- a) To approve the minutes of the Parish Council Meeting held on 15th December 2020, attached.
- b) To review the Action Plan, attached.

5. DIGITAL MAPPING (LP) (20 minutes)

To receive a demonstration on how to make the best use of Parish Online.

6. COMMUNICATION AND ENGAGEMENT (GS)

To receive an update of the meeting with the company engaged to develop an overall communications strategy.

7. SUPPORTING LOCAL BUSINESSES (PW)

To consider whether the parish council wishes to promote local businesses and, if so, what measures should be considered.

8. E-SCOOTER TRIAL

To consider suitable “parking” bays around the village and Stoke Grange (Stoke Leys / Hawkslade are already have scooters) for the e-scooter trial.

9. PLANNING (AC)

To note the draft minutes of the meeting of the 17th December, attached.

10. COMMUNITIES (BE)

To receive an update from the meeting held on the 12th January 2021.

11. NEIGHBOURHOOD PLAN (LP)

- a) To receive an update on the progress to date on the Neighbourhood Plan.
- b) To review the spend to date, attached.

12. DEVELOPMENT PLAN (GS)

To consider the development plan, attached.

13. FINANCE (Clerk)

- a) Inter Account Bank Transfers – to note the following transfers were performed between the 11th December 2020 and 14th January 2021 –
 - 22 December - £10,000 from deposit account to treasurer account.
 - 13 January - £90,000 from deposit account to treasurer account.
- b) Payment of Invoices – to approve the payments for January, attached.
- c) Bank Reconciliation for December 2020 – to note and sign the reconciliation, attached.
- d) Monitoring Statement to 31st December 2020 – to note the current position, attached.

14. CLERKS REPORT – attached.

15. TRUSTEES OF STOKE MANDEVILLE AND OTHER PARISHES CHARITY (Clerk)

To confirm the appointment of Barbara Ezra, Paul Walter, and Maureen Reeves as trustees of the Stoke Mandeville and Other Parishes Charity.

16. POINTS OF INTEREST

Councillors to report on issues with the parish or meetings / seminars that they have attended as representatives of the Council since the last meeting.

- AGT1 Consortium

17. DATE OF NEXT MEETING

To note that the next meeting will be on Tuesday 16th February 2021.

EXCLUSION OF THE PRESS & PUBLIC – Confidential Item

In accordance with the “The Openness of Local Government Bodies Regulations 2014 (S.I. 2014/...) and The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (S.I. 2012/2089) the public and press will be excluded from the following section of the meeting due to the confidential/sensitive nature of the business to be transacted.

18. NEW PARISH COUNCIL WEBSITE

To consider the four proposals shortlisted to provide a new parish council website.

19. STAFFING MATTERS

To receive a report from the Staff Working Group meeting of the 14th January 2021.